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ACCREDITATION

2024-2025 ACCREDITATION & AFFILIATION

2024-2025 University Accreditation & Affiliation

Accredited By
The Higher Learning Commission as a Master's Degree granting institution (1922-24; 1947 to present). The Higher Learning Commission's website is www.ncahlc.org and its phone number is (800) 621-7440.

Other Accrediting Bodies
Accreditation Commission for Education in Nursing, Inc. (1978 to present)
Accreditation Council of Business Schools and Programs (2004 to present)
Council for Accreditation of Counseling and Related Educational Programs (2014 to present)
Council on Rehabilitation Education (1992 to present)
Council on Social Work Education (1984 to present)
National Association of Schools of Music (1996 to present)
Council for the Accreditation of Educator Preparation (2020 to present)
National Environmental Health Science and Protection Accreditation Council (1975 to present)

Approved By
American Bar Association (for Legal Studies Program)
Collegiate Officer Program
Oklahoma Board of Nursing
Oklahoma Council on Law Enforcement Education and Training
Oklahoma State Board of Education for Teacher Education
Oklahoma State Regents for Higher Education

Memberships
Accreditation Commission for Education in Nursing, Inc.
American Association of Colleges of Teacher Education
American Association of Colleges of Nursing
American Association of State Colleges and Universities
American Council on Education
Association of Continuing Higher Education
Conference of Southern Graduate Schools
Council of Baccalaureate and Higher Degree Programs
Council of Graduate Departments of Psychology
Council of Graduate Schools in the United States
Council on Social Work Education
National Board of Certified Counselors
National Council on Rehabilitation Education
National League for Nursing
Oklahoma State System of Higher Education
Teacher Education Council of State Colleges & Universities

ACADEMIC POLICIES

2024-2025 ACADEMIC POLICIES

2024-2025 Academic Policies

The table of contents below contains links for navigating to specific policies. Those policies designated "UG" apply to undergraduates. Those with "GR" apply to graduate students. Where applicable, Oklahoma State Regents of Higher Education (OSRHE) Chapter 3 language is linked at the end of some policies.

Admissions Requirements (Undergraduate)

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First-Time Freshman: To be eligible for undergraduate admission at East Central University (ECU), the student must meet one of the following requirements.

- Have a 2.7 overall high school GPA
- Have a 2.7 high school GPA in 15 units of core curricular courses
- Pass the GED or HiSET
- Score a 20 on the ACT or 1030 on the SAT
- Have completed at minimum two concurrent courses from an Oklahoma institution at the time of application. Must have earned at least a 2.0 cumulative college GPA in the concurrent courses.

Applicants who do not meet one of the above may still be granted admission through the alternative or adult admission process (contact ECU Admissions for more details).

Transfer Student: Admission requires a minimum of 24 college credit hours previously earned with a minimum retention GPA of 2.0. Students with less than 24 prior hours earned at the college level will be reviewed utilizing the first-time freshman admission requirements. A high school or GED/HiSET transcript will be required. ACT or SAT scores are optional but can be used for admission consideration if supplied.

Concurrent Enrollment (High School Students): To be eligible the student must meet one of the following sets of requirements.

Option One

- Be enrolled as a high school junior or senior; AND
- Have an unweighted high school GPA of 3.00

Option Two

- ACT composite score of 20; OR
- GPA of 3.0 and class rank in top 50%; OR
- Pre-ACT composite score of 20

Only students with a minimum ACT score of 19 in science reasoning, mathematics and/or English may enroll for courses in these respective areas.

Fall/Spring Concurrent Enrollment Limit
For fall/spring semesters each concurrent student is limited to a maximum of 19 credit hours (high school and college combined). One high school course equals three semester credit hours of college work.

Summer Concurrent Enrollment Limit
Students otherwise eligible under these policies will be limited to nine college credit hours during summer terms.

Other Admissions Categories: Further information concerning admissions requirements can be obtained directly from the Office of Admissions.

Admissions Related Documents: Any documents the student provides during the admissions process become the property of ECU. These documents will not be returned to the student.

In-State/Out-of-State Tuition Status: As part of the admissions process, institutions are responsible for determining a student's in-state/our-of-state status consistent with this policy. The burden of proof to establish in-state status shall be upon the student. Since residence or domicile is a matter of intent, each case will be judged on its own merit by the appropriate administrative official(s) consistent with this policy. Below is a list of factors that will be taken into consideration.

1. Attendance at a postsecondary educational institution, albeit a continuous and long-term experience, does not establish in-state status. Therefore, a student neither gains nor loses in-state status solely by attendance.
2. Students attending an Oklahoma college or university may perform many objective acts, some of which are required by law (i.e. payment of taxes), and all of which are customarily done by some out-of-state students who do not intend to remain in Oklahoma after graduation, but are situational and necessary and/or voluntary (i.e. registering to vote, obtaining a driver's license). These acts and/or declarations alone are insufficient evidence of intent to remain in Oklahoma beyond the college experience.
3. An out-of-state student attending an Oklahoma college or university on more than a half-time basis is presumed to be in the state primarily for educational purposes.
4. An individual is not deemed to have acquired in-state status until he or she has been in the state for at least a year primarily as a permanent resident and not primarily as a student and has established domicile. Likewise, an individual classified as in-state shall not be reclassified as out-of-state until 12 months after leaving Oklahoma to live in another state.
5. Unless residency has been established in another state, an individual who resided in Oklahoma at the time of graduation from an Oklahoma high school and who has resided in the state with a parent or legal guardian for two years prior to graduation from high school, will be eligible for in-state status as allowed by this policy.
6. Each spouse in a family shall establish his or her own status on a separate basis. Exceptions include the following: when an out-of-state status individual marries a person with in-state status, the out-of-state individual may be considered in-state after documentation of the marriage and proof of domicile are satisfied without the 12-month domiciliary waiting period, and as provided in this policy.
7. Initial classification as out-of-state shall not prejudice the right of a person to be reclassified thereafter for following semesters or terms of enrollment as in-state provided that he or she establish domicile as defined in this policy. Institutions must establish procedures for students to appeal out-of-state status classification.

8. Institutions may, but are not required, to waive out-of-state tuition (also known as Nonresident Tuition Waiver) in accordance with current State Regents' *Tuition and Fees* policy that allows any institution in the State System to waive a portion of the out-of-state tuition which amount shall not exceed the difference between out-of-state tuition and the amount paid by in-state students.
9. When a student transfers from one institution to another, the institution to which the student transfers is not bound by the in-state/out-of-state classification previously determined and may request documentation to verify the student's in-state/out-of-state status.

Dependent & Independent Persons

1. The legal residence of a dependent person is the postsecondary student's parents or the residence of the parent who has legal custody or the parent with whom the student habitually resides. If the student is under the care of those other than the parents, the legal residence is that of the student's legal guardian.
2. In-state/out-of-state classifications of postsecondary students with extenuating circumstances (e.g., divorced parents with joint custody when one parent or legal guardian lives out-of-state and/or claimed as a dependent on a tax return, etc.) may be considered on a case-by-case basis. Guidance for administrative officers charged with classifying students will be provided in the *Procedures Handbook*.
3. A dependent person may establish independent person status through circumstances including, marriage, formal court action, abandonment by parents, etc. To qualify, a dependent person must have completely separated from the parental or guardian domicile and prove that the separation is complete and permanent. Additionally, the individual must provide evidence that they are responsible for their housing and living expenses. Mere absence from the parental or guardian domicile is not proof of its complete abandonment. If an applicant can provide adequate and satisfactory evidence of independent status and domicile, they may be granted in-state status.
4. If an independent person can provide evidence of coming to Oklahoma to establish domicile, the applicant may be granted in-state status at the next enrollment occurring after expiration of 12 months following establishment of domicile in Oklahoma.

Further information concerning various avenues to receive in-state tuition can be viewed within the full Oklahoma State Regents for Higher Education (OSRHE) 2024-2025 policy – see links below.

OSRHE Chapter 3.9.1-5 Admissions Standards
OSRHE Chapter 3.10 Concurrent Enrollment
OSRHE Chapter 3.18 In-State vs. Out-of-State Tuition Status

Note: Admissions policies for the School of Graduate Studies can be found in the Graduate School section of this catalog.

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Academic Standing & Retention
(Undergraduate & Graduate)

Undergraduate: Academic Standing is based on a combination of term and graduate retention GPA calculations. Below are the various academic standing designations for undergraduate students at East Central University (ECU).

Academic Notice: Provides beginning freshmen with a grace period to acclimate themselves with the rigor of college course work. Students with zero to 29 credit hours earned and a 1.7 to 1.99 graduate retention GPA will be placed on academic notice. Students with 29 or fewer hours earned and a graduate retention GPA below 1.7 will be placed on academic probation. Students with 30 or more earned hours are not eligible for academic notice.

Academic Probation: Applies to any student who has earned 30 hours or more with a graduate retention GPA less than 2.00. Students with less than 30 hours earned and a graduate retention GPA below 1.7 will also be placed on probation.

Continued Probation: Applies to any student who after being placed on probation completes the following term/semester with at least a 2.00 term GPA (not including activity or performance courses). For students with less than 30 hours earned the term GPA requirement will be 1.7. The student placed on continued probation will return to good standing after raising the graduate retention GPA to 2.00 or higher. A student on continued probation who earns a term GPA below 2.00 for a subsequent term/semester will be placed on academic suspension.

First Academic Suspension: Students will be suspended for the first time when their graduation retention GPA drops below 2.00 for two terms/semesters. Students suspended for the first time have the option to either appeal for the opportunity to continue their education immediately, or not attend ECU during the following 16-week semester. Previously suspended students returning after the suspension period must apply for readmission through the Office of Admissions. Upon readmission the student will be placed on probation status.

- Suspension Appeal: Students who appeal their first suspension must understand they are not appealing the accuracy of the suspension, but rather are petitioning for the opportunity to continue their education immediately. At the end of each term/semester the registrar will email suspended students with instructions for the appeal process.

Each student submitting an appeal must meet with the suspension review committee. If an appeal is approved the suspension standing will remain on the transcript. The student will only be permitted to enroll in courses meeting degree requirements. The committee reserves the right to deny an appeal and require the suspended student to accept the suspension period of one 16-week semester. After spring semester, students who have their appeal granted but who are again suspended at the end of summer term, will have the notation "suspension continued" placed on their transcript. Another appeal will not be permitted and the student will be ineligible to enroll for the fall semester.

Suspension of Seniors: Students with 90 hours or more who are suspended for the first time may request a senior exception. The request should be submitted as an appeal in accordance with the statements above. If granted, the exception will permit the student to enroll in up to 15 hours during the following 16-week semester. Summer credit hour limits will be left to the appeal committee's discretion. During the exception period the student must earn a term GPA of 2.00 or higher. The student will not return to good standing until his or her graduate retention GPA is raised to 2.00 or higher. The senior exception may only be used one time per student.

Second/Subsequent Suspension: The second time a student is placed on academic suspension an appeal is not permitted. The student cannot be readmitted for one calendar year. Effective for the 2024-2025 academic year, the one year absence is the only academic requirement to return to ECU. Students returning after a second suspension must apply for readmission through the Office of Admissions. Returning students must also be in good financial standing with the university.

President's Honor Roll: This honor is only awarded after fall and spring semesters. Eligible students will have successfully completed a minimum of 12 hours during the semester (graded A, B or C), earned no grade lower than a "C," and not have received an I-grade for any course. The required term GPA is 4.00. Students will have their names published on the ECU website unless a privacy flag has been placed on their record. Grade changes after final grades are due may only contribute toward the honor if occurring within one calendar week of the deadline for grade submission. In such cases a comment will be added to the student's ECU transcript notating the honor. The student's name will not be published to the website. Grade changes submitted at a later date will be applied toward GPA calculations, but cannot result in a student being added to the President's Honor Roll - no exceptions.

Dean's Honor Roll: This honor is only awarded during fall and spring semesters. Eligible students will have successfully completed a minimum of 12 hours during the semester (graded A, B or C), earned no grade lower than a "C," and not have received an I-grade for any course. The required term GPA is 3.33. Students will have their names published on the ECU website unless a privacy flag has been placed on their record. Grade changes submitted after final grades are due may only contribute toward the honor if occurring within one calendar week of the deadline for grade submission. In such cases, a comment will be added to the student's ECU transcript notating the honor. The student's name will not be published to the website. Grade changes submitted at a later date will be applied toward GPA calculations, but cannot result in a student being added to the Dean's Honor Roll - no exceptions.

OSRHE Chapter 3.9.6 Retention & Academic Standing Policy

Graduate: Academic Standing for the School of Graduate Studies is based on a combination of term and graduate retention GPA calculations.

Academic Probation: Graduate students may be placed on academic probation for either of the following reasons.

1. Graduate Retention GPA Below 3.0: A student whose graduate retention GPA is less than 3.0 will be placed on academic probation. While on probation, a minimum 3.0 GPA must be earned during each subsequent term/semester. The student will be removed from probation after the graduate retention GPA raises above a 3.0. Failure to earn a term GPA of 3.0 or higher while on probation will result in academic suspension.
1. Third C-Grade or First D/F-Grade: Any student earning a third C-grade or one or more D or F-grades, will be placed at a minimum on academic probation. In certain graduate degree programs the student may be dismissed from ECU. The student will be removed from academic probation upon repeating the course and earning a suitable grade.

Academic Suspension: A graduate student on Academic Probation who has earned below a 3.0 semester or term GPA will be permitted one term of Academic Recovery. If during that term a student earns a semester or term GPA of 3.0 or higher, that student will continue on Academic Probation until the ECU Retention GPA is 3.0 or higher. If during the term of Academic Recovery, the student earns a semester or term GPA lower than 3.0, that student will be suspended from the graduate program.

A graduate student who is placed on Academic Suspension will not be permitted to enroll in classes and will not be eligible for reinstatement for a minimum of one semester. After a minimum of one semester of non-enrollment, a student may petition the School of Graduate Studies for reinstatement. A decision will be made after review by the program faculty and Graduate Committee.

A graduate student whose ECU retention GPA is less than 3.0 at the completion of an approved program may be permitted to register for a maximum of six (6) additional credit hours at ECU in courses approved by the student's advisor and the Graduate Dean. If, after completion of the additional credits, the GPA is still less than 3.0, the student will not be allowed to take additional graduate level work leading toward a graduate degree and will be dismissed from the graduate degree program.

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Americans with Disabilities Statement (Undergraduate & Graduate)

East Central University, in compliance with all applicable Federal and State laws and regulations, does not discriminate on the basis of race, color, national origin, gender, age, religion, disability, status as a veteran, or special disabled veteran in any of its policies, practices, or procedures. This includes but is not limited to admission, employment, financial aid, and educational services.

East Central University is committed to providing equal access to University programs and services for all students. Under university policy and federal and state laws, students with documented disabilities are entitled to reasonable accommodations. If any member of the class has a documented disability requiring academic accommodations, he or she should report to the Office of Testing and Accessibility Services. A student seeking reasonable accommodations originating from a documented disability must register with the Office of Testing and Accessibility Services so that said accommodations may be provided.

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Assessment Policy (Students) (Undergraduate)

East Central University's (ECU) assessment program is based upon the Oklahoma State Regents for Higher Education's assessment policy requiring all state system colleges and universities to assess entry-level, mid-level, and major field student academic achievement and to assess student satisfaction. ECU's policy addresses these four areas and is designed to assist faculty and students in promoting student success in achieving their academic goals and to aid the university in the improvement of teaching and learning.

Entry-Level Assessment: All students who enroll at East Central University as first-time entering freshmen and transfer students who enter the university with six or fewer semester credit hours attempted are required to participate in entry-level assessment. In addition to complying with published ECU admission standards, participation in entry-level assessment may include other activities such as taking placement tests, completing student surveys, and contributing to other entry-level assessment-related activities.

Mid-Level (General Education) Assessment: All students who enroll at ECU as freshmen or transfer students without an associate of arts or associate of science degree are required to participate in mid-level assessment of General Education. Participation in mid-level assessment may include such activities as taking assessment tests, participating in student orientation, developing portfolios, completing student surveys, and contributing to other mid-level assessment-related activities.

Assessment of the Major: During their junior and senior years, all students are required to participate in major field assessment. Participation in major field assessment may include such activities as enrolling in capstone courses, taking assessment tests, developing portfolios, completing student surveys, and contributing to other assessment-related activities of one's major.

Student Satisfaction Assessment: Using surveys, focus groups, and other assessment-related activities, assessment of student satisfaction encompasses two areas: current student and alumni satisfaction with student services, such as housing, food services, financial aid, extra-curricular activities, library, bookstore, advising and counseling, etc.; and alumni satisfaction with overall quality of their education at ECU.

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Attendance Requirements (Undergraduate & Graduate)

Attendance as it relates to grading is left up to the discretion of the course instructor. Makeup work, if permitted, is also left to the instructor's discretion. All instructional faculty are required to notify students of relevant policies at the beginning of the term/semester.

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Bachelor's Degree Graduation Requirements (Undergraduate)

Graduation requirements for a bachelor's degree consist of four parts. All four parts must be taken into consideration when determining a student's progress toward degree completion.

- General Education Requirements
- Program (major/minor) Requirements
- Requirements Specific to Various Bachelor's Degrees
- Other Institutional & State Requirements

Enrolled students may view their progress toward degree completion at any time in Colleague Self-Service under the Progress Tab. Prior to becoming eligible to submit a formal graduation application, any and all clarification concerning progress to degree should be sought with a student's academic advisor. The ECU Records Office does not complete degree audits prior to the formal graduation application process. For information concerning when it is appropriate to submit a formal graduation application, please see the relevant academic catalog policy.

General Education

General Education Philosophy: East Central University (ECU) embodies its commitment to the values of a liberal arts education through its general education requirement, which is designed to assist students in attaining the knowledge, skills, and attitudes recognized by the University as fundamental to every educated person's understanding of and response to the world. A liberal arts education contributes to the development of informed, responsible citizens, capable of promoting and maintaining a free society, and it provides individuals a foundation for making those ethical, logical, technological, and ecological decisions requisite to effective participation in such a society.

General Education Mission Statement: As part of liberal arts education that inducts students into an intellectual community in preparation for and enhancement to disciplinary majors, the General Education Program at East Central University provides students the integrated and thorough foundation needed to reflect critically on information to understand and acknowledge the diversity of life and cultures, to see the relationships among concepts, and to appreciate the interrelatedness of academic areas.

Prior Associate Degrees & General Education: Please see the Transfer Credit Policy section of this catalog.

General Education Requirements: Students should consult with an academic advisor when deciding which general education courses to enroll in. Many majors require that a student select a particular course to fulfill a specific general education sub-requirement. Students must complete at least one course that meets each of the following five student learning outcomes.

- Communication (C): Students communicate effectively in a variety of situations.

Over the course of the general education program, students will learn to communicate in a variety of ways. This includes both written and spoken communication, but also involves communicating using different technologies and learning to mix text, data, graphs, and images. To make their communication effective, students will learn how to select language appropriate to their audience, purpose, and context. Students will also learn how to actively listen so they can understand the diverse perspectives of others and participate in a civil discourse.

- Critical Thinking (CT): Students explore issues and ideas before formulating an opinion, solving a problem or drawing a conclusion.

Over the course of the general education program, students will build the habit of critical thinking. Students will learn to analyze and evaluate data and evidence, interpret and develop ideas, and combine that information into a coherent whole. Critical thinking is vital to all areas of life; thus, students will learn to apply critical thinking skills not only in an academic setting, but also beyond the campus to personal or global issues.

- Information Literacy (IL): Students consume and produce information of any form effectively and ethically.

Over the course of the general education program, students will learn how to find, use, and share information. Information comes in many forms, such as text, numbers, images, or sound, and many of those forms are rapidly changing. Students will learn to adapt to emerging technologies and responsibly participate in this ever-changing information ecosystem, abiding by ethical or legal restrictions on the use of information.

- Intercultural Knowledge & Competence (IKC): Student recognize the complexity of identity, culture and heritage.

Over the course of the general education program, students will develop an understanding of how identity, heritage, and culture shape the world. Beyond mere awareness or appreciation, intercultural knowledge and competence supports meaningful interaction in a variety of cultural contexts as students seek out multiple perspectives with openness, empathy, and respect.

- Global Citizenship (GC): Students recognize the complexity of global systems and their roles within them.

Over the course of the general education program, students will develop awareness of their intersecting roles and responsibilities at local, state, national, tribal, and global levels. Students will critically analyze natural, physical, social, cultural, economic, and political systems. Students will have the tools to take informed and responsible action, supported by respectful collaboration, to address local and global challenges.

The bold headings below indicate sub-requirement of general education. Courses listed under each are those eligible to meet the requirement. The credit hours for each individual course are reflected by the last digit in each course number. A minimum of 40 hours must be earned to satisfy the 2024-2025 general education requirements.

First Year Experience (1 hour)
UNIV 1001 Tiger Connect (C)
*Tiger Connect must be completed in the beginning of a freshman's first semester of enrollment at ECU.

Writing Communication (6 hours)
ENG 1113 Freshman Composition I (C)
ENG 1213 Freshman Composition II (IL); *OR*
HNRS 2313 Enduring Questions: Perspectives from Rhetoric and Research (IL; Honors Only)

*Waiver Policy for ENG 1113: Students pursuing a bachelor's degree are required to complete six credit hours of English composition. New, incoming freshmen at ECU will always be required to complete ENG 1113 prior to either ENG 1213 or HNRS 2313. In the event a student transfers to ECU having previously completed a course deemed equivalent to either ENG 1213 or HNRS 2313, but without having completed a course equivalent to ENG 1113, the requirement of completing ENG 1113 may be waived with approval of the College Dean for the student's major program of study.

Mathematical Statistical Reasoning (3 hours)
MATH 1223 Introduction to Probability and Statistics (CT); *OR*
MATH 1413 Survey of Mathematics (CT); *OR*
MATH 1513 College Algebra (CT); *OR*
MATH 1613 Functions and Modeling (CT)

*College Algebra or Introduction to Probability and statistics should not be selected unless required by your major. Mathematics courses numbered 1413 or higher, other than "teachers" or "methods" courses, will meet the general education requirement in mathematics.

Civic Consciousness (6 hours)
PS 1113 United States Government (CT); *AND*
HIST 2483 United States History Survey to 1877 (CT); *OR*
HIST 2493 United States History Survey Since 1877 (CT)

Nature & Science (7-8 hours): Courses must be from two different disciplines. At least one course must include a lab.
BIOL 1114 General Biology (+ Lab) (CT)
BIOL 1214 General Botany (+ Lab) (C)
BIOL 1314 General Zoology (+ Lab) (IL)
BIOL 2103 Horticulture (IKC)
BIO 3143 Ethnobotany (IL)
CHEM 1114 General Chemistry I (+ Lab) (CT)
CHEM 1324 Chemical Principles (CT)
EHS 1114 Introduction to Environmental Science (+ Lab) (GC)
EHS 2613 Occupational Health and Safety (C)
GEOG 1214 Earth Science (+ Lab) (GC)
PHSCI 1114 General Physical Science (+ Lab) (CT)
PHYS 1114 General Physics (+ Lab) (CT)
PHYS 1314 Astronomy (+ Lab) (CT)

Cultural and Aesthetic Awareness (6 hours)
ANTH 2523 Native Peoples of North America (IKC)
ART 2243 Art History Survey I (IKC)
ART 2273 Survey of Multicultural Art (IKC)
HIST 1113 Foundations of Western Civilization (IKC)
HIST 1123 Modern Western Civilization (CT)
HIST 3053 History of the 21st Century (CT)
HIST 2613 Explorations in World History and Culture (IKC)
HIST 3063 Ancient Civilizations (IKC)
HIST 3333 Vistas in World History (IKC)
HIST 4573 American Leaders to 1865 (CT)
HIST 4593 American Leaders since 1865 (CT)
HNRS 1213 Enduring Questions: Perspectives from the Humanities (Honors Only) (IKC)
HNRS 1313 Enduring Questions: Global Perspectives (Honors Only) (GC)
HUM 2113 General Humanities I (IKC)
HUM 2123 General Humanities II (GC)
HUM 2313 Multicultural American Literature (IKC)
HUM 2323 Global Literature (IKC)
HUM 2413 Responding to Literature (CT)
HUM 2633 World Religion and Thought (GC)
HUM 2713 Language and Culture (C)
HUM 2813 Interpreting Film (IL)
MUS 2433 World Music (IKC)
MUS 2533 Music in Life (CT)
MUS 3633 Music History through Bach (CT)
MUS 3643 Music History since Bach (CT)
NAS 1113 Introduction to Native American Studies (GC)
NAS 2113 Chickasaw Humanities I: Comparing Cultures (IKC)
PHIL 2003 Being, Knowledge, Doing: Introduction to Philosophy (CT)
PHIL 2013 Faith, Freedom & Fate: Introduction to Philosophy of Religion (C)
PHIL 2023 Self, Society & Justice: Introduction to Social Philosophy and Ethics (GC)
PHIL 2033 Truth, Goodness and Beauty: Introduction to the Philosophy of Art (IL)

Exploration and Personal Enrichment (3hrs)
ANTH 2713 Introduction to Cultural Anthropology (IKC)
ART 3303 Motion Graphics (C)
ASLHR 2613 American Sign Language I (IKC)
BUS 1113 Foundations of Business (C)
GIS 2253 Initial Concepts in GIS (C)
CHI 1113 Chickasaw I (C)
CMPSC 1113 Computer Programming I (C)
CMPSC 1513 Computer Literacy (IL)
COMM 1113 Fundamentals of Human Communication (C)
EDUC 2402 Survey of the Exceptional Child (GC)
ENG 3183 Technical and Professional Writing (C)
ENTR 3103 Introduction to Entrepreneurship (CT)

FIN 1113 Financial Literacy (CT)
FREN 1113 Elementary French I (C)
FREN 1223 Elementary French II (C)
GEOG 1113 Elements of Human Geography (IKC)
GEOG 2513 World Regional Geography (GC)
HNRS 2213 Enduring Questions from the Perspective of the Sciences (Honors Only) (C)
KIN 2122 Choices in Wellness (CT)
KIN 2183 Basic Nutrition (CT)
MCOM 1733 Introduction to Mass Media (C)
MCOM 2733 Writing for Media I (C)
MCOM 2753 Introduction to Audio Production (C)
MCOM 3053 Social Media Management (C)
MIS 1903 Computer Business Applications (C)
PS 2113 Introduction to Political Science (GC)
PSYCH General Psychology (IL)
RUSS 1113 Elementary Russian I (C)
RUSS 1223 Elementary Russian II (C)
SOC 1113 Introduction to Sociology (IKC)
SOC 2113 Social Problems (GC)
SOC 3003 Native American Sociology (IKC)
SPAN 1113 Elementary Spanish I (C)
SPAN 1223 Elementary Spanish II (GC)
THEA 2333 Theatre in Life (IKC)

General Education Electives (7-8 hours)
Additional courses from the above list may be taken, as needed, to meet the minimum 40-hour requirement.

2024-2025 General Education Check Sheet

Program Requirements (Majors and Minors)

Program requirements can be found within the respective academic college section of this catalog. Students may also view degree check sheets by catalog year on the ECU website. Enrolled students can view their declared program as well as other degree requirements within Colleague Self-Service. Listed below are a few important things to keep in mind concerning program requirements.

- Some major programs require students to complete a minor, but others do not. For those programs that do require a minor, the requirements will be waived if the student is pursuing a double major (i.e., completing two major programs of study).
- When earning a major and minor program each must be from a different academic discipline – unless the student is pursuing a specific major program that permits otherwise.
- Some major programs may require students to select their minor from a limited set of options.
- A major program of study will require completion of at least 30 credit hours within the subject area. Some major programs will require additional subject relevant hours.

Requirements Specific to Various Bachelor's Degrees

The following bachelor's degrees are awarded by ECU. Each major program of study will fall under one of the following types of bachelor's degrees. Each type of bachelor's degree listed comes with its own requirement for liberal arts and science courses.

- Bachelor of Arts (B.A.)
- Bachelor of Science (B.S.)
- Bachelor of Fine Arts (B.F.A.)
- Bachelor of Social Work (B.S.W.)
- Bachelor of Science in Education (B.S. ED)

Note: Oklahoma State Regents for Higher Education classifies B.F.A., B.S.W., and B.S. ED under the category of Bachelor of Specialty.

Bachelor of Arts: At least 80 semester credit hours must be from liberal arts and science courses.

Bachelor of Science: At least 55 semester credit hours must be from liberal arts and science courses.

Bachelor of Specialty (B.F.A., B.S.W. and B.S. ED): At least 40 semester credit hours must be from liberal arts and science courses.

Other Institutional & State Graduation Requirements

Overall Minimum Credit Hours: At least 120 credit hours are required. Some programs may require additional hours, which will be noted in the same catalog section as the major/minor requirements. The following will not count toward the minimum 120 hours.

- Zero Credit Courses
- Zero Level Courses (Developmental/Remediation)
- Non-Degree Bearing Courses (transcribed as "not applicable to degree")

Kinesiology (KIN) activity course credits may not count toward the minimum 120 hours. However, for programs requiring 124 hours, a maximum of four KIN activity credits are allowed.

Residency Hours: Listed below are the requirements concerning the minimum number of credit hours a student must earn from ECU before being awarded a bachelor's degree.

- A student must earn a minimum of 30 credit hours from ECU, and at least 12 of those 30 hours must be upper division (3000 or 4000 level).
- At least 15 of the last 30 hours earned before graduation must be earned from ECU; *OR*
- At least 50% of credit hours required by the major must be earned from ECU.
- At least nine upper division hours within the major and three upper division hours within the minor must be earned from ECU.

Upper Division Credit Hours (3000 or 4000 level): Below are the requirements concerning the minimum number of upper division credit hours

- At least 40 upper division credit hours are required for a bachelor's degree.

- At least 15 upper division credit hours are required within the major program of study.
- At least nine upper division credit hours within the major program of study must be earned from ECU.
- At least three upper division credit hours are required within the minor. These three hours must be earned from ECU.
- Credit transferred from another institution will be classified at the level (lower/upper division) at which it was originally earned.

Correspondence Credits: Students returning to finish their degree after many years may have correspondence credits on their transcript. A maximum of 31 hours of correspondence work may count toward a bachelor's degree. Modern online courses are not considered correspondence courses.

Double Dipping: When a single course is used to satisfy more than one graduation requirement it is commonly referred to as "double dipping." Below are the rules governing how courses can be utilized in this way.

- Double dipping between general education and major program requirements is limited to 12 hours for some but not all academic programs. Students should consult with their major program advisor to determine if this rule applies to their course of study.
- Double dipping may occur between general education and minor requirements without limit, but only so long as other rules in this list are not violated.
- No single course may count toward all three – general education, major and minor.
- No single course may count toward two majors, excluding related work courses.
- No course may count toward both the major and minor, excluding related work courses.

Note: Courses designated as related work will be identified within each academic programs's section of this catalog.

Double Majors: A student "double majors" when completing two major programs of study while earning a single bachelor's degree. For example, earning a Bachelor of Arts with majors in art and music.

- Students who declare a double major are not required to declare a minor.
- No course may count toward both majors, excluding related work courses.
- If a student completes two major programs, each of which on its own would fall under a different type of bachelor's degree, then the degree type awarded will correspond to the first of the two majors declared by the student. Students in this instance also have the option to complete two separate bachelor's degrees - please see policy below for more details including increased credit hour requirement.

Earning Two Degrees: The following rules are applicable to students with the intention of earning two bachelor's degrees from ECU.

- Two Degrees Simultaneously: A student who meets the requirements for two majors may apply for two separate degrees if at least 154 credit hours have been earned.
- After Earning a Prior Bachelor's: At least 150 hours (total) must be earned before the second degree can be awarded, excluding graduate level credit. All requirements for the second degree (including general education, major and minor) must be fulfilled in accordance with the catalog year current at the time the student declared his/her intent to complete the second degree. See catalog year policy for further information. Courses that counted toward the major for the first bachelor's degree may not be applied toward the major for the second bachelor's degree, excluding related work courses.

U.S. History & U.S. Government: All students graduating with a bachelor's degree of any type must have completed at least six semester hours of college credit in U.S. History and U.S. Government. Courses satisfying this requirement must be primarily focused on a general overview of U.S. History and U.S. Government. The primary focus must be clear from the wording in the course title and description. Other history courses may not be substituted toward the requirement.

Computer Literacy Requirement (CLR): The CLR may be fulfilled with any of the following options:

- Option 1: Successful completion of one general education course in computer literacy.
- Option 2: Successful completion of a sequence of courses within a program of study (major) which a department and school or college dean designate to fulfill this requirement.
- Option 3: Successful completion of a degree program in which use of a computer is integral to the program (e.g., major in Computer Science).
- Option 4: Successful completion of an associate of arts or science degree at a two-year college in which the computer skills requirement was met (this option may not be used to reduce or remove any ECU program requirements). The associate's degree must have been awarded from a regionally accredited institution of higher learning in Oklahoma. Applied associate degrees do not qualify.

Note: This policy applies to first-time beginning freshmen admitted to the university in the fall of 1998 and thereafter.

Grade Point Average (GPA) Requirements: The following minimum GPA values are required for a bachelor's degree.

- A minimum GPA of 2.00 is required across all transcripted work including courses earned at ECU as well as any prior institutions.
- A minimum GPA of 2.00 is required inclusive of all courses completed at ECU.
- A minimum GPA of 2.00 is required for courses counting toward the major program of study. Specific majors may require a higher minimum GPA.
- A minimum GPA of 2.00 is required for courses counting toward the minor program of study.
- Per Oklahoma Regents Policy, GPA calculations shall not include physical activity courses. All physical activity courses transcribed at ECU are graded pass/fail.

Maximum Military Science Credits: A maximum of 24 Military Science credit hours may be applied toward a bachelor's degree.

Individual Study Course Credits: A maximum of nine credit hours of Individual Study credits may be applied toward a bachelor's degree.

OSRHE Chapter 3.15 Undergraduate Degree Requirements
OSRHE Chapter 3.14 Granting of Degrees & Other Awards

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Catalog Changes (Undergraduate & Graduate)

In an effort to ensure accuracy, East Central University (ECU) reserves the right to make changes to curricula, degree requirements, course offerings, program descriptions, and all policy regulations within the academic catalog at any time. The most up-to-date version of the catalog will be posted to the ECU website.

OSRHE Chapter 3.4 Academic Curricular Additions & Changes

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Catalog Year Policy (Undergraduate & Graduate)

Purpose: The following language is intended to answer questions concerning which catalog year (i.e., degree requirements) a student will be held accountable to when applying for graduation (undergraduate (UG) and graduate (GR) levels) at East Central University (ECU).

What is continuous enrollment? (UG & GR)
A student is considered continuously enrolled if a transcribed grade exists for at least one credit hour, semester to semester, excluding summer, without a break of more than one calendar year.

When is catalog year assigned? (UG & GR)
A student's catalog year is initially assigned upon first enrolling at ECU. The statements below outline circumstances under which a student's catalog year is subject to change.

How will concurrent enrollment during high school impact catalog year? (UG Only)
Students attending ECU under a concurrent enrollment program prior to graduating high school, will have their catalog year updated to the current year if later admitted as a post-high school undergraduate. The change to catalog year will take place in the Admissions Office during the readmit process.

Can the catalog year for my general education requirements be changed? (UG Only)
The catalog year for general education requirements will always match the catalog year for your primary major. For students with more than one major course of study, the primary major will be the one the student has been pursuing for the longest period of time. It is not possible for a student to change the catalog year for general education requirements only. Such a change will always impact the catalog year for the primary major.

I am only pursuing one major. If I change that major, will my catalog year change as well? (UG & GR)
Continuously enrolled students who change their major, and who are only pursuing one major, will not have their catalog year changed unless they request to have the catalog year moved forward to a more recent catalog, or if the catalog year assigned to the previous major is not available for the new major. Importantly, changing the catalog year for the primary major will also impact general education requirements.

If I declare a second major, which catalog year will I be assigned? (UG & GR)
Continuously enrolled students who declare a secondary major will retain the same catalog year as currently assigned to the primary major – unless that student specifically requests a more recent catalog year for the secondary major, or if the catalog year assigned to the primary major is not available for the secondary major. Primary and secondary major programs of study are not required to follow the same catalog year.

How are catalog years assigned for a minor program? (UG only)
The assigned catalog year for a minor is not required to match the catalog year for any major program of study. When a minor is declared, the most up-to-date catalog year available at that time will be assigned to the minor.

Other institutional graduation requirements outside general education, major and minor (UG & GR)
The requirements will match the catalog year assigned to the primary major.

If I fall out of continuous enrollment, for how long may I keep my assigned catalog year?
Completed General Education Before Leaving ECU: If all general education requirements were fulfilled prior to the student falling out of continuous enrollment, then for a period of 3 years the student may *REQUEST* to return and finish his/her degree according to the catalog years assigned to all declared programs (majors and minors) when last attending. The request should take place *AFTER* being readmitted to ECU, and may be submitted via a paper form obtained from the Records office. The request must be submitted within six months of being readmitted.

Incomplete General Education Before Leaving ECU: If all general education requirements were not fulfilled prior to the student falling out of continuous enrollment, then after one calendar year all assigned catalog years will be reset to the most recent year. Students who were granted a Leave of Absence (LOA) prior to falling out of continuous enrollment may be allowed more time before having their catalog year reset – this will be subject to the terms of the LOA granted to the student. If the LOA permits additional time before resetting the catalog year, then *AFTER* being readmitted to ECU, the student must *REQUEST* to have his/her catalog year changed to what it was prior to falling out of continuous enrollment. The request may be submitted via a paper form obtained from the Records Office. The request must be submitted within six months of being readmitted.

Students with an Approved Graduation Application on File: If before falling out of continuous enrollment a student applied for graduation and had his/her application approved by the Records Office, then that student may REQUEST to return to ECU and complete the degree – *according to the terms of the existing graduation application* – for a period not to exceed 3 years. The request will be submitted via a paper form obtained from the Records Office. The request must be submitted within six months of being readmitted. This applies to all graduation requirements including general education, major, minor and any other institutional requirements, but is subject to the relevant programs and required courses still being available at ECU. After 3 years the application will no longer be valid. For students who return after 3 years, all current catalog year requirements at that time will apply toward graduation.

What if changes to program requirements are implemented while I am continuously enrolled at ECU?
If curriculum changes take place for the general education program, major program and/or minor program, students enrolled at the time will retain their assigned catalog year – unless a request is made to move to the new catalog year requirements. All policies outlined above will still apply.

Licensure Programs, OSRHE Policies and Catalog Year
For degree programs leading to licensure, the application of catalog year stated herein will apply except when current licensure requirements require otherwise. Academic policies are often guided by the requirements of professional licensing agencies. For students who fall out of continuous enrollment, the application of catalog year could also be impacted by policies governed by the Oklahoma State Regents for Higher Education (OSRHE) current at the time of readmission to ECU.

How do I update my degree requirements to the more recent catalog year?
Students must complete the form *titled Request to Move Catalog Year Forward*, which can be obtained either directly from the Records Office or from the office's web page. Importantly, this is different from the *Degree Change* form, which is used to change a student's major or declare a secondary major/minor. If after declaring a major or minor the student wishes to move the catalog year forward, *the Request to Move Catalog Year Forward* form must be completed.

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Classification by Credits & Level (Undergraduate & Graduate)

Students are classified as follows based on the number of credit hours earned and the level of enrolled courses.
Freshman (FR) = zero (0) to 29 credit hours earned
Sophomore (SO) = 30 to 59 credit hours earned
Junior (JR)= 60 to 89 credit hours earned

Senior (SR) = 90 or more credit hours earned
Senior Enrolled in Graduate Courses (S+) = An undergraduate student with 90 or more credit hours earned who has been granted permission by the Dean of Graduate Studies to enroll in 5000 level courses.
Special Student-Not Reg Admit (SP)= An undergraduate student admitted under the non-degree seeking status.
Graduate Student (GR)= Having previously earned a bachelor's degree, the student has been admitted to one of ECU's graduate programs.
Special Graduate-Not Reg Admit (SG) = A student provisionally admitted to the School of Graduate Studies, permitted to enroll in a limited number of 5000 level courses, but considered as non-degree seeking.

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Commencement Participation (Undergraduate & Graduate)

Commencement (i.e., graduation) is held twice a year (December and May). Students completing their degree requirements in fall will participate in the December ceremony. Students completing their degree requirements in spring will participating in the May ceremony. Students completing their degree requirements during the summer will also participate in the May ceremony. Graduation fees are subject to ECU's fee structure at the time a student plans to completes his or her degree.

Delayed Commencement Participation: Students completing a degree in the summer may not delay their participation at commencement until December. Only deployed active-duty U.S. Military members may delay their commencement participation.

Embassy Letters for Family Visitation: The Records Office does not write letters to the U.S. Embassy concerning a student's intent to graduate. ECU has confirmed that the U.S. Embassy does not take such letters into consideration when issuing visas. Students who would like family members from outside the United States to attend commencement are encouraged to be proactive and begin making arrangements early.

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Course Identification (Undergraduate & Graduate)

Subject Prefix: The course prefix (e.g., BIOL) indicates the academic department offering the course.

Course Numbering System: The first digit in a course number reflects the class level. The last digit in a course number reflects the credit hours. For example, ENG 2243 is a sophomore level course offered by the English Department for three credit hours. BIOL-4123 is a senior level course offered by the Biology Department for three credit hours.

0000 – Below Freshman Level Course
1000 – Freshman Level Course
2000 – Sophomore Level Course
3000 – Junior Level Course
4000 – Senior Level Course
5000 – Masters Level Course
6000 – Doctorate Level Course
7000 – Doctorate Level Course

Some academic departments may place a letter before the course number, which indicates additional content information beyond the course prefix (e.g., HIST-A4993; seminar topic in America history).

Courses numbers including the first three digits 499 (undergraduate) or 599 (graduate) are Individual Study courses (see policy below).

Individual Study (I.S.) Course: I.S. courses permit an academic department to offer subject content not matching an existing course in the East Central University (ECU) catalog. Only nine credit hours of I.S. courses may count toward graduation at the undergraduate level. All I.S. courses must be approved by the college dean. Students interested in an I.S. course should speak with the academic department offering the relevant subject matter. All I.S. course requests must reach the Records Office (i.e., all prior Etrieve approvals obtained) by the last day to add courses for the term/semester in which the course is to be offered. Late course requests will not be accepted.

Taught-By-Arrangement (TBA) Course: TBA courses are to be used only under special circumstances that warrant offering an existing East Central University course to a single student. All TBA courses must be approved by the college dean. Students interested in a TBA course should speak with the academic department offering the relevant subject matter. All TBA course requests must reach the Records Office (i.e., all prior Etrieve approvals obtained) by the last day to add courses for the term/semester in which the course is to be offered. Late course requests will not be accepted. TBA courses are not intended as a mechanism for offering regularly scheduled courses that were cancelled due to low enrollment.

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Course Late Adds, Drops & Withdrawals (Undergraduate & Graduate)

Deadlines for adding late, dropping and withdrawing from courses are available within the academic calendar. All enrolled students have a responsibility to familiarize themselves with important dates. East Central University (ECU) is not responsible for a student's failure to be knowledgeable of, and abide by, these deadlines. When a student registers for a course, ECU is no longer able to offer that seat to another paying student. A debt to ECU is also a debt to the State of Oklahoma. Students who fail to drop their courses by the deadline, and/or who fail to follow the correct drop process, will be required to pay all monies owed to ECU.

Terminology:

Late Add: After the last day to add courses and no later than the last day to drop courses (see academic calendar), students may complete a late add card and submit it to the Records Office. The card will be obtained from and submitted to the Records Office. Late add cards will require a signature from the course instructor, the college dean and the financial aid office. Athletes and international students will also be required to obtain a signature from their certifying officials.

Course Drop: A course drop may take place between the time a student registers for the course and the last day to drop as stated on the academic calendar. The last day to drop will also be the last day to receive a refund for tuition and fees. Some charges may be prorated depending upon services utilized prior to the drop date. Courses may be dropped online in Colleague Self-Service through the last day to drop. Alternatively, students may complete a paper drop card or a drop/withdrawal form on Etrieve.

Course Withdrawal: A course withdrawal may take place between the day after the last day to drop and the last day for a withdrawal as stated on the academic calendar. Courses may be withdrawn from by submitting a drop/withdrawal form in Etrieve. A refund will not be issued for withdrawn courses. The grade of "W" will be posted to the transcript at the end of term for any withdrawn courses.

Administrative Withdrawal: Students may not request an administrative withdrawal. This type of withdrawal takes place when either the course instructor or university administration determine a student must be unenrolled. A refund will not be issued for administratively withdrawn courses. The grade of "AW" will be posted to the transcript at the end of term. The deadline for instructional faculty to request an administrative withdrawal is the same as the deadline for students to request a withdrawal each academic term/semester.

Never-Attended or "No-Show:" Faculty members have a period of time at the beginning of each term/semester, ending on or about the last day for course drops, when they can report students who never attended class. Only those students who are reported as never-attending for all their classes will be administratively dropped. If applicable, courses will be dropped for all parts of term, including any 2nd 8-Week courses that have not yet begun. Faculty will have an opportunity to report twice a semester - at the beginning of 16-Week and 1st 8-Week courses, and again after the start of 2nd 8-Week courses.

Students should never depend on this process to have their courses dropped. It is the student's responsibility to ensure their enrollment is accurate – not ECU's. Students who fail to ensure their courses are dropped by the deadline will not receive an exception when claiming they should have been reported as never-attending.

Medical Withdrawal: Students withdrawing for medical reasons prior to the last day to withdraw need not follow a special process. Completing the drop/withdrawal form in Etrieve will result in a withdrawal with W-grades. On the Etrieve form the student should select "medical" as their reason for withdrawing. These students may also wish to review the leave of absence policy.

Late Medical Withdrawal: Students who experience a medical related extenuating circumstance after the last day to withdraw may request a late medical withdrawal. The appropriate form may be found on the Records Office web page. The form may also be obtained directly from the Records Office. For currently enrolled students, any email communications sent to the Records Office must come from the student's own ecok.edu account.

Late Medical Withdrawal Policy: A late medical withdrawal may only be requested for the term/semester during which the medical circumstances occurred. Relevant medical documentation from a pertinent and licensed health care professional will be required. The above-mentioned request form must be submitted to the Records Office within one calendar year after the term/semester ends. Qualified medical events apply only to the student (not the student's family members or friends). The Records Office will coordinate with the Office of Academic Affairs to have the request reviewed. The final decision will be communicated to the student directly from Academic Affairs. If approved, relevant courses will be assigned a GPA neutral grade of "W."

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Course Load Maximums & Overload (Undergraduate & Graduate)

This policy outlines the maximum workload for students during a term/semester. It is expected that a full-time college student will spend, at a minimum, an amount of time each week in class attendance and study outside of class approaching 40-hours per week. Students who wish to pursue an overload of course credits should only expect to be granted permission if they have previously demonstrated superior academic achievement.

Undergraduate Students: Below are the maximum credit hours a student may register for without obtaining special permission from the college dean. The appropriate college dean will be the one overseeing the student's major program of study.

- Maximum 20 credit hours for 16-week fall and spring semesters
- Maximum 10 credit hours for 8-week summer sessions

Students who wish to exceed the limits above must contact the college dean directly. If the dean approves, he/she will email the registrar with the additional course/s. The approval will be recorded in the student's permanent record. Oklahoma State Regents for Higher Education (OSRHE) does set the following maximum beyond which the college dean cannot approve an exception. ECU does not permit students under any circumstances to exceed the OSRHE maximums.

- Maximum of 24 credit hours during a 16-Week semester (fall/spring).
- Maximum of 12 credit hours during an 8-Week term (summer session).

The limits listed above do not apply to academic credit awarded on the basis of advanced standing exams. Based on an individual student's academic program and/or performance, ECU retains the right to further limit academic load below the limits listed in this policy.

OSRHE Chapter 3.13 Undergraduate Course Load & Overload

Graduate Students: Below are the maximum credit hours a student may register for without obtaining special permission from the Dean of Graduate Studies. Students who wish to exceed these limits must contact the dean directly. OSRHE does not set its own maximums for graduate level enrollment.

- Maximum 12 credit hours for 16-week fall and spring semesters
- Maximum 9 credit hours for 8-week summer sessions

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Course Load Non-Degree Seeking (Undergraduate & Graduate)

Students attending East Central University (ECU) post high school graduation, and who do not intend to earn a degree, are limited to the following number of overall hours prior to applying for full admission to the university.

- Undergraduate Enrollment: 9hrs
  - Students will be assigned program code SPEC.STU.UNDG.

- Graduate Enrollment: 12hrs
  - Students will be assigned program code SPEC.STU.GRAD.
  - Students wishing to continue attending graduate courses after earning a master's degree, without pursuing a second graduate degree, should consult the Office of Graduate Studies.

Immediate Return After Bachelor's Degree: Students may continue attending undergraduate courses immediately after earning a bachelor's degree, without the intent to pursue a second bachelor's, and not be readmitted via the Office of Admissions. Prior to the first day of classes for the semester (fall/spring) immediately following the award of a bachelor's degree, the student must complete an Etrieve form titled *Immediate Readmit after Graduation for Continued UG Enrollment.*

- Enrollment will be limited to a maximum of two 16-week semesters.
  - Students will be assigned program code SPEC.STU.POSTBAC. When assigned, the program will be set to end two semesters from the start date.

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Course Load Recommendations
(Undergraduate & Graduate)

Undergraduate Students: Students aspiring to graduate with a bachelor's degree in four years should plan to complete 15-16 credit hours during each 16-week semester. A student who enrolls in less should plan to complete summer courses in order to graduate in four years.

Graduate Students: Students aspiring to graduate with a master's degree in two years should consult with their program advisor. Depending upon the required curriculum the recommended credit load may vary. For maximum course load credit hours, please see the relevant policy above.

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Curriculum Changes
(Undergraduate & Graduate)

New curriculum changes approved by East Central University's (ECU) Curricular Committee will not be implemented until the following catalog year. Those changes requiring approval from the Oklahoma State Regents for Higher Education (OSRHE) may not be applied to the course schedule until such approval is obtained and documented in the Records Office.

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Degree Awarding & Diploma Timeline
(Undergraduate & Graduate)

How soon will my degree be awarded?
East Central University (ECU) is committed to working through the process of awarding degrees as quickly as possible. However, it is a process and it does take time. Degrees are not awarded the day of commencement. ECU's academic faculty are not required to submit final semester/term grades until the Tuesday after commencement. From that day, the State of Oklahoma allows ECU ten (10) business days to awarded degrees and post a degree statement to the transcript. ECU does not prioritize students during the awarding process under any circumstances - no exceptions. Graduating students are expected to plan ahead with the expectation that their transcript will not reflect an awarded degree until 10 business days after final grades are due. At the end of fall semester the 10 business days will extend beyond the Christmas break.

When will I receive my diploma?
Diplomas will not be printed, mailed or made available for pick-up until after all degrees are awarded and transcripts updated with degree statements. The process of creating and proofing diplomas does take time. ECU is committed to ensuring diplomas are accurate. Graduating students who opt to pick their diploma up in person from the Records Office, will receive an email notification when the diploma is ready. Graduates who opt to have their diploma mailed should understand that ECU is not responsible for the shipping time incurred by the U.S. Postal Service. Overnight and other expedited shipping methods are not available.

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Degree & Program Declarations
(Undergraduate & Graduate)

Students will select their desired degree (e.g., Bachelor of Science) and program (e.g., Mathematics) upon being admitted to East Central University. After being admitted, students may change their degree and/or program by completing the appropriate electronic form in Etrieve. Any student considering a change in degree or program is encouraged to consult with an academic advisor before submitting the Etrieve form. Only those academic programs leading to an awarded credential will be formally assigned to a student as a major course of study.

Effective Fall 2023, students are no longer able to have pre-professional designations (e.g., pre-medical) assigned to them as a program of study - because such designations do not by themselves lead to an awarded credential (e.g., bachelor's degree). Students who identify as pre-professional should consult with their major program advisor concerning opportunities to engage in extra-curricular activities appropriate for their desired career path.

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English Proficiency
Requirement for Faculty
(Undergraduate & Graduate)

Instructors at East Central University are required to meet minimum English Proficiency standards. The Oklahoma State Legislature requires all public schools to establish and abide by a set of standards. East Central University's policy is printed in the Faculty Handbook. If a student feels a complaint should be filed in reference to an instructor's English Proficiency, he or she may do so in the Office of the President of the University.

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Enrollment Status
(Undergraduate & Graduate)

A student's status is based on the number of enrolled credit hours (hrs) for a given term/semester.

Undergraduate Students

- 16-Week Fall & Spring Semesters
  - Full-Time is 12hrs or more
  - Three-Quarters Time is 9-11hrs
  - Half-Time is 6-8hrs
  - Less than Half-Time is 1hr – 5hr
- 8-Week Summer Term
  - Full-Time is 6hrs or more
  - Half-Time is 3-5hrs
  - Less than Half-Time is 1-2

Note: Three-Quarter time is not calculated during summer terms.

Graduate Students: Graduate enrollment does not include three-quarter time.

- 16-Week Fall & Spring Semesters
  - Full-Time is 9hrs or more
  - Half-Time is 5-8hrs
  - Less than Half-Time is 1-4hrs
- 8-Week Summer Term
  - Full-Time is 5hrs or more
  - Half-Time is 3-4hrs
  - Less than Half-Time is 1-2hrs

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FERPA Act of 1974 (Undergraduate & Graduate)

The Family Education Rights & Privacy Active of 1974 (FERPA) is a federal law that governs the access to educational information and records by public entities. Students are encouraged to carefully review relevant pages on the East Central University (ECU) website outlining key elements of FERPA legislation and campus related policies.

Consent to Release: Students have the right to inform ECU of their consent for education related records to be released to specific individuals. Consent cannot be given for an organization, but only for a specific individual. The release form can be submitted via Etrieve and is titled FERPA Student Information Release Authorization. Below are important facts a student should be aware of before submitting a consent to release.

- The release may be revoked by the student at any time.
- The release will require the student to assign a alphanumeric PIN, which ECU will ask for before releasing any information to the intended party. It is the student's responsibility to make sure that the relevant person has the PIN when requesting information.
- When consenting to release information, the student may choose any or all of the following.
  - Academic Information
    - Each authorization is only valid for one year from the date submitted.
  - Financial Aid or Billing Information
    - Each authorization is valid until revoked by the student.

Privacy Flag: FERPA does permit release without consent under certain circumstances. The most common is what FERPA refers to as requests for directory information (see ECU website for a list of what is considered directory information). Directory Information for enrolled students may be requested by a variety of public entities for a variety of reasons. Students who request a privacy flag will not have their information included within directory information requests. Importantly, even with a privacy flag in place, FERPA permits ECU to release information under very limited circumstances (e.g., safety emergencies). Students who would like to request a privacy flag should stop by the Records Office, or email the office at registrar@ecok.edu including their full name (first/last), date of birth, and ECU student ID number. Email communication must take place via an ecok.edu email address.

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Grading Policy
(Undergraduate & Graduate)

Grading System: The following grades and respective definitions will be used for East Central University (ECU) transcript notations.

Grade	Points Per Semester House	Description
A	4pts	Excellent
B	3pts	Good
C	2pts	Average
D	1pt	Lowest Passing
F	0pts	Failing
P	0pts	Passing
NP	0pts	No Pass
I	0pts	Incomplete
W	No Grade	Withdrew
AW	No Grade	Administrative Withdraw
AU	No Grade	Audit
NR	No Grade	No Grade Submitted
X	No Grade	Dissertation in Progress

Incomplete (I) Grade: An incomplete grade may be used at the instructor's discretion to indicate that additional work is necessary to complete a course. An incomplete grade is not a substitute for a failing grade. An I-grade is GPA Neutral. I-grades count in attempted hours but not earned hours. Students who are failing a course at the end of the term/semester are not eligible for an I-grade. To be eligible for an I-grade the student must have already completed 70% of the required coursework at a satisfactory level (i.e., C-grade or above).

The maximum timeframe to complete remaining assignments for an I-grade is one calendar year. However, the course instructor may set an earlier deadline. If all remaining coursework is not completed by the deadline, the faculty member will assign an appropriate grade based on completed work. After one calendar year, if a grade change has not been submitted, 2024 Oklahoma State Regents for Higher Education (OSRHE) policy requires that the I-grade remain permanently on the transcript.

Audit (AU) Grade: Audit enrollment status is intended for students who are not interested in receiving a grade, but are only attending the course for content knowledge. An AU-grade is GPA neutral. AU-grades do not count in attempted or earned hours.

Graded vs. Audit Enrollment Changes: The deadline to change from audit status to grade status is the last day to add courses for the term/semester. Students requesting this change must first meet appropriate institutional admission standards. The deadline to change from credit to audit is the same as the last day to withdraw from a course with a W-grade.

Withdrawal (W) Grade: Withdrawals begin after the course drop period. Students should view the academic calendar for specific dates. Student initiated withdrawals will result in a W-grade on the transcript. W-grades will not show on the ECU transcript until the end of the term/semester. W-grades are GPA neutral. W-grades will count in attempted but not earned hours. The deadline to receive a W-grade for each term/semester is posted to the academic calendar. After the deadline all enrolled students will receive a final grade appropriate to their enrollment. Students who wish to withdraw from courses are required to complete the drop/withdrawal form in Etrieve.

Administrative Withdrawal (AW) Grade: Administrative withdrawals occur when either the course instructor or ECU administration determine the student must be removed from a course. Refunds will not be granted for tuition and fees. Students may not request an administrative withdrawal. The AW-grade is GPA neutral. AW-grades will count in attempted but not earned hours.

Pass (P) or No-Pass (NP): This grading option is available only in courses for which academic faculty have deemed it appropriate. Both the P-grade and NP-grade are GPA neutral, and will be included in the calculation of attempted and earned hours.

- P-Grade: Signifies that the student did meet the minimum course requirements and that credit was earned.
- NP-Grade: Signifies that the student failed to meet the minimum course requirements and that credit was not earned.

Not Reported (NR): ECU reserves the right to assign a NR-grade if circumstances make it impossible for the course instructor to submit a final grade. As instructional faculty are required to submit their grades promptly at the end of each term/semester, NR-grades are rare occurrences. The NR-grade is GPA Neutral and will count in attempted but not earned hours.

Dissertation in Progress (X): The X-grade signifies that an enrolled course section devoted to dissertation work remains in progress after the original term/semester has ended. The X-grade is GPA neutral and will count in attempted but not earned hours.

Grade Point Averages: ECU transcripts will include the following grade point averages.

- **Term GPA:** The calculation includes only courses enrolled for a specific term/semester. The calculation will not include GPA neutral grades.
- **Graduate Retention GPA:** The GPA includes grades from transfer courses and ECU courses. The calculation does not include activity courses or forgiven work. The calculation will not include GPA neutral grades
- **Cumulative GPA:** The GPA includes grades for all course work including transfer, ECU, activity courses and forgiven work. The calculation will not include GPA neutral grades.
- **ECU Retention GPA:** The GPA includes only grades from courses completed at ECU. The calculation does not include activity courses or forgiven work. The GPA will not include GPA neutral grades.

Calculating GPA: Below are the steps for calculating GPA. Calculations are rounded to the nearest one-hundredth. For example, 1.594 would be rounded to 1.59. 1.595 would be rounded to 1.60.

- Step 1: Individually, for each course to be included in the calculation, multiply the grade points by the credit hours earned.
- Step 2: Add together the value for each course obtained in Step 1.
- Step 3: The total value obtained in Step 2 is to be divided by the overall number of attempted hours across the courses included within the calculation.

Example:

Crse. = Course
CrHrs. = Credit Hours for Course (Attempted Hours)
Grd. = Final Grade Assigned
Grd. Pts. = Point Value for Final Grade
ErnHrs. = Hours Earned for Course

	CrHrs.	Grd.	Grd. Pts.	ErnHrs	**Step 1** Calculation
Crse. 1	3	A	4	3	12
Crse. 2	4	B	3	4	12
Crse. 3	1	C	2	1	2
Crse. 4	3	F	0	0	0
			Step 2 Calculation = 26		
Total Attempted Hours is 11					
Step 3 Calculation: (26 / 11) = 2.36 Grade Point Average					

GPA Neutral Grades: Below are grades assigned by ECU that are not included within GPA calculations.

I = Incomplete
AU = Audit
W = Withdrawal
AW = Administrative Withdrawal
P = Pass
NP = No-Pass
NR = Not Reported
X = Dissertation in Progress

Academic Forgiveness: These policies are intended to help students recover from past academic problems so as to not indefinitely jeopardize academic standing. ECU offers three forms of academic forgiveness (repeated courses, academic reprieve and academic renewal) – see below for details.

Repeated Courses (Academic Forgiveness): ECU aims to implement the new OSRHE course repeat policies by Fall 2026. The policies below are those in effect at the current time.

(UG) Course Not Intended to Be Taken Multiple Times: This applies to most of the courses a student will complete at ECU. For each course it is intended students will only need to complete it one time. However, students who experience difficulty in the course may choose to repeat it. In such a case, the following rules apply. Any reference to GPA refers to all such calculations appropriate for the course.

When the first course attempt is graded "D" or "F"

- For a maximum of four separate courses UP TO 18 credit hours (i.e., 18 hours does not include multiple attempts of the same course), only the second attempt for each course will count in GPA.
  - First attempt points and divisor removed
  - Second attempt points and divisor applied
  - First attempt earned hours remain
  - Second attempt earned hours do not apply
  - All earned grades remain visible on the transcript.
  - If a D-grade is replaced with an F-grade, then everything from the first attempt is lost (i.e., earned credits, points and divisor). *Note: This statement is correct for courses repeated Fall 2021 or later. Prior to Fall 2021, the first D-grade held the hours even if the 2nd attempt was graded "F."*
- For the third and further attempts of a single course still within the 4 course up to 18-hour limit.
  - The third and any further attempts falling within the 18 hours will be applied the same as the second attempt – see explanation above.

- Exceeding the four-course up to 18hr limit. Beyond four courses, or if 18 hours is reached with less than four courses, for each additional course a student repeats, the following will apply.
    - 1st attempt everything is applied (i.e., earned hours, full points, full divisor credits).
    - 2nd attempt and beyond
        - Only full points and full divisor hours are counting for all graded attempts.
        - Earned hours will not be applied so long as first attempt was not graded "F."

When the first course attempt is graded "A," "B" or "C"

- For the first course attempt full credit will be given.
    - Earned Hours
    - All Points
    - All Divisor Credits
- For the second and all further attempts, the following will apply.
    - Earned hours will not count as these have already been applied toward the first attempt.
    - All points and divisor credits will be applied.

When the course is graded "P" or "NP"

Note: The "P" and "NP" grades are GPA neutral, which means the only "credit" received is earned hours.

- If first and second attempts are graded "P"
    - For the first attempt earned hours are applied.
    - For the second attempt earned hours are not applied.
- If first attempt is graded "P" and second is "NP"
    - For first attempt the earned hours will be removed.
    - For second attempt nothing will be applied.
- If first attempt is graded "NP" and second is "P"
    - For the first attempt nothing will be applied.
    - For the second attempt the earned hours will be applied.

(UG) Courses That Are Intended to Be Taken Multiple Times: Some academic programs included courses that are designed to be completed multiple times – not to replace a prior grade, but for each grade to count and influence GPA. When a limit exists on the number of times a student is expected to complete the course, any further attempts will count toward points and divisor values (i.e., GPA Calculations), but no additional earned hours will be applied. In these circumstances, at no point is grade forgiveness applied for prior attempts.

(GR) Graduate Level Course Repeats: The original grade remains visible on the transcript, but all prior attempts are considered forgiven. The earned hours and all GPA points are removed for prior attempts. There are no limits set at the institution level for how many times a graduate course can be repeated. However, academic departments may set their own limits for individual courses.

Academic Reprieve (Academic Forgiveness): Academic Reprieve allows a student who has experienced extraordinary circumstances to have no more than two semesters of course work removed from GPA calculations. Academic reprieve may be requested for either one semester or two consecutive semesters only. If a student requests reprieve for two semesters, ECU reserves the right to only grant one semester. If the reprieve is awarded all courses will remain on the ECU transcript, but will not be calculated in the relevant GPAs. Course work with a passing grade during the reprieve semester may still be used to demonstrate subject matter competency. However, the course work may not be used to fulfill credit hour requirements toward graduation.

Reprieve Eligibility Requirement: Before requesting academic reprieve the student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in all regularly graded course work (a minimum of 12 credit hours) excluding activity or performance courses.

Academic Renewal (Academic Forgiveness): Academic renewal allows a student who has experienced extraordinary circumstances in the past, and who has been out of higher education for a number of years, to recover without penalty and have a fresh start. If granted, all courses and grades prior to the renewal date will remain on the ECU transcript, but will be excluded from GPA calculations. Neither the course content nor credit hours may be used to fulfill graduation requirements.

Renewal Eligibility Requirements: At least three years must have elapsed between the last semester being renewed and the renewal request. At the discretion of the Chief Academic Officer, a shorter period of time may be permitted. Prior to requesting the renewal, the student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in all regularly graded course work (a minimum of 12 credit hours) excluding activity or performance courses.

Mid-Semester Grade Policy: Mid-Semester grades are required for all undergraduate courses scheduled during 16-week semesters. Instructional faculty are required to submit their grades either via Colleague Self-Service or Blackboard. The deadline to submit mid-semester grades will be set each semester by the registrar.

Final Grade Submission Policy: Instructional faculty are required to submit final grades for all courses at the end of each term/semester. Below are policies applicable to the entry of final grades.

- **Last Day of Attendance:** Faculty are required to enter Last Day of Attendance (LDA) for all grades of F, NP, I, AW and W. LDA is not to be entered for other grades.
- **Students That Never Attended:** Faculty are required to report these students at the beginning of each term/semester. Importantly, only students reported for all their enrolled courses will be dropped. At the end of term/semester, if a student reported as non-attending remains on the roster, then a F-grade must be entered. Because the never attended flag is already present, an LDA is not required.
- **Student Reported as Never Attended but Began Later in Term/Semester:** The appropriate final grade will be whatever the student earned. Requirements for reporting LDA are the same as stated above. In this case the course instructor will be required to uncheck the never attended flag before entering a final grade.

Note: Further instructions concerning the use of Colleague Self-Service and Blackboard are provided to faculty prior to final grade submission. The registrar provides these instructions via email.

Grade Appeal: The University believes students should be given the opportunity to meet with instructors and department chairman to resolve issues concerning assigned grades. Student grade appeals are not intended to interfere with the instructor's right to determine the evaluation process and to perform that evaluation. Evaluation of student academic performance is the professional responsibility of instructors. However, in rare situations, students may believe that the final course grade awarded was inconsistent with stated evaluation expectations. The grade change process must be initiated no later than the first day of September for spring and summer courses, and no later than the first day of February for fall courses. A student appealing a grade must provide written justification that includes clear and convincing evidence that one or more of the following conditions occurred:

- An error was made in calculating the grade;
- Standards used to determine the grade were not consistent with university policies; or
- The Instructor departed substantially from his or her own written standards without notifying students of the change.

A final course grade appeal should be initiated only after the student has discussed the disputed grade with the instructor of the course. Students may contact instructors any time after grades have been submitted to attempt to resolve the issue. Because instructors may not be available outside semester (fall/spring) class days, the formal appeal process will begin after the start of the following semester (fall/spring). If the instructor is available and the student and instructor reach an agreement that includes a grade change, the instructor will complete the grade change form and submit it to the Records Office.

If an agreement cannot be reached, the student may proceed with the contested grade appeal procedure. The suggested timeline can be found at the end of this policy. If the contested grade prevents enrollment, the student may request the appeal process be expedited by contacting the department chair. If the chair and instructor are available and in agreement, the department chair may make an exception to the listed deadlines and agree to begin the appeal process before the start of the following semester. Although the process may be completed in fewer days, the sequence and time-frame for each step will be adhered to if needed.

Additional Notes Regarding the Appeal Process

- All communications will be via University email.
- If the student does not respond to their University email from an ECU administrator by the deadline or attend a scheduled meeting, the appeal process is concluded and the grade remains unchanged.
- The student must submit the grade appeal form (obtain online on Registrar's forms page).
- If the instructor is no longer employed by the University, the student should contact the department chair to resolve the issue.
- If the department chair is also the course instructor, the dean of the College/School assumes the responsibilities of the department chair.
- The student may bring a support person to any meeting(s)/hearing(s) regarding the grade appeal, but the support person may not participate.
- As this is an institutional appeal, no legal counsel may be present.
- For undergraduate grade appeals, the appropriate office is Academic Affairs. For graduate appeals, the appropriate office is the Graduate School.
- For undergraduate grade appeals the appropriate official who reviews the appeal information is the Provost. For graduate grade appeals the appropriate official who reviews the appeal information is the Graduate Dean.

Appeal Procedure: The student must first contact and attempt to resolve the matter with the instructor. If an error was made in calculating the grade, for example, this may be resolved without the need for a formal appeal. The student may contact the instructor in person or via phone, but must follow-up via University email no later than the first day of September for spring and summer courses, and no later than the first day of February for fall courses. The student must give the instructor 10 days to respond. If the student cannot resolve the disputed grade with the instructor, the student must submit the following to the department chair:

- Contested Grade Appeal Form (obtain online on Registrar's forms page).
- A detailed, written justification for the grade appeal that identifies which of the three conditions listed above occurred, and
- a copy of the email to the instructor of the course.

The department chair must determine if the student has provided evidence that one or more of the three conditions warranting an appeal may have occurred.

- If necessary, the chair may send the appeal back to the student stating that such evidence is not provided, and thus, cannot proceed as is. It is incumbent upon the student to provide evidence that one or more of the three conditions has occurred in order for the appeal to proceed. NOTE: If the second submission does not include sufficient evidence, the appeals process concludes and the grade remains unchanged.
- Upon receipt of the form and acceptable written justification, the department chair forwards a copy to the instructor and schedules a meeting with the student and the instructor. The instructor may file a written rebuttal with the department chair prior to the formal meeting with the student, department chair and instructor.

The department chair's role in this meeting is to actively pursue a resolution.

- If the issue is resolved, the student, instructor and department chair sign off on the appeal form, and the chair submits the appeal form to the appropriate office. If the resolution includes a grade change, the instructor completes the uncontested grade change form and submits it to the Records Office. The appeals process is concluded.
- If no resolution can be reached, the department chair writes a letter that summarizes the details of the meeting, clearly states their position, and sends the letter, the grade appeal form, the student's written justification to the college dean.

The dean will review all documents relating to the appeal and schedule a meeting with the student, the instructor, and the department chair.

- If the issue is resolved, the student, instructor, department chair, and dean sign off on the appeal form, and the dean submits the form to the appropriate office. If the resolution includes a grade change, the instructor completes the uncontested grade change form and submits it to the Records Office. The appeals process is
- If the appeal cannot be resolved, the dean will forward the appeal and all supporting documents, including a summary of the meeting as well as their position on the appeal to the administrator of the Grade Appeal Committee if it is an undergraduate issue and to the graduate dean if it is a graduate issue.

For Undergraduate Courses

The administrator on the Grade Appeal Committee will be responsible for distributing the grade appeal materials to the committee members and will call for a volunteer to chair the committee.

For Graduate Courses

The graduate dean will establish a Grade Appeal Subcommittee consisting of five (5) members of the standing Graduate Committee, select a Grade Appeal Subcommittee Chair, and distribute the grade appeal materials to the committee members. The Grade Appeal Committee chair will schedule the grade appeal hearing(s), conduct the hearing(s), and will submit the commit tee's decision to the appropriate office within thirty (30) calendar days from the date of receipt of the appeal documents. For the student to prevail, the student's evidence weighed against the instructor's evidence must demonstrate that the instructor failed to meet one or more of the three conditions above in a clear and convincing manner. Upon receipt of the committee's decision, the appropriate official will notify the student, instructor, department chair and dean of the committee's decision within five (5) class days from the receipt of the appeal decision from the committee.

As a final level of appeal, the student or the instructor may submit a written request for a procedural review to the appropriate office. The official's review will relate to procedural matters only. The request must be submitted within five (5) class days of notification of the decision. The official has ten (10) days to review and respond to the student and/or instructor. The decision of the official is final.

Responsibilities of Involved Parties: For each person/position involved in the appeal process, the following responsibilities apply.

Student Responsibilities

1. Contact the instructor via University email. The student may also contact the instructor by phone or in person, but for the purposes of the grade appeal process, the email date will be used to deter mine if the student met the stated deadline.

2. If there is no resolution, send the Grade Appeal form, the written justification, a copy of the contact email, and any other supporting documentation to the instructor's department chair.
3. Submit additional evidence for the appeal if requested by the chair or Grade Appeal Committee.
4. Respond to all University emails from ECU administrators.
5. Attend all requested meetings (with instructor/chair; instructor/chair/dean; Grade Appeal Committee) deemed necessary.
6. Meet all deadlines listed in the policy.

Course Instructor Responsibilities

1. Respond to the student when contacted.
2. If any interaction with the student results in a grade change, submit the Uncontested Grade Change form to the Office of Ad missions and Records.
3. Respond to the grade appeal with a rebuttal if desired.
4. Respond to request for information from the chair, dean, and/or Grade Appeal Committee.
5. Attend all requested meetings (with student/chair; student/chair/dean; Grade Appeal Committee) deemed necessary.

Department Chair Responsibilities

1. Determine if the appeal includes sufficient evidence that one or more of the three conditions may have occurred.
    a. If not, return to the student for additional information. If second submission is not acceptable, notify the student that the appeals process has concluded.
    b. If so, forward the documents to the instructor and schedule a meeting with the student and the instructor.

1. Meet with the student and instructor to actively pursue a resolution.
    a. If resolved, have all parties sign the grade appeal form and submit to the appropriate office.
    b. If no resolution can be reached, write a letter which summarizes the meeting and forward all documents to the dean of the contested course.

1. Meet with the student, instructor, and dean deemed necessary.

Dean Responsibilities

1. Schedule a meeting with the student, the instructor and the department chair.
2. Actively seek a resolution
3. If resolved, have all parties sign the grade appeal form and submit to the appropriate office.
4. If no resolution can be reached, write a letter which summarizes the outcome of the meeting and forward all documents to the graduate dean.

Grade Appeal Administrator Responsibilities

1. Distribute the grade appeal materials to the committee members.
2. Call for a volunteer to chair the committee.
3. Meet all deadlines listed in the policy

Graduate Dean Responsibilities

1. Select a Grade Appeal Subcommittee and assign a chair
2. Distribute all appeal documents to the subcommittee chair.
3. Notify the student of the Subcommittee's decision. A copy of the letter should be sent to the instructor, chair, and dean.
4. If the student or instructor appeals on procedural grounds, review and notify the student or instructor of the graduate dean's decision.
5. Meet all deadlines listed in the policy.

Grade Appeal Committee Chair Responsibilities

1. Schedule a Grade Appeal Committee meeting after all members have had an opportunity to review the materials. Identify questions that need to be addressed. Request any additional material (s) that may be needed.
2. Set the hearing date(s), reserve a room, contact and invite the student, the instructor, and any relevant witnesses.
3. The course instructor is not required to attend the hearing(s), and they cannot be present while the student is presenting their case to the Grade Appeal Committee. However, the instructor is welcome to present their position regarding the matter (if they choose)
    - If no resolution can be reached, the department chair writes a letter that summarizes the details of the meeting, clearly states their position, and sends the letter, the Grade Appeal form, the student's written justification for appeal, after the student has presented their case to the Grade Appeal Committee.
4. Record all testimony (but not the deliberations).
5. Write a summary letter with committee recommendation to the appropriate official. Include an attachment that lists all evidence that was examined as well as the official Grade Appeal. For the student to prevail, the student's evidence weighed against the instructor's evidence must demonstrate that the instructor failed to meet one or more of the three conditions above in a clear and convincing manner.
6. Meet all deadlines listed in the policy.

Grade Appeal Committee Member Responsibility

1. Review all documentation of the grade appeal.
2. Attend all meetings and hearings.
3. After reviewing all of the evidence, deliberate and decide regarding the appeal. For the student to prevail, the student's evidence weighed against the instructor's evidence must demonstrate that the instructor failed to meet one or more of the three conditions above in a clear and convincing manner.
4. Meet all deadlines listed in the policy.

Provost Responsibilities

1. Notify the student of the committee's decision. A copy of the letter should be sent to the instructor, chair, and dean.
2. If the student or instructor appeals on procedural grounds, review and notify the student or instructor of the provost's decision.
3. Meet all deadlines listed in the policy.

Suggested Deadlines for Fall/Spring Semesters: To allow sufficient time for the grade appeal process, the following deadlines will be enforced.

September 1/February 1	Student contacts instructor about the grade in question.
September 15/February 15	If a resolution is not reached a Contested Grade Change form must be submitted by the student.
End of September/February	Student has met with both instructor and department chair.
Mid October/March	Dean reviews all materials and then meets with all parties.

Mid November/April	Appeals committee has all materials and sets hearing date.
Mid December/May	All materials have been sent to the appropriate official and notification will be sent to the student by the end of the month.

Grade Changes (Uncontested): An uncontested grade change occurs when both the student and course instructor agree the change is needed. In these cases, the course instructor should submit an uncontested grade change form in Etrieve.

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Graduation Application Process (Undergraduate & Graduate)

Students planning to graduate must file an electronic degree application by the dates announced at the start of each term/semester. The announcement of dates will come in an email from the registrar. Failure to submit a graduation application by the deadline could result in a student's name being omitted from the commencement program, and/or a delay in graduation of one term/semester. Students qualifying for two degrees during the same semester must make two separate applications. Students receiving two majors but one degree need only apply once. Depending upon the time of year when the application is submitted, students should expect to wait 2-4 weeks for confirmation that their application has been accepted. The application for graduation may be found in Colleague Self-Service.

Undergraduate: Graduation applications will only be accepted after a student has earned 90 credit hours and has registered for their final semester of courses.

Graduate: The deadlines for application submission will be the same as for undergraduates. Failure to graduate for any reason necessitates reapplication.

Unsuccessful Graduation/Application Resubmission: Five business days after final grades are posted for a student's anticipated last semester/term at ECU, if unsatisfied graduation requirements remain, the student will be required to submit a new graduation application for the next degree awarding cycle. This includes cases involving transfer transcripts not yet received by ECU. Oklahoma State Regents for Higher Education requires ECU to awarded degrees no later than 10 business days after a semester/term ends. To be compliant with this policy, graduating students must submit all required graduation materials to the Records Office no later than five business days after final grades post to the ECU transcript.

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Graduating Honors (Undergraduate)

A bachelor's degree candidate may receive the following honors. To be eligible, the grade point average (GPA) values listed below must apply to the graduate retention GPA as well as the East Central University (ECU) GPA . All GPA values are rounded to the nearest one-hundredth.

- Academic Achievement (3.50 – 3.79)
- High Academic Achievement (3.80 – 3.99)
- Highest Academic Achievement (4.00)

Honors Program: Honors students who complete the Honors Program will receive appropriate recognition at commencement and an honors designation on their transcript as well as diploma. In addition, Honors Program graduates with exceptional GPAs will receive the following achievement status:

- University Honors with Academic Achievement (3.50 – 3.79)
- University Honors with High Academic Achievement (3.80 – 3.99)
- University Honors with Highest Academic Achievement (4.0)

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International Study Abroad
(Undergraduate)

East Central University (ECU) allows students to incorporate an international learning experience into their bachelor's degree with the Study Abroad Program. Student's interested in the program should contact the School of Business to begin the process. Working with the program coordinator, students will determine and plan for the following:

- Travel Destination
- International University Orientation
- Course Selection
- Confirmation of ECU's Application of Credits Earned Toward Degree
- Travel to International Destination
- Living Arrangements while Abroad
- Financial Aid and Plans for Expenses while Abroad.

It is important that students know before leaving the United States how their international credits will be applied toward one of ECU's bachelor's degrees. Students who plan to study abroad should proactively seek this information, and do so before purchasing travel tickets or confirming housing plans. Failure to be familiar with the following could result in a student's graduation being delayed.

Foreign vs. United States (U.S.) Credit Hours: Credit hour standards often differ significantly among nations. For example, four hours of credit from many European colleges will be worth two hours of credit within the U.S. Students have a responsibility to know how many U.S. credit hours their international courses will be worth before traveling abroad.

Pre-Travel Credit Evaluation & ECU Credit Registration: Before purchasing a plant ticket, and no later than once month prior to leaving the United States, students must submit the following information to the Registrar. The Registrar will verify the student's study abroad status with the School of Business.

- List of courses to be completed at the foreign institution including foreign credit hours assigned to each course
- The foreign institution's grading scheme
- Number of weeks within the academic term courses are to be completed
- Credit value of each course according to ECTS or CATS standards; OR
- Weekly in class contact hours for each course, plus any weekly out of class work hours

Note: All information above must be provided with supporting documentation. All supporting documentation, be it web links or PDF files, must clearly have originated from the foreign institution.

While participating in the study abroad program, students will be enrolled both at ECU and the foreign institution. After receiving the items listed above, the ECU Registrar will enroll the student for a number of credit hours at ECU matching the U.S. credit hour equivalency for the courses to be completed while abroad. Those credit hours registered through ECU prior to traveling abroad will be from a combination of the following (see UNIV courses below). Each student will be responsible for enrolling him/herself at the foreign institution.

- UNIV 3711 International Study Abroad 1 Credit
- UNIV 3712 International Study Abroad 2 Credits
- UNIV 3713 International Study Abroad 3 Credits
- UNIV 3714 International Study Abroad 4 Credits
- UNIV 3715 International Study Abroad 5 Credits

Navigating the process will require each student to work with the Study Abroad Coordinator, as well as the intended foreign institution, in order to proactively determine the courses to be completed. Leaving the U.S. without first knowing the courses to be completed while abroad is NOT an option. Students will not be approved for the study abroad experience without ECU first becoming aware of the courses to be completed at the foreign institution. Students who complete this process at the last minute are likely to have their study abroad experience delayed significantly.

If, after arriving at the foreign institution, a student realizes that the courses originally planned must change, an email must be sent to registrar@ecok.edu immediately with an explanation of why, as well as all required supporting documentation for the new courses. Failure to follow these instructions is likely to result in the award of fewer U.S. credit hours than originally expected. Students who are awarded fewer than expected U.S. credits due to a failure to follow instructions, will not be awarded a refund at ECU.

Official International Transcript Submission to ECU: Students traveling abroad must submit an official transcript from the international institution. The official transcript must be received by one of the following methods.

- (Preferred) Email: The official transcript may be emailed directly to the ECU Registrar (registrar@ecok.edu). The email must come directly from the foreign institution. The address from which the email is sent will be verified. ECU employees may not submit the transcript on behalf of the student.
- Postage Mail: The official transcript may be mailed directly to the ECU Registrar (see address below). If mailed, it should be expected this will take time. Depending upon the country of origin and the logistics of international shipping, it could be 4-8 weeks before the transcript is received and the ECU transcript updated.

Official International Transcript Required Contents: The standards for transcribing academic credit will differ among nations. ECU will do its best to work with any foreign transcript so long as we can verify it as official. However, the time required to evaluate a foreign transcript will depend on the information contained therein.

Required Information

- Course identifying Information (e.g., subject, number and title for each course).
- Grade awarded for each course
- Credit hours awarded for each course (i.e., credits awarded by the foreign institution under their credit system)

If the ECU Registrar did not have the opportunity to determine the U.S. credit hours conversion prior to the student studying abroad, the following additional information must be included within the transcript. It will be the student's responsibility to make proper arrangements for official documentation from the international institution.

- Credit value of each course according to ECTS or CATS standards; OR
- Weekly in-class contact hours for each course, plus any weekly out-of-class work hours.

Recommended Information

- Transcript Key
- English Translation

Grades on ECU Transcript for International Coursework: At the end of each academic term a student studies abroad, the UNIV credit hours will be graded as I-incomplete. Upon receipt of the official international transcript, the UNIV grades will be changed to NR-no grade reported. Those courses completed while abroad will then be added to the ECU transcript along with the grade earned along with corresponding grade point values. If the international transcript is not received by ECU within one calendar year, the I-grades will remain on the record permanently (see Oklahoma State Regents Policy for Higher Education policy concerning I-grades). After one year the foreign coursework may not be added to the ECU transcript.

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Leave of Absence - Non-Military (Undergraduate & Graduate)

The Leave of Absence (LOA) policy provides students an option to delay their education due to extenuating life circumstances without having their catalog year (i.e., degree requirements) change after a calendar year of non-attendance. The LOA will allow the student's original catalog year to be retained for a period not to exceed 24 months. Students who do not intend to remain unenrolled for more than one calendar year need not request a LOA. To request an LOA, students should complete a request form, which can be found on the Records Office web page.

Eligibility for LOA: Students may be eligible for a LOA for either of the following reasons. The LOA provisions will be the same in either case.

- **Medical Leave of Absence:**Student may consider a medical LOA if they are experiencing a medical situation that hinders their ability to successfully complete coursework.
- **Personal Leave of Absence:** Students may consider a personal LOA for family reasons, planned internship or educational experience not offered through East Central University (ECU), or other reasons that require a student to be away from school for a limited period of time exceeding one calendar year.

Eligibility also requires the following:

- The student must be enrolled at full-time status at the time the LOA is requested.
- The student must not be subject to any academic or student conduct violations.

Students requesting a LOA must acknowledge all of the following when submitting their request.

- Neither the request for a LOA nor the granting of it will result in enrolled courses for future terms/semester being automatically dropped. The student is responsible for dropping any future courses he/she may have registered for. Failure to do so will not serve as justification for ECU to cancel the student's account balance at a later date.
- The LOA does not guarantee any accommodations concerning federal financial aid. Students should consult the Office of Financial Aid prior to requesting a LOA.
- If a LOA is granted, it is the student's responsibility to notify residence life and any other office/organization on campus that they have association with.

Returning from a LOA: Turn return from a LOA students should first complete the readmission process via ECU's Admissions Office. After being readmitted, the returning student should submit to the Records Office a signed Readmit Student Request to Maintain Prior Catalog Year Form, which can be obtained on the Records Office web page. The form may be submitted to the Records Office in person, or via email (registrar@ecok.edu) – but only if sent from the student's ECU email address. The form must be received by the Records Office within six months of the student being readmitted. Students who decide to return early – within one calendar year of leaving the university – need not be readmitted, nor do they need to submit the catalog year form.

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Leave of Absence - Military (Undergraduate & Graduate)

Pursuant to Title 70 O.S., § 3248, State System institutions shall grant a leave of absence, which shall not exceed a cumulative five (5) years, to a student who is a member of the active uniformed military services of the United States and called to active duty. The student shall be eligible to:

- Withdraw from any or all courses for the period of active duty service without penalty to admission status or GPA and without loss of institutional financial aid (for refund of tuition and fees refer to Budget and Fiscal policy 4.18.4.I); OR
- Receive an "I" for any or all courses for the period of active duty status irrespective of the student's grade at the time the "I" is awarded; provided, however, that the student has completed a minimum of fifty percent (50%) of all coursework prior to being called to active duty and the student completes all courses upon return from active duty. The student's admission status and GPA shall not be penalized and the student shall not experience loss of institutional financial aid.

Notification of Military Service: The student (or an appropriate officer of the armed forces or official of the Department of Defense) must give oral or written notice of such service to the school as far in advance as is reasonable under the circumstances. This notice does not have to indicate whether the student intends to return to the school and may not be subject to any rule of timeliness. (Timeliness must be determined by the facts in each case.) Alternatively, at the time of readmission, the student may submit an attestation of military service that necessitated his absence from school. No notice is required if precluded by military necessity, such as service in operations that are classified or would be compromised by such notice.

Notification of Intent to Return to School: The student must also give oral or written notice of his/her intent to return to the school within three years after the completion of the period of service. A student who is hospitalized or convalescing due to an illness or injury incurred or aggravated during the performance of service must notify the school within two years after the end of the period needed for recovery from the illness or injury. A student who fails to apply for readmission within these periods does not automatically forfeit eligibility for readmission but is subject to the school's established leave of absence policy and general practices.

OSRHE Chapter 3.12.2B Military Leave of Absence Policy

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Official Communication Policy (Undergraduate & Graduate)

Upon admission all East Central University (ECU) students are assigned an email account. That email address, along with mail sent via the US Postal Service and campus mail, are the official channels by which ECU communicates with students. Students who have attended ECU within the past calendar year, and who wish to communicate with the university by email, must use their assigned ECU address. The University will not communicate via third party email addresses if the student should have access to an ECU account.

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Registering/Enrolling in Courses
(Undergraduate & Graduate)

East Central University (ECU) academic advisors are available to assist students with course selection and registration. Ultimately however, each student is responsible for the accuracy of his/her own course schedule. Furthermore, each student is responsible for being familiar with the following before registering for courses.

- Know the important calendar dates for registration, including the last day to add, drop and withdraw.
- Each student should confirm his/her ability to pay for courses and services. Students must be aware that monies owed constitute not only a debt to East Central University (ECU), but also to the State of Oklahoma. When a student registers for a course it prevents ECU from offering that course to another paying student. Students that register for courses, but who do not drop by the appropriate deadline, will be required to pay all monies owed to ECU.
- The requirement to accept a registration agreement and acknowledgment of financial responsibilities in Colleague Student Self-Service prior to registration.
- Students should know which advisors have been assigned to them, and if multiple advisors have been assigned, the purpose of each.
- Each student should be familiar with the degree requirements for his/her academic program. Only with knowledge of the degree requirements can students know they are registered for the correct courses.

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Registration Restrictions
(Undergraduate & Graduate)

For a variety of reasons East Central University (ECU) may prevent a student from registering for further courses until certain actions are taken. Below is a list of all such restrictions currently utilized by ECU. Also shown is the exact message a student will see if attempting to register in Colleague Self-Service (CSS) while one of the following restrictions is active. Importantly, these restrictions will prevent a student from registering for any course. The list below does not include restrictions that may be applicable for specific courses.

Bursar Restriction: Students with a large outstanding account balance will be prevented from registering. Please see the Bursar's website for specific information on the maximum amount permitted before registration is blocked.

CSS: Registration Hold: Unpaid Bill (bursaroffice2@ecok.edu or ext. 5227)

Academic Suspension: Students placed on academic suspension will be blocked from further registration until such time as the suspension is lifted. Please see academic standing policies for further details.

CSS: Registration Hold: Academic Suspension (see catalog policy)

Non-Degree Seeking Student Exceeds Credit Limit: Non-Degree seeing students who exceed their allowed number of earned credit hours prior to full admission will be blocked from further course registration. To continue their education at ECU these students must seek full admission. Please see the non-degree seeking student credit limit policy for further details.

CSS: Registration Hold: Non-Degree Seeking (must apply for full admission)

Deficiency Course Requirement (UG Only): Students admitted to ECU who are required to complete a remedial/deficiency course will be blocked from online registration. To register, these students must meet with a professional academic advisor in the Academic Success Center.

CSS: Registration Hold: Basic Skills Course Incomplete (contact advisor in ASC)

International Student Restriction: At the discretion of the Director of International Students and Programs, international students may be blocked from further registration if requirements for reporting and certification are not met.

CSS: Registration Hold: International Documents Missing (intlstu@ecok.edu)

Immunization: Students will be blocked from further registration if documentation has not been submitted verifying compliance with Oklahoma's immunization requirements.

CSS: Registration Hold: Immunization Required (healthservices@ecok.edu)

Behavioral Conduct & Safety: At the discretion of the Office of Admissions and the division of Student Development, registration may be prevented due to health and safety related concerns.

CSS: Registration Hold: Dean of Students Approval Needed

Registration Agreement: Prior to enrolling in courses for each academic term/semester all students are required to accept a registration agreement in Colleague Self-Service. The agreement outlines student responsibilities including the requirement pay their bill. Online registration will not be available until the agreement has been accepted.

CSS: To Accept Your Registration Agreement (link will be provided to access agreement).

Advising Clearance (UG Only): Students are required to obtain registration clearance from their academic advisor prior to enrolling in classes online. Students will be blocked from online registration until clearance has been granted.

CSS: Registration Hold: Contact Advisor for Clearance to Enroll

New Student (UG Only): New students are required to meet with a professional advisor in the Academic Success Center prior to enrolling in courses. Some exceptions may apply.

CSS: Registration Hold: New Student (contact asc@ecok.edu or ext. 5236).

Concurrent Enrollment (UG Only): High School students enrolled part-time at ECU are not permitted to register online. These students will be registered by the Academic Success Center based on documentation submitted during the concurrent enrollment process. For further information about concurrent enrollment, students and parents should contact the Office of Admissions.

CSS: Registration Hold: Enrollment Form Needed (asc@ecok.edu or ext. 5236).

UNIV-1001 Enrollment Required (UG Only): First-Time freshmen are required to register for UNIV-1001 during their first semester.

CSS: Must Enroll in UNIV-1001 to Complete Enrollment

Missing ACT Documentation (UG Only): New students will not be permitted to register until all test documentation has been submitted.

CSS: Registration Hold: Missing ACT Documentation (contact Admissions Office)

Missing Official Transcripts: New transfer students must submit official transcripts from all institutions/universities previously attended. If documents have not been submitted, or if only unofficial documents have been received, online registration will be unavailable until all required documents are turned in.

CSS: Registration Hold: Missing Official Transcript (registrar@ecok.edu)

Academic Integrity: At the discretion of the Office of Academic Affairs, students may be prevented from further registration due to academic integrity violations.

CSS: Registration Hold: Academic Integrity (academic_affairs@ecok.edu)

Oklahoma Residency Verification Required: At the discretion of the Office of Admissions, new students may be prevented from registering if it is determined that additional documentation is required for the purpose of validating residency status.

CSS: Must Verify Residency Status (contact admissions office)

Student Information Validation Required: At the discretion of the registrar, students may be blocked from registration if critical information within their record needs to be validated or is missing. For example, if enrollment reports to the National Student Clearinghouse fine a matching social security number at another school under a different student's name. If this restriction is placed on a student's record an email will be immediately sent to their ecok.edu address. The restriction will be removed as soon as the requested documents have been provided.

CSS: Registration Hold: Student Data Validation Required (registrar@ecok.edu)

Graduate Courses: By default, graduate level courses will be reserved for students admitted to the graduate school. Undergraduate students seeking to enroll in graduate courses must seek permission from the Dean of the Graduate School. It is recommended that students consult with their academic advisor prior to contacting the dean.

CSS: Ineligible for Graduate Coursework (contact Graduate School)

Course Overload Limits: When enrolling in courses online, any student who attempts to exceed a course load limit will receive an error message. Please see the credit load policies in this catalog for further information.

CSS: College Dean Approval Required to Enroll in Additional Credit Hours

Student Assigned Registration Limits: ECU reserves the right to limit credit hours for specific students to an extent most appropriate for their academic success. For example, when appealing academic suspension it is not uncommon for such a limit to be a condition of readmission.

CSS: Not Permitted to Enroll in Additional Credit Hours.

Bachelor Degree Required for Graduate Enrollment: At the discretion of the Graduate School Dean, a student may be permitted to enroll in graduate courses prior to confirmation that their bachelor's degree has been awarded. In these cases, a specific number of allowed credit hours will be set. Students who attempt to exceed that limit will be prevented from registering online.

CSS: Must Complete Bachelor's Degree to Continue Graduate Course Enrollment

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Remediation Policy
(Undergraduates)

The Oklahoma State Regents for Higher Education (OSHRE) wants to ensure students are prepared to succeed academically in college. Therefore, per OSHRE policy, students admitted to ECU who did not satisfactorily complete the high school core curriculum or make the required scores on the ACT or SAT must enhance their college readiness through a process called remediation. Remediation can include courses, supplemental instruction, tutoring, and/or other steps to improve college readiness and the chances of success in college coursework. The remediation process is not credit-bearing and may not be used toward meeting degree requirements.

ECU also provides corequisite support to assist students who need remediation to complete college-level courses. Corequisite models allow students to enroll in a college-level, credit-bearing course while receiving additional academic support they may need to succeed in it.

Students who have below a 19 on the ACT in any subject area (or below a 510 in either of the SAT subject areas) will need remediation.

If a student needs remediation, the student can take the ACCUPLACER test through the Academic Success Center upon admission. Every ECU student can take the ACCUPLACER one time for free, and one additional time (after a 30-day waiting period from the first test date) for a $15 retest fee, which is paid to the ECU Bursar. Each student is allowed a maximum of two testing sessions, as students who are not able to pass the ACCUPLACER test within two testing sessions would likely benefit most from completing a corequisite or remedial course. Because of the limit of two testing sessions, students are encouraged to take all the tests they need remediation for during each session. Since the ACCUPLACER platform offers multiple varieties of tests, only ACCUPLACER exams administered through ECU are considered for course placement.

A student must score a 245 on the English ACCUPLACER at ECU to remediate in English and a 250 on the reading ACCUPLACER to remediate a reading deficiency. To remediate in the subject of science, a student must score a 235 on the math portion of the ACCUPLACER and a 230 on the reading portion. Math can be fully remediated with an ACCUPLACER score of 250, or a student who scores above a 237 but below a 250 can enroll in an entry-level course along with a co-requisite course.

Students who need remediation must complete the required remedial courses, or earn a passing score on the ACCUPLACER test, within 24 credit hours of enrollment at ECU. If a student does not remediate within 24 credit hours of enrollment, an appeal must be submitted to explain the circumstances which led to the remediation not being complete. All appeals will be reviewed, but approval is not guaranteed. If an appeal is granted, it will be on the contingency that the student completes remediation during the following semester. A second appeal cannot be approved.

Other Information
- All academic remediation/deficiencies will be waived for LPN Nursing pathway students due to their prior work experience.
- Concurrent students are not eligible to take non-credit bearing courses.

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Student Responsibility Statement
(Undergraduate & Graduate)

All students attending East Central University (ECU) are responsible for knowing and abiding by, all policies and deadlines concerning their enrollment, coursework, conduct, and financial obligations. ECU makes every effort to ensure all such information is available to students, but it is expected that students will try to become familiar with such information. ECU is not responsible for any academic and/or financial consequences resulting from a student's lack of familiarity with relevant policies.

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Transcripts (ECU Clubs & Organizations)
(Undergraduate & Graduate)

If a member of an ECU club or other organization with eligibility requirements, it is the student's responsibility to provide their transcript to that club or organization for eligibility purposes. If an unofficial transcript is required, the student should download a copy online from Colleague Self-Service. If an official transcript is required, each student will be responsible for submitting an official transcript request. The Records Office will not issue transcripts in bulk for ECU clubs or organizations. An exception to this policy will not be made because the club or organization advisor has a signed consent to release.

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Transfer Credit Policies (Undergraduate & Graduate)

Unless designated Undergraduate (UG) or Graduate (GR), the policies below apply to both the UG and GR levels. Those policies applicable to only UG or GR are identified accordingly.

Official Transcript Requirement: In all cases, official transcripts from the originating institution will be required prior to transfer credit evaluation and transcription to the East Central University (ECU) transcript. Official transcripts will also be required for credit by examination credentials – the only exception being if scores are sent electronically and directly to ECU from the testing organization.

Transfer Documents Become ECU Property: All documents submitted to East Central University (ECU) pertaining to prior coursework become the property of ECU. In accordance with FERPA guidelines, students may review all documents retained within their permanent record. However, official documents, nor copies of the same, will be provided back to the student. This policy applies to both domestic and international students.

Transfer Courses from Regionally Accredited Institutions (UG): Courses from colleges and universities accredited by HLC or another regional accreditor will be accepted and transcribed to the East Central University transcript. Importantly, this does not mean all such credit hours will count toward a bachelor's degree. For limits on transfer hours please see the relevant policy below.

Transfer Courses from Nationally Accredited Institutions (UG): By default, credits from such institutions are not transferrable to East Central University (ECU). Students may however request via Etrieve to have specific courses evaluated by academic faculty – approved courses will be accepted and transcribed at ECU.

Transfer Courses from Non-Accredited Institutions (UG): By default, credits from such institutions are not transferrable to East Central University (ECU). This includes institutions that may be accredited by an agency/association limited in scope to a specific state, but not recognized regionally or nationally. Students may however request via Etrieve to have specific courses evaluated by academic faculty – approved courses will be accepted and transcribed at ECU.

Note: Sophia Learning and Straighterline courses are not accepted at ECU. The process mentioned above for faculty approval does not apply to courses completed through these organizations. This note may also be found applicable to other unaccredited organizations as the discretion of ECU Academic Affairs. Any unaccredited organization claiming to be "ACE recommended" will fall into this category.

Transfer Courses & Accreditation Concerning Graduate Programs (GR): The School of Graduate Studies may accept the transfer of credit earned at other colleges and universities accredited for master's or higher-level study by the Higher Learning Commission or a comparable national accrediting association. A minimum of 21 credit hours applied to a graduate degree must be earned from ECU. Policy concerning grade requirements for graduate transfer courses can be found below.

Transfer Courses from Technical Schools/Colleges (UG): In compliance with OSRHE Chapter 3.6, transfer credit will be accepted from Oklahoma technology centers that ECU has a cooperative agreement with. Transfer credits will not be accepted from other technology schools/colleges within or outside Oklahoma.

In-Progress Courses: Official transcripts with in-progress courses will be accepted. Those courses with final grades will be evaluated and transcribed to the East Central University (ECU) transcript per the policies contained herein. The student will be permitted to enroll at ECU for one academic term/semester before being require to submit a final complete transcript. Students who do not submit a complete and final transcript will be prohibited from further course registration at ECU.

Transfer Course Grades (UG): East Central University will transcribe all grades from the official transcript. This includes F, I and W-grades.

Transfer Course Grades (GR): East Central University (ECU) will transcribe all grades from the official transcript. However, which prior grades are deemed transferable toward completion of the graduate program will be left to the discretion of the Graduate School and the academic department overseeing the program of study. Some graduate programs may opt not to accept any transfer work. For those graduate programs that do permit transfer work, each student will be required to complete a minimum of 21 ECU credit hours toward their degree. No grade lower than "B" will be accepted for transfer credit. All transfer hours must be appropriate to the particular program in which the student is enrolled, as determined by the graduate degree program. The Dean of the School of Graduate Studies gives final approval for all transfer work

Physical Activity Transfer Courses (UG): For compliance with Oklahoma State Regents for Higher Education (OSRHE) policy requirements, all physical activity transfer courses will be transcribed at ECU with a grade of pass (P) or no-pass (NP).

Transfer Course Credit Hours: Credits awarded at East Central University (ECU) for transfer courses will always reflect the credit value awarded by the originating institution. The also applies when the transfer course has been assigned an "equivalency" with an ECU Course.

Quarter System Transfer Credits: Transfer credits from quarter system institutions will be divided by 1.5 to determine the appropriate number of semester credit hours.

International Transfer Courses: When originating from institutions outside the borders of the United States, students are encouraged to obtain formal evaluations from an agency such as World Education Services (WES), and submit the results to East Central University (ECU) along with an official copy of the official transcript. Students without WES or alternative appropriate documentation will be required to meet with their academic advisor to determine which specific courses might benefit the student, and submit an Etrieve request to have those courses evaluated by academic faculty. Courses approved for transfer will be transcribed to the ECU transcript.

Prior Associate's Degree & Bachelor's General Education (UG): Transfer students who have completed an Associate's of Art (A.A.) or Associate's of Science (A.S.) from an Oklahoma regionally accredited institution, will be considered to have fulfilled all the general education requirements for a bachelor's degree. This policy is not applicable to Applied Associate Degrees. Importantly, some East Central University programs require specific courses be completed toward general education. For these programs, students with a prior A.A. or A.S. degree may need to take additional courses from the general education curriculum. Students should review the general education and major program requirements sections of this catalog for further information.

Transfer Courses & Multi-Discipline General Education Requirements (UG): For those general education requirements requiring courses from more than on academic discipline, transfer courses will apply toward such requirements based on the subject prefix of corresponding East Central University (ECU) equivalent courses. For all transfer courses with an ECU course equivalency, course substitutions may not be used as an alternative means of applying credits toward general education requirements.

Example: A transfer course originally completed under a Chemistry prefix (CHEM), but given credit at ECU as the equivalent of a Biology Course (BIOL), would be count as a Biology course if used to fulfill a multi-discipline general education requirement. This application of credit toward degree cannot be altered by a course substitution.

Maximum Transfer Credits Toward Bachelor's Degree (UG): Although East Central University (ECU) does not limit the number of transfer credit hours that can be transcribed to the ECU transcript, a minimum of 30 credit hours must be earned from ECU. Therefore, for a 120-hour bachelor's degree, a maximum of 90 transfer credit hours may apply toward graduation. Furthermore, at least 60 credit hours, excluding physical activity courses, must be earned from a baccalaureate degree awarding institution (i.e., from a four-year school).

Summary of Transfer Hour Limits Toward Bachelor's

- Maximum 90 overall transfer credit hours
- Of the 90-hours allowed, a maximum of 60 credit hours can come from a two-year school.

For bachelor's programs requiring 124 hours, the maximum transfer hours allowed is 94, and the maximum from a two-year school is 64.

Transfer Course Level (Lower/Upper Division; UG): Transfer credits will be classified at the level (lower/upper) at which they were originally earned. If a lower division course from a four-year institution is granted equivalency with an East Central University (ECU) course taught at the upper division level, the course credits will not count toward the minimum upper division hours required for a bachelor's degree. The credits may however satisfy any major/minor content requirements that the ECU course would otherwise be applied toward. The exception would be if the major/minor program specifically states that the requirement must be satisfied by upper division credit hours. Lower division credit hours earned from a two-year school are never permitted to count toward credit hour requirements or major/minor content requirements that ECU intends to be satisfied by upper division courses.

GPA Calculations & Transfer Credits: Transfer credits will be calculated into the Grad-Retention and Overall Cumulative GPA values.

Continuing Education Work: Transfer work transcribed with the label "Continuing Education" will not be recorded (i.e., transcribed) at ECU. ECU's policy on continuing education coursework dates back to pre-2017.

Credit for Prior Learning (CLP): East Central University (ECU) permits students to receive the following types of prior learning credit:

- College Board's College-Level Examination Program (CLEP; subject exams only)
- College Board's Advanced Placement (AP) Exams
- ECU Advanced Standing/Subject Examination Exams
- DANTES Exams (subject exams only)
- International Baccalaureate (IB) Exams
- American Council on Education (ACE) Transcripts
- Joint Services Transcript (JST; Based on ACE recommendations)
- Council on Law Enforcement Education & Training (CLEET) – *see below for more information*
- Challenge Portfolios (based on CAEL and LRC guidelines) – *see below for more information*
- OSDE Non-Traditional Teacher Certification Boot Camp – *see below for more information*
- Practical Nursing (LPN) License Holders (Bachelor's of Nursing Applicants Only) - see below for more information

The following are forms of CLP not accepted by ECU at this time.

- Industry Credentials & Certifications (NOCTI)
- National College Credit Recommendation Services (NCCRS)
- Sophia Learning
- Straighterline

When applicable, credit awarded for prior learning (i.e., number of semester hours and level) shall not exceed HLC and ACE recommendations. Examination scores used to validate prior learning must meet or exceed the minimum recommended by ACE for national examinations. Credits for all modes of prior learning will not be transcribed to the ECU transcript until after the student has successfully completed (i.e., at a C-grade or above) at least 12 degree bearing credit hours from ECU. All credit awarded for prior learning will be transcribed with a P-grade (Passed). Credits awarded shall be transcribed with the subject prefix, number and title of the relevant ECU course. Credits awarded will include a notation on the Ecu transcript indicating the mode of CLP.

Unless previously accepted and transcribed at another Oklahoma regionally accredited institution, an original copy of the credit by examination transcript must be submitted to ECU. CLP previously transcribed at another Oklahoma regionally accredited institution, shall, in accordance with Oklahoma State Regents policy, be considered transferrable on the same basis as if the credit had been earned through regular study. Thus, in this circumstance, credit will be transcribed to the ECU transcript prior to earning 12hrs of degree bearing credit from ECU.

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CLEET – Council on Law Enforcement Education
Official transcripts must be submitted to ECU directly from CLEET. Students are not permitted to submit the document themselves. CLEET transcripts may be requested by visiting the licensee portal and opting for their transcript to be sent to an external organization. CLEET transcripts should be sent to registrar@ecok.edu. CLEET requires a 10-day minimum processing time.

- Oklahoma CLEET certification awarded 2015 or later (27 credit hours)
  - CRJS 2453 Police Function
  - CRJS 3423 Introduction to Law Enforcement
  - CRJS 4293 Police Administration
  - CRJS 4333 Criminal Investigation I
  - CRJS 4343 Criminal Investigation II
  - CRJS P4946 Internship-Cops
  - CRJS P4946 Internship-Cops
- The CLEET courses above will be credited to the ECU transcript with the following notations.
  - CLEET 1 CLEET Certification 1
  - CLEET 2 CLEET Training Course 2
  - CLEET 3 CLEET Training Course 3
  - CLEET 4 CLEET Training Course 4
  - CLEET 5 CLEET Training Course 5
  - CLEET 6 CLEET Training Course 6
  - CLEET 7 CLEET Training Course 7
- Oklahoma CLEET certification awarded prior to 2015 (credit determined by academic department)
  - Due to changes in CLEET requirements, certifications awarded prior to 2015 will be worth fewer credit hours. The appropriate credit hours will be determined by ECU's Department of Professional Programs & Human Services. Incoming Students should consult with that department. The Collegiate Officer Program Director will submit a recommendation for credit hours to the Registrar.
- Revoked or Suspended CLEET Certification

- College credits are awarded for having earned a certification – not for having an active certification. For this reason, a revoked or suspended certification status will not prevent students from being awarded college credit in accordance with the policies stated herein.

Challenge Portfolio

Challenge portfolios create opportunities for students to earn credit toward courses by portfolio. Portfolios may include documentation, expository essay, interview and/or skills demonstration. Undergraduates can challenge up to 15 credit hours and graduate students up to three hours. The decision to offer a challenge portfolio option is left to the discretion of each academic department and the respective college dean. Those departments allowing a student to challenge by portfolio should provide to their dean each of the following.

- A list of courses they would like the student to challenge.
- All eligibility requirements for each course. For example, does the student need to have two years' worth of work or volunteer experience at a social service agency, etc.).
- All course level learning outcomes the student will need to master and rubrics for the same.
- The names of two faculty members who will assess the portfolio.

Students who would like to create a challenge portfolio must:

- Schedule a meeting with the college dean to determine if they meet eligibility requirements and discuss the challenge process.

At a minimum, each challenge portfolio must include:

- A title page with the student's name, contact information, ECU ID number, major program, and the course to be challenged.
- A table of contents.
- An autobiographical statement (three to five pages, double spaced) that includes the student's career goals and educational plan.
- A critical reflection of what the student has learned during the process of mastering the learning outcomes. The learning statement may be from one to four pages double spaced. It must explain, specifically, how the student believes he/she has met the learning outcomes and also indicate which level has achieved on the rubric.
- A resume (if learning outcomes were met at a place of employment)

Challenge portfolios must be professional written and formatted using APA or MLA style. Students will be assessed a fee for submitting the portfolio. Unsuccessful portfolios may be revised and resubmitted up to two times at a reduced fee. If a challenge is successful, the student will work with the academic department chair to attach the portfolio, along with the rubrics completed by faculty, to the Challenge Portfolio Etrieve form.

Teacher Certification Non-Traditional "Boot Camp" – Oklahoma State Department of Education (OSDE)

The Oklahoma State Department of Education (OSDE) conducts a non-traditional route to certification program called "Boot Camp" in Special Education. Boot Camp includes 120 hours of instruction in the following required areas.

- Introduction to Special Education
- Individualized Education Plan/Special Education Legal & Ethical Issues (includes 30 hours of field experience)
- Behavioral Management
- Effective Teaching & Reading Strategies

The instructional and field experience hours required in Boot Camp correspond to the hourly requirements of a graduate course as three credit hours equal to 150 minutes per week/16 weeks of the year for a total of 2,400 minutes (40 hours). The OSDE requirement of 150 hours equals nine credit hours of East Central University Coursework. The following courses and descriptions are common content equivalents to the OSDE Boot Camp. Some Boot Camp programs may vary in content. With the college dean's approval, alternative course equivalents may be awarded. The overall number of credit hours awarded will never exceed nine.

- EDUC 5093 Identification of and Strategies for Students with Behavior Disorders
- EDUC 5333 Legal Aspects of Special Education
- EDUC 5233 Survey of Teaching Reading

Determination of course equivalency will be the responsibility of the Director of Special Education and the Dean of the College of Education and Psychology. Students requesting equivalency verification will submit documentation to these individuals.

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Advanced Standing Examination (ASE) Credit

ASE is a pathway by which students may petition for the opportunity to earn credit toward an East Central University (ECU) course by examination. Students with prior experience in a professional field of work, or who have earned credit at an unaccredited institution, may find ASE to be a valuable tool.

The courses eligible for ASE are left to the discretion of the relevant academic department and college dean. Students interested in earning credit via the ASE process should complete the request form in Etrieve. Credits earned via ASE will be charged at the current rate determined by ECU administration at the time the exam is administered. Below are further notes concerning the ASE process.

- ASE credit will not be considered as part of the regular study load for the semester or term in which the credit is recorded.
- No graduate level credit may be earned via ASE.
- ASE may not be earned toward courses not currently offered by ECU.
- A student is not eligible to receive ASE credit in any course unless he or she is eligible to enroll in that course.
- No student may earn ASE credit toward a course he or she already has credit.
- No student will be permitted to permitted to repeat an ASE.
- Prior to earning ASE credit, a student must have already successfully completed a minimum of 12 credit hours at ECU. Successful completion is determined by an ECU retention GPA of 2.00 or higher.
- Students must be enrolled in courses at ECU during the term an ASE is completed.
- Credits earned via ASE will not count toward ECU's minimum requirement of 30 hours completed in residence for graduation.
- All course credit earned via ASE will be designated on the ECU transcript with a grade of "P."

Practical Nursing (LPN) License Holders

This nursing pathway is available for applicants into Bachelor of Nursing program. The policies of this program are governed by the Memorandum of Understanding between the Oklahoma State Regents for Higher Education and the Oklahoma Department of Career and Technology Education dated November 6, 2024. A copy of this MOU is kept by the ECU Registrar. Students must hold a currently valid and unencumbered LPN license to be eligible. Eligible students, upon submitting their transcript from a participating Oklahoma Technical College, will be awarded the following 22 credit hours. For more information, including a list of participating Oklahoma Technical Colleges, prospective students should contact the Nursing Department.

Total: 22 hours of credit toward the BSN degree with the opportunity for an additional four (4) credit hours
BIOL 2184 Human Anatomy
NRSG 1142 Introduction to Professional Nursing

NRSG 2104 Foundations in Nursing
NRSG 2224 Physical Assessment
NRSG 3118 Med-Surg I

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International Baccalaureate (IB)
ECU only awards credit for IB courses complete at the Higher Level (HL) with a minimum score of four (4). Standard Level (SL) courses will not be accepted. Those IB courses listed below have been previously evaluated for ECU credit - the corresponding ECU course is also listed. IB courses (HL only) not listed below will be evaluated by the ECU Registrar on a case by case basis.

IB Course	4	5	6	7
ENG A Lang & Lit	ENG 1113	ENG 1113	ENG 1113	ENG 1113

Non-Coursework Information from Original Transfer Transcript: Supplemental information outside what is mentioned in the above policies (e.g., academic standing comments from original transcript), will not be transcribed to the East Central University transcript.

Transfer Matrices: A matrix allows transfer students to search through guaranteed East Central University (ECU) course equivalencies for their originating institution. ECU current provides students access to the following matrices:

- Oklahoma State Regents for Higher Education (OSRHE) Matrix
  - The OSRHE matrix applies only to Oklahoma public colleges in institutions of higher learning. ECU will always honor and equivalencies listed within the OSRHE matrix.
- ECU Institutional Matrix
  - The ECU institutional matrix is a complete archive of all past transfer course equivalencies (active and inactive) for institutions across the country and beyond.
  - Each course equivalency with in the matrix has a start and end date.
  - Active Equivalencies (currently available) will have a start date but no end date.
  - Inactive Equivalencies (not currently available) will have both a start and end date).

For transfer courses not included in either of the above matrices, evaluation of potential ECU course equivalencies will not be completed until an official transcript from the originating institution is received by ECU. Transfer transcript processing evaluation may take multiple months due to the consistently high volume of incoming transfer coursework.

OSRHE Chapter 3.11 UG Transfer & Articulation
OSRHE Chapter 3.16 Credit for Prior Learning

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Veterans Educational Benefits (Undergraduate & Graduate)

East Central University (ECU) is approved for students who are eligible for a variety of Veterans Administration benefits. The Office of Veterans Affairs will provide information, as well as assistance, in the proper filing of all forms for those who are eligible for educational benefits. Information is available concerning all G.I. Bills® which pertain to educational benefits. Questions about other veteran's benefits are encouraged and appropriate resources will be suggested for follow-up information.

Veterans are encouraged to use other services and programs which include counseling, advisement, job placement, outreach, recruitment, VA paid tutoring, and VA paid work-study. The Veterans Administration Regional Office in Muskogee extends the use of a free call-in line (1-888-GIBILL1 or 1-888-442-4551) for all veterans who have questions pertaining to situations not expressly covered under benefits administered by the office at East Central University. East Central University is compliant with Section 702 of the Veterans Access, Choice, and Accountability Act of 2014, Veterans, Active Duty Military Personnel along with their dependents who are using either the MGIB, Chapter 30 or Post 9/11, Chapter 33 (or 33T for dependents) educational benefits will not be charged tuition and fees in excess of the resident rate for terms beginning after July 1, 2015 (December 31, 2015). East Central University is compliant with PL 116-315 Section 1005 and PL 117-68. East Central University is compliant with PL 115407 38 USC 3679(e)(1)(A).

GI Bill is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at http://www.benefits.va.gov/gibill

The Department of Veterans Affairs administers a variety of educational benefit programs. Many Veterans and active duty personnel can qualify for more than one education benefits program. Go to the GI Bill website for more information.

Students using VA Education benefits must provide all prior transcripts and training records for evaluation and review. This includes post-secondary and military transcripts. All transcripts must be provided before a student can be certified for VA benefits. ECU will evaluate these records, and when possible, grant appropriate credit for the previous education and/or training, shorten the length of the training program, and notify the student regarding the amount of credit being granted for previous training.

Chapter 30 - Montgomery GI Bill (Active Duty)
The MGIB program provided up to 36 months of education benefits. This benefit may be used for degree and certificate programs, flight training, apprenticeship/on-the-job training and correspondence courses. Generally, benefits are payable for 10 years following your release from active duty.

V.A. Web Resource – Chapter 30 Information

Chapter 31 – Veteran Readiness and Employment
The Vocational Rehabilitation program is for veterans who have service-connected disabilities and require further education to attain suitable, stable employment. This program may provide vocational and other training services and assistance including tutorial assistance, tuition assistance, tuition, books, fees, supplies, licensing fees and equipment and other training materials necessary.

V.A. Web Resource - Chapter 31 Information

Chapter 33 – (Post 9/11 GI Bill)

This program provides VA Educational Benefits to eligible veterans and service members who served at least 30 continuous days on active duty after September 10, 2001, and to certain qualifying dependents. Tuition and fees (based on a combination of length of service and highest rate at a public institution in the state) are paid directly to the school; eligible students received a monthly housing allowance and books and supplies stipends.

V.A. Web Resource – Chapter 33 Information
V.A. Web Resource – Transfer of Eligibility

Chapter 35 – Survivors and Dependents Education Assistance Program
If you are a child or spouse of a veteran or service member who has died, is captured or missing, or has disabilities, you may be able to get help paying for school through the DEA Program – also called Chapter 35. Chapter 35 benefits are available for up to 36 months.

V.A. Web Resource – Chapter 35 Information

Chapter 1606 – Montgomery GI Bill© Selected Reserve
The Montgomery GI Selected Reserve (MGIB-SR) program offers up to 36 months of education and training benefits. If you are a member of the Army, Navy, Air Force, Marine Corps or Coast Guard Reserve, Army National Guard, or Air National Guard, you may be eligible for this benefit. Chapter 1606 are available for up to 36 months.

V.A. Web Resource – Chapter 1606 Information

Veterans Affairs Office & School Certifying Official
The Veterans Affairs Office is the primary point of contact for veterans, active duty, reservists and National/Air Guard members and their dependents. The Veteran Affairs Office is located in Room 113 of the Administration Building. ECU's School Certifying Official (SCO) is Patrick Hicks (phicks@ecok.edu; 580-559-5162).

Tuition Assistance (TA)
An educational benefit for active duty service members. Each branch of service has slightly different rules governing the benefit. The service members must pursue the benefit through their educational service office at their duty station to be approved. The approval must occur prior to enrolling for courses at ECU.

If you are using TA to pay for your education and withdraw from a class after the drop deadline, but prior to completing 60 percent of the course, the Department of Defense (DOD) requires that ECU return any unearned TA funds to the department based on how much of the course you completed. The amount of unearned TA funds is calculated based on the date you withdrew. If you fail a course for non-attendance, you unofficial withdrew and the amount of unearned TA funds will be calculated from the date of your last participation in the course. Your TA eligibility is determined based on the following formula (see below). When completing ECU's online drop/withdrawal form students will be required to self-identify as participating in the TA program.

- Days Completed Before Withdrawal/Last Participation
- Total Number of Days of the Course = Percent of TA Earned

16-Week Course Drop/Withdraw Submission

- By Course Drop Deadline = 100% Return to DOD
- During Weeks 3-4 = 75% Return to DOD
- During Weeks 5-8 = 50% Return to DOD
- During Week 9 = 40% Return to DOD (60% of course has been completed)
- During Weeks 10-16 = 0% Return to DOD

8-Week Course Drop/Withdraw Submission

- By Course Drop Deadline = 100% Return to DOD
- During Week 2 = 75% Return to DOD
- During Weeks 3-4 = 50% Return to DOD
- During Week 5 = 40% Return to DOD (60% of course has been completed)
- During Weeks 6-8 = 0% Return to DOD

Per Oklahoma State Regents for Higher Education Chapter 4 policy (4.15.4, H-1), tuition and fee refunds resulting from schedule changes are to be issued to students in the full amount, and no refunds are available after the course drop deadline. Therefore, after the course drop deadline, the student will be responsible for paying to ECU the portion of TA funds returned to DOD. TA students who did not drop their courses by the deadline listed in the Academic Catalog may owe a portion of their tuition both to ECU and to their military branch.

ECU's SCO can assist with the following:

- A. Education Chapter Benefits
- DOC Tuition Assistance (TA)
- Applying for or Transferring V.A. Benefits
- Ordering and Evaluating JST Transcripts
- Certifying Enrollments to the V.A.
- Amending Enrollments for Increase/Decrease in Hours During the Term
- Enrollment Questions and Planning
- Liaison with V.A. Concerning Pay and Tuition/Fee Issues
- Submitting tuition and fee rates to V.A.

Other Campus Resources for Veterans

- Title IV funding as it relates to T.A. and V.A. Benefits
- Degree plans for T.A. and VR&E (Chapter 31) Students
- Academic Counseling
- Student Support Services (SSS)
- Veterans Student Support Services (VSSS)

Statement on Admissions Recruitment Incentives & Tactics: ECU does not engage in the use of commissions, bonuses, or other incentive payment programs given to employers or contractors for the purpose of securing enrollments of service members. ECU also does not engage in high-pressure recruitment tactics. All individuals who receive communication have either already given consent with third-party vendors, or directly with ECU, and can opt out of any and all communication at any time.

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ACADEMIC COLLEGES

2024-2025 SCHOOL OF BUSINESS

2024-2025 Harland C. Stonecipher
School of Business
Michael Scott, Dean

Department of Accounting
Department of Business Administration

General Information
The Harland C. Stonecipher School of Business is located in the Chickasaw Business and Conference Center. The School is also home to the Wilburn L. Smith Center for Entrepreneurship and the Kellogg & Sovereign Consulting, LLC Financial Lab. Students are encouraged to join the Business Leaders Association. Students of high academic achievement will be invited to join the international honor society Delta Mu Delta. Both the Accounting Program, and the Business Administration Program, are accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

2024-2025 Accounting (ACCT) Courses
2024-2025 Business (BUS) Courses
2024-2025 Business Communication (BUCOM) Courses
2024-2025 Business-Economics (BSEC) Courses
2024-2025 Business Law (BUSLW) Courses
2024-2025 Economics (ECON) Courses
2024-2025 Finance (FIN) Courses
2024-2025 Information Technology Management (ITM) Courses
2024-2025 Management (MGMT) Courses
2024-2025 Management Information Systems (MIS) Courses
2024-2025 Marketing (MKTG) Courses
2024-2025 Military Science (MS) Courses

School of Business Internship Hours
Students may obtain from one to three credits from internship opportunities. The general requirement is that the internship must include (1) actual work to be completed under the supervision of the place of employment offering the internship and (2) an academic component related to the field of study under the supervision of the SSB internship supervisor. The nature of the actual work and academic component will vary from internship to internship, and the details of each are determined through input from the internship company, supervisor, and student. The hours of credit are determined by the amount of work required.

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Department of Accounting

Major Offered
Accounting - Bachelor of Science
Minor Offered
Accounting

Certificates Offered
Accounting (Managerial Accounting)
Accounting (Treasury Management)

Departmental Information
The primary purpose of accounting is to measure and communicate financial information about profit and non-profit organizations to interested persons. Accounting professionals operate within a broad socioeconomic environment. Therefore, emphasis within the accounting program is placed upon a combination of conceptual knowledge and practical applications of accounting theory and concepts as they relate to satisfying the information needs of a disparate group of users. The wide selection of courses in the accounting department enables the student to become familiar with such fields as taxation, financial accounting, managerial accounting, auditing, and governmental/not-for-profit accounting. The Accounting Program prepares the student for entry level professional positions and provides the prerequisite courses for admission to graduate study. Students majoring in accounting are required to take a combination of business and accounting related courses, which enhance their knowledge of the various business functions. Courses in computer technology and information systems, business communication, management, marketing, finance, business law, and economics are taken by all accounting majors. The Department also offers a minor in Accounting, and two certificate programs in Managerial Accounting and Treasury Management.

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2024-2025 Accounting Bachelor of Science (120 Credit Hours)
Students graduating with an Accounting degree must complete 150 (of which 76 must be upper division) hours, including 36 hours in accounting, to comply with the educational requirements needed to sit in the State of Oklahoma for the CPA exam. The total number of hours required for a Bachelor of Science (BS) degree with a major in Accounting is 124; however, ECU offers a Master of Science in Accounting that allows graduates to meet the Oklahoma Accountancy Act 150-hour requirements. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (36 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned
BUS 4303 Business Strategy & Policy
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics

ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTB 3313 Principles of Marketing

Required in Accounting Major (33 Credit Hours)
ACCT 3203 Cost Accounting I
ACCT 3303 Intermediate Accounting I*
ACCT 3383 Federal Income Tax Accounting
ACCT 3403 Intermediate Accounting II
ACCT 3413 Business Ethics for Accountants*
ACCT 3843 Accounting Information Systems
ACCT 4303 Advanced Accounting
ACCT 4503 Auditing
BSEC 3103 Foundations of Data Analytics*

Six (6) additional upper level accounting hours selected from the following:
ACCT 3423 Community Tax Preparations
ACCT 3453 Advanced Computer Acct. Applications
ACCT 3713 Governmental & Non-Profit Accounting
ACCT 4203 Advanced Cost Accounting
ACCT 4353 Oil and Gas Accounting
ACCT 4453 Short-Term Financial Management
ACCT 4621-3 Internship in Accounting
ACCT 4981-4 Seminar in Accounting
ACCT 4991-4 Individual Study in Accounting

Related Work
COMM 2253 Communication in the Workplace
MATH 1613 Functions & Modeling

Other Requirements & Notations
Courses in the required core as well as those denoted with a * are considered related work for double majors, minors and certificates in the Stonecipher School of Business. For Graduation, a minimum grade point average of 2.25 is required in the 33 hours of courses with ACCT prefixes. Student majoring in Accounting must take at least 50 credit hours of their coursework in non-business courses. However, BUCOM 3133, ECON 2003, ECON 2013, FIN 1113 and MIS 1903 will be considered non-business courses for this requirement.

2024-2025 Accounting Major Check Sheet
2024-2025 Accounting Major 4-Year Plan

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2024-2025 Accounting Minor (18 Credit Hours)

Required Courses
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
ACCT 3203 Cost Accounting I
ACCT 3303 Intermediate Accounting I

In addition to the courses above, the student must complete Six (6) hours of approved upper-division accounting courses.

2024-2025 Accounting Minor Check Sheet

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2024-2025 Certificate in Managerial Accounting (30 Credit Hours)

Required Courses (18 Credit Hours)
ACCT 2203 Managerial Accounting
ACCT 3203 Cost Accounting
ACCT 3303 Intermediate Accounting I
ACCT 3413 Business Ethics for Accountants
FIN 3113 Financial Management
ACCT 4203 Advanced Cost Accounting

Elective Courses (12 Credit Hours)
Students will select four courses from the following:
ACCT 3453 Advanced Computer Acct. Applications
ACCT 4303 Advanced Accounting
ACCT 4503 Auditing
MGMT 3013 Principles of Management
MIS 3433 Management Information Systems
ECON 2013 Principles of Microeconomics
Students may also be permitted to include other upper level Accounting of Business Administration courses with preapproval from the department.

Special Requirement

This certificate requires successful completion of a capstone experience. The Managerial Accounting certificate program requires a learning experience beyond the specified minimum number of courses. The capstone experience can be satisfied by making an acceptable score on Parts 1 & 2 of the professional examination to receive the Certified Management Accountant (CMA) designation. Subject to the following, the capstone experience may also be satisfied by completing a business plan, research paper, thesis, 6 hours of additional coursework, or other synergistic experience. Generally, the capstone experience must be approved by the relevant Program Coordinator/ Department Chair and the Dean of the Stonecipher School of Business. A capstone experience not involving the approved professional examination will also require the approval of an advisory committee, consisting of three business faculty members, at least two of whom must be faculty teaching in the relevant program. Students who do not complete the capstone experience by the end of the program coursework must enroll in ACCT 4991 under the Program Coordinator until the capstone experience is completed. Evidence of completing the capstone experience must be submitted to the Dean of the Stonecipher School of Business at least thirty days before the conferral of the certificate.

2024-2025 Certificate in Managerial Accounting Check Sheet

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2024-2025 Certificate in Treasury Management (30 Credit Hours)

Required Courses (12 Credit Hours)
ACCT 3303 Intermediate Accounting I
ACCT 4453 Short-Term Financial Management
ACCT 3413 Business Ethics for Accounting; OR
BUS 4213 Business Ethics
FIN 3113 Financial Management

Elective Courses (18 Credit Hours)
Students will select six courses from the following:
ACCT 3403 Intermediate Accounting II
ACCT 3453 Advanced Computer Acct Applications
ACCT 3713 Governmental & Non-Profit Accounting
ACCT 4303 Advanced Accounting
BUSLW 3253 Business Law
MIS 3433 Business Law
MIS 3433 Management Information Systems
ECON 2013 Principles of Microeconomics
Students may also be permitted to include other upper level Accounting of Business Administration courses with preapproval from the department.

Special Requirement
This certificate requires successful completion of a capstone experience. The Treasury Management certificate program requires a learning experience beyond the specified minimum number of courses. The capstone experience can be satisfied by making an acceptable score on the professional examination to receive the Certified Treasury Professional Associate (CTPA) designation. Subject to the following, the capstone experience may also be satisfied by completing a business plan, research paper, thesis, 6 hours of additional coursework, or other synergistic experience. Generally, the capstone experience must be approved by the relevant Program Coordinator/Department Chair and the Dean of the Stonecipher School of Business. A capstone experience not involving the approved professional examination will also require the approval of an advisory committee, consisting of three business faculty members, at least two of whom must be faculty teaching in the relevant program. Students who do not complete the capstone experience by the end of the program coursework must enroll in ACCT 4991 under the Program Coordinator until the capstone experience is completed. Evidence of completing the capstone experience must be submitted to the Dean of the Stonecipher School of Business at least thirty days before the conferral of the certificate.

2024-2025 Certificate in Treasury Management Check Sheet

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Department of Business Administration

Majors Offered
Business Administration (Entrepreneurship) - Bachelor of Science
Business Administration (Finance) - Bachelor of Science
Business Administration (General Business) - Bachelor of Science
Business Administration (Management) - Bachelor of Science
Business Administration (Marketing) - Bachelor of Science
Information Technology Management (Data Analytics) - Bachelor of Science
Information Technology Management (Information Systems) - Bachelor of Science
Information Technology Management (Project Management) - Bachelor of Science
Minors Offered
Business Administration
Business Administration for Music Majors
Data Analytics
Entrepreneurship
Finance
Human Resources Management
Information Systems
Management
Marketing
Military Science
Project Management
Promotions Management

Certificates Offered
Entrepreneurship Certificate
Banking & Finance Certificate

Global Business Certificate
Human Resources Management Certificate
Management Information Systems Certificate
Personal Finance Planning Certificate
Project Management/Management Certificate
Promotions Management Certificate
Managerial Accounting Certificate
Treasury Management Certificate

Departmental Information
The Department of Business Administration at East Central University brings together five business disciplines with programs leading to a Bachelor of Science degree with a major in Business Administration. The Degree offers concentrations in Entrepreneurship, Finance, General Business, Marketing, Management, and Information Technology Management. The Department also offers nine certificate programs, Banking and Finance, Entrepreneurship, Global Business, Human Resources Management, Management Information Systems, Project Management/Management, and Promotions Management and twelve minors, Business Administration, Business Administration for Music Majors, Entrepreneurship, Finance, Human Resources Management, Management, Marketing, Promotions Management, Information Systems, Project Management and Data Analytics.

The Department of Business Administration's mission is to facilitate an interactive, experiential, and dynamic learning environment where students are treated as co-learners who continuously acquire knowledge and skills to enable them to successfully contribute to a dynamic and culturally diverse society. Our vision is to be recognized as an exemplary leader in undergraduate business education, primarily preparing students for successful entrance in both the private and public sectors, to become successful entrepreneurs, and to pursue post-baccalaureate studies. Small class sizes, quality professors, and real-world focus make for an excellent option for those looking to secure a strong foundation in Business Administration. Primary general education and major core courses are completed during the first two years, with concentration courses completed in the final two years. A mix of traditional and innovative approaches are designed to provide knowledge of the fundamental principles, generalizations, and theories of business, delivery of effective communications, effective use of computing software, and the skills to make sound business decisions in a socially responsible and global business environment.

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2024-2025 Business Administration - Entrepreneurship - Bachelor of Science (120 Credit Hours)
The Entrepreneurship concentration provides learning opportunities to assist students in developing their skills to create and run successful companies. Topics include opportunity recognition the entrepreneurial mindset, proof of concept, financial planning, building a brand, management and organization planning, and market planning using curriculum developed and supported by the Ewing Marion Kauffman Foundation. Students in the capstone class compete for cash prizes in the Oklahoma Governor's Cup Competition. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (42 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned
BUS 4303 Business Strategy & Policy
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration in Entrepreneurship (27 Credit Hours)
BUS 4103 Global Business
BUS 4213 Business Ethics
ENTR 3103 Introduction to Entrepreneurship
ENTR 4413 Bus Planning & Strategy For Entrepreneurship
ENTR 4503 Venture Creation
FIN 4623 Applied Finance
MGMT 3063 Production/Operations
MIS 3453 Adv. Computer Bus Applications
MKTG 3333 Digital Marketing; OR
MKTG 3813 Professional Selling

Required Business Administration Electives (6 Credit Hours)
The student will select six (6) additional hours from Accounting, Business, Administration or Information Technology Management at the upper division level.

Related Work
COMM 2253 Communication in the Workplace
MATH 1613 Functions & Modeling

Electives
Students will select five (5) additional credit hours in consultation with his/her major program advisor.

Special Requirements
For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration). Students majoring in Business Administration must take at least 40 percent (48 credit hours) of their coursework in non-business courses. However, BUCOM 3133, ECON 2003, ECON 2013, FIN 1113 and MIS 1903 will be considered non-business courses for this requirement.

2024-2025 Major Program Check Sheet - Entrepreneurship Concentration
2024-2025 Major Program 4-year Plan - Entrepreneurship Concentration

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2024-2025 Business Administration - Finance - Bachelor of Science (120 Credit Hours)
The Finance concentration provides students with knowledge and practice in the application of methods and techniques used in all areas of f inance. Basic underlying financial theories and concepts are examined in the core courses and are reinforced and expanded in the concentration Business 37 courses. Concentration course topics include corporate finance, investments, financial institutions, insurance, personal financial planning, and real estate development. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (42 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus &Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned
BUS 4303 Business Strategy & Policy
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration in Finance (36 Credit Hours)
BSEC 3103 Foundations of Data Analytics*
BUS 4103 Global Business*
BUS 4213 Business Ethics*
FIN 3003 Financial Markets & Institutions
FIN 3223 Investment Analysis
FIN 3913 Principles of Insurance & Risk Mgmt
FIN 4113 International Financial Management
FIN 4623 Applied Finance*
MGMT 3036 Production/Operations Management*

The student will select nine (9) hours from the following:
ACCT 3303 Intermediate Accounting I*
BSEC 4003 Advanced Data Analytics*
FIN 3013 Fundamentals of Financial Planning
FIN 3833 Commercial Bank Management
FIN 4103 Essentials of Banking & Finance
FIN 4263 Real Estate Development & Investment
ITM 3473 Data Visualization*
ITM 3613 Data Comm & Computer Networks*
MGMT 3043 Human Resource Management
MIS 3453 Advanced Computer Bus App*
MKTG 3813 Professional Selling*

Related Work
COMM 1113 Fundamentals of Human Communication
MATH 1613 Functions & Modeling

Electives
Students will select two (2) additional credit hours of coursework in consultation with their major program advisor.

Special Requirements
Courses in the required core as well as those denoted with are considered related work for double majors, minors and certificates in the Stonecipher School of Business. For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration). Student majoring in Business Administration must take at least 40 percent (48 credit hours) of their coursework in non-business courses. However, BUCOM 3133, ECON 2003, ECON 2013, FIN 1113 and MIS 1903 will be considered non-business courses for this requirement.

2024-2025 Major Program Check Sheet - Finance Concentration
2024-2025 Major Program 4-year Plan - Finance Concentration

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2024-2025 Business Administration - General Business - Bachelor of Science (120 Credit Hours)
The General Business concentration provides greater flexibility in developing a program tailored to the student's needs and objectives. Students take advanced courses from each of the other concentrations to gain a broad understanding of business. The 120 credit hours includes ECU's 40 hour general education program.

Related Core Courses (42 Credit Hours)
ACCT 2103 Financial Accounting

ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned
BUS 4303 Business Strategy & Policy
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration in General Business (24 Credit Hours)
BUS 4103 Global Business
BUS 4213 Business Ethics
ENTR 3103 Introduction to Entrepreneurship
MGMT 3063 Production/Operations Management

In consultation with their major program advisor, students will select the following:
x1 three (3) hour upper level finance course
x1 three (3) hour upper level management course
x1 three (3) hour upper level management information systems course
x1 three (3) hour upper level marketing course

Required Business Administration Electives
Students will select nine (9) hours of Accounting, Business Administration or Information Technology Management upper level courses.

Electives
Students will select five (5) additional credit hours in consultation with their major program advisor.

Special Requirements
For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration). Students majoring in Business Administration must take at least 40 percent (48 credit hours) of their coursework in non-business courses. However, BUCOM 3133, ECON 2003, ECON 2013, FIN 1113 and MIS 1903 will be considered non-business courses for this requirement.

2024-2025 Major Program Check Sheet - General Business Concentration
2024-2025 Major Program 4-year Plan - General Business Concentration

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2024-2025 Business Administration - Management - Bachelor of Science (120 Credit Hours)
The Management concentration provides students with the knowledge and professional skills for effective performance in both public and private sector organizations. Managerial skills for large and small businesses are addressed from both a theory and applications approach. The concentration requirements include electives from upper-level business courses to provide the student with the broad-based knowledge necessary in the profession. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (42 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned
BUS 4303 Business Strategy & Policy
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration of Management (24 Credit Hours)
BUS 4103 Global Business*
BUS 4213 Business Ethics*
ENTR 3103 Introduction to Entrepreneurship
MGMT 3043 Human Resource Management
MGMT 3063 Production/Operations Management*
MGMT 3103 Organizational Behavior
MGMT 4623 Leadership - must be completed in either Section B or C; OR
BUSLW 4253 Employment & Labor Law
MIS 3453 Advanced Computer Business Applications*

Required Business Administration Electives

In consultation with their major program advisor, students will select nine (9) hours of Accounting, Business Administration or Information Technology Management at the upper division level.

Related Work
COMM 1113 Communication in the Workplace
MATH 1613 Functions & Modeling

Electives
In consultation with their major program advisor, students will select five (5) additional credit hours of relevant coursework.

Special Requirements
Courses in the required core as well as those denoted with a * are considered related work for double majors, minors and certificates in the Stonecipher School of Business. For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration). Students majoring in Business Administration must take at least 40 percent (48 credit hours) of their coursework in non-business courses. However, BUCOM 3133, ECON 2003, ECON 2013, FIN 1113 and MIS 1903 will be considered non-business courses for this requirement.

2024-2025 Major Program Check Sheet - Management Concentration
2024-2025 Major Program 4-year Plan - Management Concentration

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2024-2025 Business Administration - Marketing - Bachelor of Science (120 Credit Hours)
The Marketing concentration prepares students for careers in advertising and promotion, consumer and business-to-business marketing, sales, marketing research, or retailing. The courses required for marketing expose students to the major concepts, tools, and academics that are the foundation for the effective practice of modern marketing. In addition, the Marketing concentration provides a real-world focus and hands-on experience in the development and execution of marketing strategies and programs. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (42 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned
BUS 4303 Business Strategy & Policy
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration in Marketing (24 Credit Hours)
BUS 4103 Global Business
BUS 4213 Business Ethics
MGMT 3063 Production/Operations Management
MKTG 3333 Digital Marketing
MKTG 3423 Integrated Marketing Communications
MKTG 3813 Professional Selling
MKTG 4413 Marketing Research
MKTG 4623 Marketing Analytics & Strategy

Required Business Administration Electives
In consultation with their major program advisor, students will select nine (9) hours of upper level coursework from Accounting, Business Administration or Information Technology Management.

Related Work
COMM 1113 Communication in the Workplace
MATH 1613 Functions & Modeling

Electives
In consultation with their major program advisor, students will select five (5) additional hours of relevant coursework.

Special Requirements
For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration). Students majoring in Business Administration must take at least 40 percent (48 credit hours) of their coursework in non-business courses. However, BUCOM 3133, ECON 2003, ECON 2013, FIN 1113 and MIS 1903 will be considered non-business courses for this requirement.

2024-2025 Major Program Check Sheet - Marketing Concentration
2024-2025 Major Program 4-year Plan - Marketing Concentration

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2024-2025 Information Technology Management - Data Analytics - B.S. (120 Credit Hours)

The Data Analytics concentration prepares students for careers that use computer and information skills to analyze data for business decisions. The curriculum integrates the knowledge of basic business courses in accounting, finance, marketing, management, information technology, with data analytics. The graduate will be able to function in the corporate environment, small business sector, or research areas. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (39 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business; OR
MGMT 4013 Project Management II
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
ITM 4653 Database Theory and Applications
ITM 4753 Software Dev & Team Dynamics
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration in Data Analytics (33 Credit Hours)
BSEC 3103 Foundations in Data Analytics
BSEC 4003 Advanced Data Analytics
BUS 4103 Global Business
BUS 4213 Business Ethics
CMPSC 1113 Computer Programming I
ITM 3473 Data Visualization
MGMT 3023 Project Management I
MIS 3453 Advanced Computer Business

In consultation with their major program advisor, students will select nine (9) hours from the following:
FIN 3223 Investment Analysis
FIN 4626 Applied Finance
ITM 3423 Web Development
ITM 3613 Data Comm & Computer Networks
ITM 3823 Cybersecurity
ITM 3843 Cloud Management
ITM 4653 Database Theory & Application
MKTG 4413 Marketing Research
MKTG 4623 Marketing Analytics & Strategy

Related Work
COMM 1113 Communication in the Workplace
MATH 1613 Functions & Modeling

Electives
In consultation with their major program advisor, students will select two (2) additional hours of relevant coursework.

Special Requirements
For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration).

2024-2025 Major Program Check Sheet - Data Analytics Concentration
2024-2025 Major Program 4-year Plan - Data Analytics Concentration

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2024-2025 Information Technology Management - Information Systems - B.S. (120 Credit Hours)
The Information Systems concentration prepares students for careers that apply computer knowledge and information technology to the business environment. The curriculum integrates the knowledge of basic business courses in accounting, finance, marketing, and management with information technology. The IS graduate will be able to function in the corporate environment or in the small business sector. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (39 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business; OR
MGMT 4013 Project Management II
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
ITM 4653 Database Theory and Applications
ITM 4753 Software Dev & Team Dynamics

MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration in Information Systems (33 Credit Hours)
BSEC 3103 Foundation of Data Analytics
BUS 4103 Global Business
BUS 4213 Business Ethics
CMPSC 1113 Computer Programming I
ITM 3423 Web Development
ITM 3473 Data Visualization
ITM 3613 Data Comm & Computer Networks
ITM 3823 Cybersecurity
ITM 3843 Cloud Management
MGMT 3023 Project Management I
MIS 3453 Adv Computer Business Applications

Related Work
COMM 1113 Communication in the Workplace
MATH 1613 Functions & Modeling

Electives
In consultation with their major program advisor, students will select two (2) additional hours of relevant coursework.

Special Requirements
For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration).

2024-2025 Major Program Check Sheet - Information Systems Concentration
2024-2025 Major Program 4-year Plan - Information Systems Concentration

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2024-2025 Information Technology Management - Project Management - B.S. (120 Credit Hours)
The Project Management concentration prepares students for careers that apply computer knowledge and information technology to project management. The curriculum integrates the knowledge of basic business courses in accounting, finance, marketing, and management, information technology, and project management. The graduate will complete the coursework recommended by the Project Management Institute and meets the educational requirements for professional certification. The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (39 Credit Hours)
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
BSEC 2603 Bus & Econ Statistics
BUCOM 3133 Bus Comm & Report Writing
BUS 1113 Foundations of Business; OR
MGMT 4013 Project Management II
BUSLW 3213 The Legal Environment of Business
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
FIN 3113 Financial Management
ITM 4653 Database Theory and Applications
ITM 4753 Software Dev & Team Dynamics
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

Required for Concentration in Project Management (33 Credit Hours)
BSEC 3103 Foundations of Data Analytics
BUS 4103 Global Business
BUS 4213 Business Ethics
CMPSC 1113 Computer Programming I
MGMT 3023 Project Management I
MGMT 4013 Project Management II; OR
MGMT 4623 Leadership
MGMT 4023 Project Management III
MIS 3453 Adv Computer Business Applications

In consultation with their major program advisor, students will select nine (9) additional hours from the following:
ITM 3423 Web Development
ITM 3473 Data Visualization
ITM 3613 Data Comm & Computer Networks
ITM 3823 Cybersecurity
ITM3843 Cloud Management
ITM 4653 Database Theory & Applications
MGMT 3043 Human Resource Management
MGMT 3063 Production/Operation Management
MGMT 3103 Organizational Behavior

MGMT 4623 Leadership

Related Work
COMM 1113 Communication in the Workplace
MATH 1613 Functions & Modeling

Electives
In consultation with their major program advisor, students will select two (2) additional hours of relevant coursework.

Special Requirements
For graduation, a minimum grade point average of 2.25 is required in the core courses (excludes courses required for area of concentration).

2024-2025 Major Program Check Sheet - Project Management Concentration
2024-2025 Major Program 4-yer Plan - Project Management Concentration

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2024-2025 Minor in Business Administration (18 Credit Hours)

Required Courses
ACCT 2003 Fin & Mgrl Acct for Non-Bus Majors
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned
ECON 2003 Principles of Macroeconomics
MGMT 3013 Principles of Management
MKTG 3313 Principles of Marketing

Electives
Students will select an additional three (3) hours from Accounting or Business Administration upper level courses - or complete COMM 3243 (ORGL courses do not count as Electives).

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Business Administration Minor Check Sheet

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2024-2025 Minor in Business Administration for Music Majors (18 Credit Hours)

Required Courses
Select one of the following:
ACCT 2003 Fin & Mgrl Acct for Non-Bus Majors
BUS 1113 Foundations of Business - must be completed prior to 60hrs earned; OR
MGMT 4623 Leadership - complete if more than 60hrs earned

Complete each of the following:
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MKTG 3313 Principles of Marketing
MKTG 3333 Digital Marketing

Electives
Students will select an additional three (3) hours from Accounting or Business Administration upper level courses - or complete COMM 3243 (ORGL courses do not count as Electives).

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Business Admin. for Music Majors Minor Check Sheet

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2024-2025 Minor in Data Analytics (18 Credit Hours)

Required Courses
BSEC 2603 Business & Economic Statistics
BSEC 3103 Foundations of Data Analytics
ITM 3473 Data Visualization
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems

Electives
Students will select three (3) additional hours from upper level courses in Business Administration, Information Technology Management or Computer Science.

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Data Analytics Minor Check Sheet

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2024-2025 Minor in Entrepreneurship (18 Credit Hours)

Required Courses
ENTR 3103 Intro to Entrepreneurship
ENTR 4413 Bus Planning & Strat for Entr
MGMT 3013 Principles of Management
MKTG 3313 Principles of Marketing
MKTG 3333 Digital marketing; OR
MKTG 3813 Professional Selling

Electives
Students will select three (3) hours of upper level Business Administration coursework - OR complete COMM 3243 (ORGL courses do not count as electives).

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Entrepreneurship Minor Check Sheet

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2024-2025 Minor in Finance (18 Credit Hours)

Required Courses
ACCT 2103 Financial Accounting
BSEC 2603 Business & Economic Statistics
ECON 2003 Principles of Macroeconomics
FIN 3113 Financial Management

Select six (6) hours of the following:
BUS 4103 Global Business
BUS 4213 Business Ethics
FIN 3003 Money & Banking
FIN 3223 Investment Analysis & Planning
FIN 3833 Commercial Bank Mgmt
FIN 3913 Insurance Planning & Risk Management
FIN 4263 Real Estate Development & Investment
FIN 4623 Applies Finance
MGMT 3063 Production/Operations Mgmt

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Finance Minor Check Sheet

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2024-2025 Minor in Human Resources Management (18 Credit Hours)

Required Courses
BUSLW 4253 Employment & Labor Law
MGMT 3013 Principles of Management
MGMT 3043 Human Resources Management
MGMT 3103 Organizational Behavior
MGMT 4313 Compensation & Benefits
MGMT 4232 Human Resources Training & Development

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Human Resources Management Minor Check Sheet

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2024-2025 Minor in Information Systems (18 Credit Hours)

Required Courses

MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems

Students will select 12 hours from the following:
ACCT 2103 Financial Accounting
ENTR 3103 Intro to Entrepreneurship
ITM 3423 Web Development
ITM 3613 Data Communications & Computer Networks
ITM 3823 Cybersecurity
ITM 4653 Data Base Theory & Applications
ITM 4753 Software Development & Team Dynamics
MGMT 3013 Principles of Management
MIS 3453 Advanced Comp Business Applications
MKTG 3313 Principles of Marketing

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Information Systems Minor Check Sheet

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2024-2025 Minor in Management (18 Credit Hours)

Required Courses
MGMT 3013 Principles of Management

Student will select nine (9) hours from the following:
ENTR 3013 Intro to Entrepreneurship
MGMT 3043 Human Resources Management
MGMT 3063 Production/Operations Mgmt
MGMT 3103 Organizational Behavior
MGMT 4623 Leadership

Electives
Students will select six (6) hours of upper level Accounting or Business Administration coursework - or COMM 3243 (ORGL courses do not count as electives).

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Management Minor Check Sheet

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2024-2025 Minor in Marketing (18 Credit Hours)

Required Courses
MKTG 3313 Principles of Marketing

Student will select nine (9) from the following:
MKTG 3333 Digital Marketing
MKTG 3423 Integrated Marketing Communications
MKTG 3813 Professional Selling
MKTG 4413 Marketing Research
MKTG 4623 Marketing Analytics & Strategy

Electives
Students will select six hours of upper level Accounting or Business Administration coursework; OR
One of the following:
COMM 3243
MCOM 3343
MCOM 3843
MCOM 4323

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Marketing Minor Check Sheet

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2024-2025 Minor in Military Science (20 Credit Hours)

Required Courses
MS 1000 Military Science Leadership Lab - must be completed each semester

MS 1313 Intro to Military Leadership and Personal Development
MS 2122 Foundations of Leadership
MS 3422 Foundations of Tactical Leadership
MS 3315 Military Leadership & Management
MS 3325 Military Tactics & Operations

Students will select three (3) hours from the following:
HIST 3133 Contemporary American History
HIST 4713 Civil War & Reconstruction in the United States
PS 4353 Study of War

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Military Science Minor Check Sheet

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2024-2025 Minor in Project Management (18 Credit Hours)

Required Courses
ACCT 2103 Financial Accounting
MGMT 3013 Principles of Management

The following courses must be completed in the order listed.
MGMT 3023 Project Management I
MGMT 4013 Project Management II
MGMT 4023 Project Management III

Electives
Students will select three (3) hours of upper level Business Administration, Information Technology Management or Computer Science coursework.

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Project Management Minor Check Sheet

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2024-2025 Minor in Promotions Management (18 Credit Hours)

Required Courses
MGMT 3013 Principles of Management
MGMT 4623 Leadership
MKTG 3313 Principles of Marketing
MKTG 3423 Integrated Marketing Communications

Students will select six (6) hours from the following:
MCOM 3343 Digital Publishing; OR
MCOM 3843 Advertising Copy & Layout
MCOM 3893 Publish Relations
MCOM 4813 Publish Relations Writing

Special Requirements
At least three (3) hrs of upper division coursework from ECU must be applied toward the minor.

2024-2025 Promotions Management Minor Check Sheet

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2024-2025 Entrepreneurship Certificate (30 Credit Hours)

Required Courses
ACCT 2103 Financial Accounting
BUCOM 3133 Business Communications & Report Writing
BUS 2883 Special Studies in Bus Math & Stats; OR
BSEC 2603 Bus & Econ Statistics
ENTR 3103 Intro to Entrepreneurship
ENTR 4413 Business Planning & Strategy for Entrepreneurship; OR
ENTR 4503 Venture Creation
MGMT 3013 Principles of Management
MKTG 3313 Principles of Marketing
MKTG 3333 Digital Marketing

Electives

Select two courses (6 credit hours) from the following:
ACCT 2103 Financial Accounting
ACCT 3203 Cost Accounting I
ACCT 3303 Intermediate Accounting I
ACCT 3453 Advanced Computer Accounting Applications
BUSLW 3213 The Legal Environment of Business
COMM 2253 Communications in the Workplace
COMM 3243 Presentational Communication
ENTR 4413 Bus Planning & Strategy for Entrepreneurship
ENTR 4503 Venture Creation
MIS 3453 Advanced Computer Business Applications
MKTG 3333 Digital Marketing; OR
MKTG 4413 Marketing Research

2024-2025 Entrepreneurship Certificate Check Sheet

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2024-2025 Banking & Finance Certificate (30 Credit Hours)

Required Courses
ACCT 2103 Financial Accounting
BUS 2883 Special Studies - Business Math & Statistics; OR
BSEC 2603 Business & Economic Statistics
FIN 4103 Essentials of Banking & Finance (spring semester only)

Electives
Students will select seven course (21 credit hours) from the following:
BUCOM 3133 Business Communications & Report Writing
COMM2253 Communications in the Workplace
ECON 2003 Principles of Macroeconomics
FIN 3113 Financial Management
FIN 3833 Commercial Bank Management (fall semester only)
FIN 3913 Principles of Insurance & Risk Management (spring semester only)
FIN 4263 Real Estate Development & Investment (spring semester only)
MGMT 3043 Human Resources Management
MIS 1903 Computer Business Applications
MIS 3613 Data Communications & Computer Networks (spring semester only)
MKTG 3813 Professional Selling (spring semester only)

2024-2025Banking & Finance Certificate Check Sheet

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2024-2025 Global Business Certificate (30 Credit Hours)

Required Courses
BUCOM 3133 Business Communications & Report Writing
BUS 4103 International Business*
BUS 4983 Seminar: European Economics*
MGMT 3013 Principles of Management
MGMT 3043 Human Resources Management
MGMT 3103 Organizational Behavior*
MGMT 4623 Leadership
MKTG 3423 Integrated Marketing Communications*

Electives
Students will select two courses (6 credit hours) from the following:
BUS 4213 Business Ethics
BUS 4981 (SL) Seminar: International Team Project*
COMM 2243 Communications in the Workplace
HIST XXX3 General Education Course - European Culture*
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing

* Courses taken at the University of Limoges in France. Students with an intent to pursue study abroad should review the relevant catalog policy governing the evaluation of foreign credits.

2024-2025 Global Business Certificate Check Sheet

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2024-2025 Human Resources Management Certificate (30 Credit Hours)

Required Courses

BUS 4983 Seminar - Employment Law (summer term only); OR
BUSLW 4253 Employment & Labor Law
BUCOM 3133 Business Communications & Report Writing
COMM 2253 Communications in the Workplace
MGMT 3013 Principles of Management
MGMT 3043 Human Resources Management
MGMT 3103 Organizational Behavior
MGMT 4313 Compensation & Benefits (fall semester only)
MGMT 4323 Human Resources Development (spring semester only)

Electives
Students will select two courses (6 credit hours) from the following:
BUS 4213 Business Ethics
COMM 3243 Presentational Communications
ENTR 3103 Introduction to Entrepreneurship
ENTR 4413 Business Planning & Strategy for Entrepreneurs
MGMT 4623 Leadership
MIS 3453 Advanced Computer Business Applications
MKTG 3313 Principles of Marketing

2024-2025 Human Resources Management Certificate Check Sheet

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2024-2025 Management Information Systems Certificate (30 Credit Hours)

Required Courses
MGMT 3111 PM - Intro to Project Management; AND
MGMT 3121 PM - Project Planning; AND
MGMT 3131 PM - Project Management System; OR
BUS 4983 Seminar: Project Management I
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems
MIS 4653 Data BAse Theory & Application; OR
CMPSC 4213 Data Base Design
MIS 4753 MIS Development Project; OR
CMPSC 3943 Software Design & Development
CMPSC 1113 Computer Programming I

Electives
Student will select five courses (15 credit hours) from the following:
ACCT 2003 Financial & Managerial Accounting for Non-Business Majors
ENTR 3103 Introduction to Entrepreneurship
MGMT 3013 Principles of Management
MIS 1903 Computer Business Applications
MIS 3423 Net Web Development
MIS 3453 Advanced Computer Business Applications
MIS 3613 Data Communications & Computer Networks
MIS 3823 Information Management & Policy
MIS 4513 Structure System Analysis & Design
MKTG 3313 Principles of Marketing

2024-2025 Management Information Systems Certificate Check Sheet

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2024-2025 Personal Finance Planning Certificate (30 Credit Hours)

Required Courses
ACCT 2103 Financial Accounting
ACCT 3383 Federal Income Tax Accounting
ECON 2003 Macroeconomics
FIN 3013 Fundamentals of Financial Planning (fall semester only)
FIN 3023 Retirement & Estate Planning
FIN 3113 Financial Management
FIN 3223 Investment Analysis & Planning (spring semester only)
FIN 3913 Insurance Planning & Risk Management (fall semester only)
FIN 4453 Financial Plan Development
MKTG 3813 Professional Selling

2024-2025 Personal Finance Planning Certificate Check Sheet

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Return to Department of Accounting
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2024-2025 Project Management/Management Certificate (30 Credit Hours)

Required Regular Courses
ACCT 2103 Financial Accounting; AND
ACCT 2203 Managerial Accounting; OR
ACCT 2003 Financial & Managerial Accounting for Non-Business Majors
MGMT 3103 Principles of Management

Required Specialized Courses
MGMT 3023 Project Management I
MGMT 4013 Project Management II
MGMT 4023 Project Management III

Electives
Student will select 4-5 courses (12-15 credit hours) from the following:
ACCT 3203 Cost Accounting
CMPSC 3943 Software Design & Development
CMPSC 3223 Unix & C Programming
CMPSC 4223 Unix System Administration
CMPSC 3233 Linux Tools
COMM 2253 Business Communications in the Workplace; OR
COMM 1113 Fundamentals of Human Communication
ENTR 4413 Business Planning & Strategy for Entrepreneurs
ENTR 4503 Venture Creation
FIN 3113 Financial Management
FIN 4623 Applied Management
MGMT 3063 Production/Operations Management
MGMT 4623 Dynamic Management
MGMT 3103 Organizational Behavior
MGMT 4813 PM-Project Management Professional (PMP) Certification Prep Course
MIS 4753 Development Project
MIS 3433 Management Information Systems
MKTG 3313 Principles of Marketing
MKTG 3333 Digital Marketing
MKTG 3813 Professional Selling

2024-2025 Project Management/Management Certificate Check Sheet

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Return to Department of Accounting
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2024-2025 Promotions Management Certificate (30 Credit Hours)

Required Courses
ACCT 2103 Financial Accounting; OR
ACCT 2003 Financial & Managerial Accounting for Non-Business Majors
MCOM 3343 Digital Publishing; OR
MCOM 3843 Advertising Copy & Layout
MCOM 3893 Publish Relations
MCOM 4813 Public Relations Writing
MGMT 3013 Principles of Management
MKTG 3313 Principles of Marketing
MKTG 3423 Integrated Marketing Communications

Electives
Students will select three courses (9 credit hours) from the following:
BUCOM 3133 Business Communications & Report Writing
COMM 1113 Fundamentals of Human Communication
COMM 2253 Communications in the Workplace
MCOM 3343 Digital Publishing
MCOM 3843 Advertising Copy & Layout
MGMT 3043 Human Resources Management
MGMT 4623 Leadership
MKTG 3333 Digital Marketing
MKTG 3813 Professional Selling
MKTG 4414 Marketing Research
MKTG 4623 Marketing Analysis

2024-2025 Promotions Management Certificate Check Sheet

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2024-2025 Managerial Accounting Certificate (30 Credit Hours)

Required Courses
ACCT 2203 Managerial Accounting
ACCT 3203 Cost Accounting
ACCT 3303 Intermediate Accounting I
ACCT 3413 Business Ethics for Accountants

FIN 3113 Financial Management
ACCT 4203 Advanced Cost Accounting

Electives
Student will select four courses (12 credit hours) from the following:
ACCT 3453 Advanced Computer Acct Applications
ACCT 4303 Advanced Accounting
ACCT 4503 Auditing
MGMT 3013 Principles of Management
MIS 3433 Management Information Systems
ECON 2013 Principles of Microeconomics; OR
Another upper level Accounting or Business Administration course approved by the department.

2024-2025 Managerial Accounting Certificate Check Sheet

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2024-2025 Treasury Management Certificate (30 Credit Hours)

Required Courses
ACCT 3303 Intermediate Accounting I
ACCT 4453 Short-Term Financial Management
ACCT 3413 Business Ethics for Accountants; OR
BUS 4213 Business Ethics
FIN 3113 Financial Management

Electives
Students will select six courses (18 credit hours) from the following:
ACCT 3403 Intermediate Accounting II
ACCT 3453 Advanced Computer Acct Applications
ACCT 3713 Governmental & Non-Profit Accounting
ACCT 4303 Advanced Accounting
BUSLW 3253 Business Law
MIS 3433 Management Information Systems
ECON 2013 Principles of Microeconomics

Note: Other upper level Accounting or Business Administration courses may be used, but only if pre-approved by the department.

2024-2025 Treasury Management Certificate Check Sheet

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2024-2025 COLLEGE OF EDUCATION & PSYCHOLOGY

2024-2025 College of Education & Psychology
Jerry Mihelic, Dean

Department of Education
Department of Kinesiology
Department of Psychology

2024-2025 Education (EDUC) Courses
2024-2025 Education Psychology (EDPSY) Courses
2024-2025 Education Library Sci. (EDLBS) Courses
2024-2025 Kinesiology (KIN) Courses
2024-2025 Psychology (PSYCH) Courses
2024-2025 Psychology Sociology (PSYSOC) Courses
2024-2025 Psychology Human Resources (HRPSY) Courses

Department of Education

Majors Offered
Early Childhood Education (Teacher Certification) - Bachelor of Science
Elementary Education (Teacher Certification) - Bachelor of Science

Minor Offered
Education

Departmental Information
The Department of Education serves the University in three essential functions. The first function is to prepare students in the three areas of specialization the department offers at the undergraduate level: Elementary Education and Early Childhood Education. The areas of specialization lead to teacher licensure and certification in Oklahoma. The second function is to provide professional education courses which enable competent educators in all of the teacher education programs at the University. The third and final function is the offering of eight options at the master's level (see Section on School of Graduate Studies). The graduate program prepares individuals for a variety of occupations in public schools, related positions in institutions, business, industry, or hospitals.

Each teacher certification program offered at East Central University is nationally accredited by The Council for the Accreditation of Educator Preparation. The teacher preparation program addresses both national standards and Oklahoma's required 10 competencies. All standards are delivered within ECU's PRIDE conceptual framework where faculty are committed to preparing Professional, Reflective, Innovative and Dedicated Educators. Integrated throughout the program are technology standards and best practices in STEM education. These experiences are enhanced by additional workshops organized through ECU's Institute for Math and Science Education. Students preparing to teach in secondary schools acquire a content knowledge base and competency in their respective specialty fields to teach at the middle school, junior high, or high school level. Elementary Education majors are prepared to teach in elementary, middle school, or junior high through eighth grade. Early Childhood Education majors prepare to teach in nursery schools, kindergartens, and grades one through three. Field experiences provide supervised interactions with public school children before and during student teaching.

All teacher certification programs provide academic backgrounds for students wishing to pursue graduate level education. These advanced studies lead to an expanded professional knowledge base and set of skills which may provide access and entry into professional careers in education. The professional careers include school administration, supervision, educational technology, library media, guidance and counseling, special education, school psychology and psychometry, and research.

Elementary Education Program
Elementary Education majors develop skill and competency in educating children in grades one through eight. The student acquires an academic foundation in language arts, mathematics, science, and social studies by completing at least twelve semester hours in each of these content areas. Elementary Education majors expand their teaching knowledge and skills in the use of teaching methods, materials, various assessment instruments, and appropriate technologies toward meeting the educational needs of elementary students. They develop perspective and skills in planning, organizing, implementing, and evaluating learning activities and lessons. Students also learn appropriate classroom management skills that provide a setting and climate conducive to learning and growth.

Early Childhood Education Program
Students who major in Early Childhood Education complete courses concentrating on the development and education of young children. This program leads to state certification for teaching children in nursery school, kindergarten, and grades one, two, and three. The study focuses students on (a) developing an understanding of the unique characteristics and needs of pre-primary and primary level children, (b) learning to assess emerging skills, and (c) planning and executing learning activities appropriate for young learners at various stages of development. Early Childhood majors complete twelve semester hours in each of these areas: science, mathematics, social studies, and language arts. The student who majors in Early Childhood Education will gain practical experiences with prekindergarten through third grade children before and during the student teaching experience.

Requirements for Retention & Graduation in Teacher Education
Appeal, Dismissal & Suspension - Teacher Education

Criteria for Admission to Teacher Education
Students who are considering teacher education as a career must make an application for admission into the Teacher Education Program. Applications for admission will be completed while enrolled in EDUC 2012, Diversity in American Education. Applications for Teacher Education are considered in light of the student's disposition for the teaching profession, work in Block I, college grade point average, English Composition grades or HNRS 2313 in place of ENG 1213, grade in Fundamentals of Human Communication, personnel records, and other pertinent data, including but not limited to, OSRHE requirements. An interview, which includes an evaluation of ethics, is held with the student by a team of education faculty. After full consideration, the applicant is either admitted to the teacher education program or referred for a second interview. After a second interview if an applicant is denied, a student can appeal to the Professional Education Committee (see section titled, "Suspension, Dismissal and Appeals").

A student must meet the following criteria to be admitted to the Teacher Education Program:1=
1.) Submit a completed "Admission for Teacher Education Application" form. Applications can be obtained from the Department of Education.

2.) Have completed at least 44 credit hours with a 2.5 GPA or higher.

3.) Achieve a "C" or above in ENG 1113 Freshman Composition I, ENG 1213 Freshman Composition II or HNRS 2313 Enduring Questions: Perspectives from Rhetoric and Research (Honors Students Only), and COMM 1113 Fundamentals of Human Communication. The student can be currently enrolled in these courses but may not progress to professional block II without achieving a "C" or better upon completion of each course.

4.) Receive a satisfactory recommendation from an education faculty review committee. This review committee will conduct an interview and review a student's disposition record when considering an applicant.

5.) Provide documentation of experiences working with children/youth. (completion of EDUC 2211 Field I or concurrent enrollment will satisfy this state requirement) as required by the state.

6.) Provide a background check showing they have not been convicted of a felony, any crime involving moral turpitude or a felony violation of the narcotic laws of the United States or the State of Oklahoma within the preceding ten-year period.

7.) Meet one of the requirements as outlined by OSRHE 3.21 in the OSRHE Academic Affairs Policy and Procedures manual.

If a person is denied entry into the Teacher Education Program a new application for admission may be submitted. In addition the person may submit a written appeal for reconsideration. Appeal procedures are available upon request from department chair.

Requirements for Retention & Graduation in Teacher Education
Students admitted to the Teacher Education Program must maintain their eligibility by meeting the Education Department's dispositional and academic standards. The Teacher Education Program has an ongoing informal evaluation, and specified reviews of teacher education majors regarding continued eligibility for retention, certification, and graduation in teacher education. The following is the review procedure for retention:

1.) A continuous informal evaluation occurs for each student admitted to the Teacher Education Program. This evaluation includes each professor being sensitive to student problems or concerns. If a professor observes a problem or concern and considers that it does not meet the Education Department's dispositional and academic standards, the professor will file a dispositional concern with the Chair of the Department of Education. The Education Chair or designee will investigate the matter.

2.) As a student progress through the program, reviews consist of the following two parts: (a) an examination of the student's grade point average, and (b) performance review by the Education Chair or designee, which may include the student's disposition and portfolio performance. A student not maintaining an overall grade point average of 2.5 or better in all college work attempted may not enroll in professional education or pedagogical courses (e.g. methods, teaching) in one's major. Students are required to receive a "C" or better in professional education coursework and a "C" or better for coursework in one's major unless otherwise allowed by the program. If a "D" or below is received, a student shall retake the course.

- Unsatisfactory disposition and portfolio work may impact eligibility for program retention. An unfavorable evaluation by the Education Chair or designee may lead to either a recommendation to continue in the program under a plan of improvement or a recommendation for dismissal from the program.

3.) When the student submits an Application for Student Teaching, an additional review is completed.

4.) The evaluation process continues through the student teaching semester.

A student recommended for dismissed from the Teacher Education Program as a result of the review procedure may appeal to the Professional Education Committee. (see section titled, "Suspension, Dismissal, and Appeals").

Suspension, Dismissal and Appeals

Suspension from the Teacher Education Program
A candidate shall be suspended when the Education Chair maintains a reasonable belief that grounds exist for a suspension from the Teacher Education Program. The Education Chair shall notify the candidate of the suspension in writing, and said suspension shall not extend beyond ten (10) business days. On or before day 10 of the suspension, the Education Chair shall in writing either reinstate the candidate to the Teacher Education Program or recommend a review by the Professional Education Council (PEC). To the extent possible, a candidate reinstated after the initiation of the suspension from the Teacher Education Program will be restored to their previous position and status without action detrimental to their studies, progress, and evaluation of their work. The Education Chair will decide if the applicant or candidate will be allowed to attend classes, including field experiences and student teaching, during the suspension.

Dismissal from the Teacher Education Program
The obligation for maintaining academic integrity, professional standards and ethics, and legal responsibilities should be considered fundamental in the preparation of future educators. ECU's Teacher Education Program assumes this obligation to students, parents, guardians, public schools, and the State of Oklahoma. The Teacher Education Program will dismiss from the program those candidates deemed unsuitable teacher education students.

East Central University may dismiss from the Teacher Education Program any candidate whose personal conduct is deemed detrimental to:

1.) The welfare of students in the public schools;

2.) The teacher education program's effective working relationship with the public schools;

3.) The candidate's future success in the program;

4.) The candidate's ability to effectively teach;

5.) The teacher education program's role in training future educators; or

6.) The profession of teaching. Behavior that may constitute grounds for dismissal from the teacher education program includes, but is not limited to, conduct that may result in felony conviction.

A candidate being considered for dismissal from the Teacher Education Program for personal conduct shall be notified in writing by the Education Chair. Such written notice shall include:

1.) General description of the reasons for the consideration; and

2.) The date, time, and location of a review by the Professional Education Committee (PEC), which shall be held not more than ten (10) business days after the candidate receives notification of his or her consideration for dismissal.

At the PEC review, the candidate will be provided the opportunity to submit applicable evidence and call any witnesses. The PEC will also review other relevant information and may do so in private, if needed. Following the PEC review, the PEC Chair will notify the candidate in writing about the committee's decision regarding his or her dismissal from the Teacher Education Program and, if needed, the process to appeal the decision.

Appeals

The appeal procedures for students denied admittance to or dismissed from the Teacher Education Program are as follows:

1.) The applicant or candidate initiates the appeal process by providing written notice to the Dean of the College of Education and Psychology. If appealing a denied admittance to the Teacher Education program, the written notice shall be submitted within ten (10) business days following the Education Chair's notification to the applicant about denied admittance to the Teacher Education Program. If appealing a dismissal from the Teacher Education Program, the written notice shall be submitted within ten (10) business days following the Professional Education Council (PEC) Chair's notification to the applicant about being dismissed from the Teacher Education Program. A written notice received after ten (10) business days will not be considered.

2.) The Dean of the College of Education and Psychology will set a hearing within ten (10) business days of receipt of written notice for appeal and notify the applicant or candidate in writing of the date, time, and location.

3.) At the hearing, the Education Chair (denied admittance appeals) or Professional Education Council Chair (dismissal appeals) will be provided the opportunity to submit applicable evidence and call any witnesses. Then, the applicant or candidate will be provided the opportunity to submit applicable evidence and call any witnesses.

4.) At the end of the hearing, the Dean of the College of Education and Psychology will announce his or her decision about the appeal and provide written notification not more than five (5) business days to all parties. Said written notice shall include a finding of facts and the decision

5.) The Dean of the College of Education and Psychology maintains the right to adjust the appeal procedures for extenuating circumstances, provided the adjustments do not eliminate an applicant or candidate's right to a hearing.

The Education Chair will decide if the applicant or candidate will be allowed to attend classes, including field experiences and student teaching, during the pendency of the hearing.

Application for Student Teaching
A teacher candidate must file an "Application for Admission to Student Teaching" during the preceding semester in which they expect to student teach. This normally occurs during Block III. Approval for student teaching must be granted prior to enrolling in student teaching courses.

A teacher candidate must meet the following criteria to be admitted to the student teaching:

1.) Created a Single Sign On account with the Oklahoma State Department of Education (OSDE);

2.) Have a background check showing they have not been convicted of a felony, any crime involving moral turpitude or a felony violation of the narcotic laws of the United States or the State of Oklahoma within the preceding ten-year period.

3.) Have a 2.5 GPA (Grad. Retn.) or better;

4.) Admitted and not currently on a Student Plan of Improvement in the Teacher Education Program;

5.) Completed all pedagogical courses (e.g. methods, teaching) in one's major.

6.) Verify foreign language requirement by demonstrating conversation skills at a novice high level, earning a "C" or better in college-level foreign language coursework, passing an exit exam from a college-level course, or demonstrating 2 years of foreign language at the high school level with a "C" or better for both years.

7.) Earned a "C" or better for coursework in one's major unless otherwise allowed by program.

8.) Earned a "C" or better in the following Professional Education courses:

EDUC 2012 Diversity in American Education
EDUC 2211 Field Experience I
EDUC 2402 Survey of Exceptional Children
EDUC 2631 Foundations of Educational Technology
EDUC 3001 Field Experience II
EDUC 4042 Strat for Effective Teach in Eleme and Early Childhood Ed; OR
EDUC 4052 Effective Teaching in Secondary Education
EDUC 4611 Field Experience III
EDUC 4632 Strategies for Implementing Educational Technology
EDPSY 3513 Educational Psychology
PSYCH 3463 Child and Adolescent Psychology

Unless a teacher candidate meets all of these requirements the application will be denied. Once all requirements have been met and approved, candidates will be notified by email from the Coordinator of Field Experience & Student Teaching that they have been accepted to the cohort. Applicants who are not admitted to the student teaching semester may appeal in writing (See Appeal, Dismissal, Suspension Policy). At the end of the student teaching admission process, the teacher candidate will either be approved, conditionally approved, or denied. The department will notify each teacher candidate in writing about their approval status to student teaching. If an applicant is denied admittance during the initial application process, the Education Chair's notification shall identify the criteria they failed to meet and the process for appealing the decision. Anyone denied student teaching may apply at a later date.

Professional Education Sequence

EDUC 2402 Survey of Exceptional Children
PSYCH 3463 Child & Adolescent Psychology

The following courses to be taken when a sophomore or junior:
EDUC 2012 Diversity in American Education (complete same term as EDUC 2211 & 2632)
EDUC 2631 Foundations of Education Technology (complete same term as EDUC 2012 & 2211)
EDUC 2211 Field Experience I (complete same term as EDUC 2012 & 2631)

The following courses to be taken when a junior:
EDPSY 3513 Educational Psychology (complete same term as EDUC 3001)
EDUC 3001 Field Experience II (complete same semester as EDPSY 3513)

The following courses to be taken when a senior:
EDUC 4042 Strategies for Effective Teaching Elem/Early Childhood
- To be completed same term as EDUC 4611 & 4632 for all elem/early childhood education teacher cert majors; OR
EDUC 4052 Effective Teaching in Secondary Education
- To be completed same term as EDUC 4611 & 4632 for all secondary education teacher cert majors.
EDUC 4632 Education Technology Integration Strategies
- To be completed same term as EDUC 4042 & 4611
EDUC 4611 Field Experience III
- To be completed same term as EDUC 4042 & 4632

The following courses to be taken when a senior, either the first or second semester - no other courses shall be taken.
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II

The first, second or third pair of the following courses.
EDUC 4954 Supervised Student Teaching Elementary Schools
EDUC 4954 Supervised Student Teaching Elementary Schools
EDUC 4964 Supervised Student Teaching Grades PK-12
EDUC 4964 Supervised Student Teaching Grades PK-12
EDUC 4974 Supervised Student Teaching Secondary Schools
EDUC 4974 Supervised Student Teaching Secondary Schools

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2024-2025 Early Childhood Education - Bachelor of Science (120 Credit Hours)

Required General Education Courses (40 Credit Hours)
For this program students are required to take certain courses toward the completion of their general education.
ENG 1113 Freshman Composition I
ENG 1213 Freshman Composition II or HNRS 2313
PS 1113 US Government
PSYCH 1113 General Psychology
BIO 1114 General Biology
PHSCI 1114 General Physical Science
KIN 2183 Basic Nutrition
UNIV 1001 Tiger Connect
GEOG 1214 Earth Science

Choose one of the following
HIST 2483 US History Survey to 1877
HIST 2493 US History Survey Since 1877

Choose one of the following
HIST 1123 Modern Western Civilization
HIST 1113 Foundations of Western Civilization
HIST 2613 Explorations World History & Culture

Choose one of the following
HUM 2313 Multicultural American Literature
HUM 2323 Global Literature or HNRS 1313
HUM 2413 Responding to Literature

Choose one of the following
MATH 1413 Survey of Mathematics
MATH 1513 College Algebra
MATH 1613 Functions & Modeling

Note: Student must meet each of the five General Education Student Learning Outcomes at least once.

Major in Early Childhood Education (33 Credit Hours)
EDLBS 4913 Children's Literature
EDUC 3013 Methods of Emergent Literacy
EDUC 3033 Soc & Guide Young Child
EDUC 3043 Educ, Dev, & Obs Young Child
EDUC 3463 Foundations of Reading
EDUC 3483 Methods of Reading
EDUC 3493 Reading Assessment for Instruction
EDUC 3503 Meth Elem Math - Primary
EDUC 3603 Sci & Soc Stu For Early Childhood
EDUC 3753 Meth of Early Childhood Education

Related Work (12 Credit Hours)
MATH 2713 Mathematical Concepts I
MATH 2723 Mathematical Concepts II
MATH 2733 Mathematical Concepts III
MATH 1113 Fundamentals of Human Communication

Professional Education (30 Credit Hours)
EDUC 2402 Survey of Exceptional Child
PSYCH 3463 Child and Adolescent Psychology
EDUC 2012 Diversity in American Education
EDUC 2631 Foundations of Educational Technology
EDUC 2211 Field Experience I
EDPSY 3513 Educ Psychology
EDUC 3001 Field Experience II
EDUC 4042 Strategies for Effective Teaching
EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching - Seminar I
EDUC 4282 Student Teaching - Seminar II Classroom Management
EDUC 4954 Supervised Student Teaching Elem Schools
EDUC 4954 Supervised Student Teaching Elem Schools

Elective Courses (5 Credit Hours)
An elective course is any college-level course not required by the degree that is utilized to reach the 120 credit hours required for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Demonstrate novice high competency in a foreign language or complete a Foreign Language or American Sign Language course with a C-grade or higher. Students should consult with their major program advisor for further details.

2024 - 2025 Early Childhood Education - Check Sheet
2024 - 2025 Early Childhood Education - 4-Year Plan

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2024-2025 Elementary Education - Bachelor of Science (120 Credit Hours)

Required General Education Courses (40 Credit Hours)
For this program students are required to take certain courses toward the completion of their general education.
ENG 1113 Freshman Composition I
ENG 1213 Freshman Composition II or HNRS 2313
PS 1113 US Government
PSYCH 1113 General Psychology
BIO 1114 General Biology
PHSCI 1114 General Physical Science
KIN 2183 Basic Nutrition
UNIV 1001 Tiger Connect
GEOG 1214 Earth Science

Choose one of the following
HIST 2483 US History Survey to 1877
HIST 2493 US History Survey Since 1877

Choose one of the following
HIST 1123 Modern Western Civilization
HIST 1113 Foundations of Western Civilization
HIST 2613 Explorations World History & Culture

Choose one of the following
HUM 2313 Multicultural American Literature
HUM 2323 Global Literature or HNRS 1313
HUM 2413 Responding to Literature

Choose one of the following
MATH 1413 Survey of Mathematics
MATH 1513 College Algebra
MATH 1613 Functions & Modeling

Note: Student must meet each of the five General Education Student Learning Outcomes at least once.

Major in Elementary Education (33 Credit Hours)
EDUC 3333 Methods in Creative Arts for Yng Child
EDLBS 4913 Children's Literature
EDUC 3463 Foundations of Reading
EDUC 3483 Methods of Reaching
EDUC 3493 Reading Assessment for Instruction
EDUC 3713 Meth for Elem Soc Stu
EDUC 3753 Methods of Early Childhood Education
EDUC 3013 Methods of Emergent Literacy
EDUC 3613 Method of Elem Natural Science

EDUC 3503 Meth Elem Math/Primary
EDUC 2513 Meth Elem Math/Intermediate

Related Work
MATH 2713 Mathematical Concepts I
MATH 2723 Mathematical Concepts II
MATH 2733 Mathematical Concepts III
COMM 1113 Fundamentals of Human Communication

Professional Education (30 Credit Hours)
EDUC 2402 Survey of Exceptional Child
PSYCH 3463 Child & Adolescent Psychology
EDUC 2012 Diversity in American Education
EDUC 2631 Foundations of Educational Technology
EDUC 2211 Field Experience I
EDPSY 3513 Educ Psychology
EDUC 3001 Field Experience II
EDUC4042 Strategies for Effective Teaching
EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching - Seminar I
EDUC 4282 Student Teaching - Seminar II
EDUC 4954 Supervised Student Teaching Elem Schools
EDUC 4954 Supervised Student Teaching Elem Schools

Elective Courses (5 Credit Hours)
An elective course is any college-level course not required by the degree that is utilized to reach the 120 credit hours required for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Demonstrate novice high competency in a foreign language or complete a Foreign Language or American Sign Language course with a C-grade or higher. Students should consult with their major program advisor for further details.

2024-2025 Elementary Education - Check Sheet
2024-2025 Elementary Education - 4-Year Plan

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2024-2025 Minor in Education (19 Credit Hours)

Required Courses
EDUC 2402 Survey of Exceptional Children
PSYCH 1113 General Psychology
PSYCH 3463 Child & Adolescent Psychology

Select 11 additional hours from the following:
EDUC 3013 Methods of Emergent Literacy
EDUC 3333 Meth in Creative Arts Yng Child
EDUC 3463 Foundations o f Reading
EDUC 4013 Prac Stat & IDEA for Beh Disord

If selected form the list below, only one KIN class may be counted toward an EDUC minor.
KIN 3233 Adapted Physical Education
KIN 352 Meth of Elem P E

If selected from the list below, only one additional PSYCH course will be counted toward an EDUC minor.
PSYCH 3063 Physiological Psychology
PSYCH 3613 Psychology of Learning & Cognition
PSYCH 3833 Behavioral Science Statistics
PSYCH 4112 Psychology of Exceptional Children

Special Requirements
Must earn three hours of upper division work at ECU towards minor to complete minor residency requirement.

Note: Content area methods and Field Experience courses can be considered with department approval.

2024-2025 Minor in Education - Check Sheet

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Department of Kinesiology

Major Offered
Kinesiology - Bachelor of Science

Minor Offered
Kinesiology

Departmental Information

Physical Activity
An integral part of the educational experience – contributes effectively to a student's general development. The Department of Kinesiology gives students the means to educate the total person for living in an enlightened society. The study of human movement is the unique content of the Kinesiology program. Choices in Wellness is the course that is offered for the general education requirement and provides students with the knowledge and skills necessary to make lifestyle choices which positively affect one's health and well-being. The Kinesiology Department also provides support courses for other majors or teaching concentrations.

Kinesiology Program
The Kinesiology program prepares students for careers in the fitness/wellness profession, as well as research-oriented careers. Prospective employers include health clubs, recreational facilities, hospital-based wellness programs, cardiac rehabilitation programs, sports medicine clinics, as well as preparing students for various medical professions such as: athletic training, physical therapy, physical assistant, and physician's assistant.

Many Kinesiology majors use interdisciplinary studies to prepare for working with special populations such as senior citizens or owning their own fitness business such as personal training. The coursework for this degree includes a core of courses in the broad field of Kinesiology concentrating on knowledge and skills necessary for appropriate exercise testing, prescription, and leadership.

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2024-2025 Kinesiology - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Courses (63 Credit Hours)
KIN 1963 Intro to Kinesiology
KIN 2122 Choices in Wellness
KIN 2223 Sports Nutrition
KIN 2273 First Aid
KIN 2413 Applied Anatomy
KIN 2433 Theory of Coaching
KIN 2713 Care and Prevention of Athletic Injuries
KIN 3103 Technology in Kinesiology
KIN 3233 Adapted Physical Education
KIN 3303 Fundamentals of Sports Administration
KIN 3353 Research & Evaluation of Kinesiology
KIN 3563 Health Promotion
KIN 3613 Motor Learning
KIN 3723 Biomechanics
KIN 3733 Physiology of Exercise
KIN 3883 Legal Aspects of Kinesiology
KIN 4153 Organization and Administration
KIN 4223 Strength & Conditioning
KIN 4284 Practicum
KIN 4593 Psychology of Sports
KIN 4623 Exercise Testing & Prescription

Electives (19 Credit Hours)
An elective is any college-level course not required by the degree, but utilized to reach the minimum 120 credit hours for graduation. Elective courses are chosen according to the interest of the student.

Note: Kinesiology majors are not required to complete a minor course of study.

2024-2025 Kinesiology - Check Sheet
2024-2025 Kinesiology - 4-Year Plan

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2024-2025 Minor in Kinesiology (18 Credit Hours)

Core Courses
KIN 1963 Introduction to Kinesiology
KIN 2273 First Air
KIN 2413 Applied Anatomy
KIN 2713 Care & Prevention of Athletic Injury

Choose 2 of the following:
KIN 2433 Theory of Coaching
KIN 3303 Fundamentals of Sports Administration
KIN 3613 Motor Learning
KIN 4223 Strength & Conditioning
KIN 4593 Psychology of Sports

Special Requirements
Must earn three hours of upper division work at ECU towards minor to complete the minor residency requirement.

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Department of Psychology

Major Offered
Psychology - Bachelor of Science
Psychology - Behavioral Health - Bachelor of Science

Minor Offered
Psychology

Departmental Information
The Department of Psychology is actively involved in fulfilling the three functions of a University: Teaching, Research, and Service. These three functions merge as professors have students participate in research, use research findings and student research to enrich classes, and provide a service to the community by teaching needed skills and providing needed services. As a behavioral science, it employs the scientific method to greatly enhance the problem-solving abilities of people. Further, since psychology involves the study of behavior, it enables people to understand themselves better and to understand others. General Psychology is the course that fulfills the general studies function. It is a general course in which the student learns the principles of behavior and how to apply these to everyday living. The Department of Psychology provides support courses for majors in other areas. For example, majors in elementary education, nursing, and professional programs in human services, take courses in psychology to develop the understanding and skills necessary to function in their professions. The Department of Psychology provides a major field of study with two options (i.e., Traditional, Behavioral Health) leading to the Bachelor of Science Degree. Just as in the minor field of study, some students majoring in psychology do not intend to become professional psychologists. These students may use psychology to enter professional schools such as medicine, dentistry, law, or theology. Others use psychology as a liberal education and enter business and industry or use this knowledge and these skills to become effective parents or citizens in the communities in which they live. Finally, of course, students choose to major in psychology because they want to go on to graduate school and make psychology their professional career.

Psychology Program
Psychology is the science of human behavior. As a field, it attempts to develop technologies that will help understand the dynamics of human behavior as a means of developing a profession that will promote human welfare. As such, the undergraduate program at East Central University prepares its students through classwork, student professional organizations such as Psi Chi, field trips, assisting the faculty in professional endeavors such as research and application, and close relationships with the faculty to help understand and get to know, on a broad basis, the field of psychology. This training prepares the student to work at an entry level in the following areas: mental health clinics, hospitals, counseling centers, corrections, and many other areas including being prepared to enter graduate school.

The mission of the Psychology Program is an integral part of the overall mission of East Central University. The mission of the university includes providing a number of baccalaureate, pre-professional and graduate programs. The program addresses this goal by providing an undergraduate degree program in Psychology. Instruction in Psychology at the undergraduate level utilizes the following formats: lecture, video and multimedia material, field trips, research and library report writing, and direct hands-on experience both in the research laboratory and clinic setting.

College of Education & Psychology Internship Hours
The internship hours in CEP are calculated and governed by the various accreditation agencies (National and State). The agencies include regulations regarding the qualifications of mentors, supervisors, and placements.

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2024-2025 Psychology (General) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (44 Credit Hours)
PSYCH 1113 General Psychology
HRPSY 3253 Psychology of Aging
PSYCH 2313 History & Systems of Psychology
PSYCH 2403 Sociocultural Psychology
PSYCH 4001 Psychology Senior Seminar
PSYCH 4133 Abnormal Psychology
PSYCH 4413 Psychology of Personality

Required for Concentration in Psychology (10 Credit Hours)
PSYCH 3114 Experimental Psychology
PSYCH 3833 Behavioral Science Statistics
PSYCH 3933 Writing & Design for Psych Research

Psychology Electives (15 Credit Hours)
Set 1 - Select one or two of the following:
PSYCH 3463 Child & Adolescent Psychology
PSYCH 4443 Child Development
PSYCH 4453 Adolescent Development

Set 2 - Select two of the following:
PSYCH 3023 Introduction to Health Psychology
PSYCH 3053 Intro to Clinical & Counseling Psychology
PSYCH 3063 Physiological Psychology
PSYCH 3613 Psychology of Learning & Cognition
PSYCH 4213 Psychological Tests & Measurement
PSYCH 4323 Behavioral Management
PSYCH 2213 Social Psychology

Three (3) to six (6) hours of approved 3000-4000 level electives in psychology (may include additional courses from Set 2). EDPSY 3513 and PSYCH 4112 may not be taken for psychology degree credit.

Related Work (3 Credit Hours)

Select on of the following:
MATH 1223 Intro to Probability & Statis; OR
MATH 1513 College Algebra; OR
MATH 1613 Functions & Modeling

General Electives
An elective is any college-level course not required by the degree, but utilized to reach the minimum 120 credit hours for graduation. Elective courses are chosen according to the interest of the student.

Special Requirements
Students must take a adequate number of upper level hours. there are 32-25 upper level hours built into the Psychology degree, therefore students must take a minimum of 5-8 hours of upper level courses in order to meet the 40-hour upper level requirement. While not required, a minor in a field related to a future carrier is recommended.

Note: Psychology majors are not require to complete a minor course of study.

2024 - 2025 Psychology (General) - Check Sheet
2024 - 2025 Psychology (General) - 4-Year Plan

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2024-2025 Psychology (Behavioral Health) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (19 Credit Hours)
PSYCH 1113 General Psychology
HRPSY 3253 Psychology of Aging
PSYCH 2313 History & Systems of Psychology
PSYCH 2403 Sociocultural Psychology
PSYCH 4001 Psychology Senior Seminar
PSYCH 4133 Abnormal Psychology
PSYCH 4413 Psychology of Personality

Required for Concentration in Psychology (12 Credit Hours)
PSYCH 3023 Introduction to Health Psychology
PSYCH 3053 Intro to Clinical & Counseling Psychology
PSYCH 3463 Child & Adolescent Psychology
PSYCH 4213 Psychological Tests & Measurements

Related Work (3 Credit Hours)
Select one of the following:
MATH 1223 Intro to Probability & Stats; OR
MATH 1513 College Algebra; OR
MATH 1613 Functions & Modeling

General Electives (49 Credit Hours)
An elective is any college-level course not required by the degree, but utilized to reach the minimum 120 credit hours for graduation. Elective courses are chosen according to the interest of the student.

Special Requirements
Students must take an adequate number of upper level hours. There are 25 upper level hours built into the psychology degree, therefore students must take a minimum of 15 hours of upper level courses in order to meet the 40 minimum requirement. Student are encouraged to take courses from BIOL, BUS, CRJS, HURES, EDUC and SOC to enhance the breadth of their psychology degree.

Note: Psychology majors are not require to complete a minor course of study.

2024-2025 Psychology (Behavioral Health) - Check Sheet
2024-2025 Psychology (Behavioral Health) - 4-Year Plan

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2024-2025 Minor in Psychology (21 Credit Hours)

Required Course
PSYCH 1113 General Psychology

Select three of the following:
HRPSY 3253 Psychology of Aging
PSYCH 2313 History & Systems of Psychology
PSYCH 3063 Physiological Psychology
PSYCH 3463 Child & Adolescent Psychology
PSYCH 3613 Psychology of Learning & Cognition
PSYCH 4133 Abnormal Psychology
PSYCH 4213 Psychological Tests & Measurements
PSYCH 4323 Behavioral Management

PSYCH 4413 Psychology of Personality
PSYCH 4443 Child Development
PSYCH 4453 Adolescent Development
PYSOC 2213 Social Psychology

Electives
Nine (9) hours of approved 3000-4000 level electives in Psychology (may include additional courses from the list above). EDPSY 3513 and PSYCH 4112 may not be taken for psychology degree credit.

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete residency requirement.

2024-2025 Minor in Psychology - Check Sheet

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2024-2025 COLLEGE OF HEALTH & SCIENCES

2024-2025 College of Health & Sciences
Kenneth D. Andrews, Dean

Department of Biology & Environmental Science
Department of Physical Sciences
Department of Mathematics & Computer Science
School of Nursing

2024-2025 Biology (BIOL) Courses
2024-2025 Chemistry (CHEM) Courses
2024-2025 Computer Science (CMPSC) Courses
2024-2025 Computer Science Mathematics (CPSMA)
2024-2025 Environmental Health Science (EHS) Courses
2024-2025 Geographic Information Systems (GIS) Courses
2024-2025 Human Dev., Hospitality & Food Service (HHFS) Courses
2024-2025 Mathematics (MATH) Courses
2024-2025 Medical Technology (MEDTE) Courses
2024-2025 Nursing (NRSG) Courses
2024-2025 Physics (PHYS) Courses
2024-2025 Teach Bio. & Physical Sci (B/C/P) Courses

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Department of Biological & Environmental Sciences

Majors Offered
Biology - Bachelor of Science
Biology (Clinical Laboratory Scientist) - Bachelor of Science
Biology (Ecology) - Bachelor of Science
Biology (Health Sciences) - Bachelor of Science
Biology (Medical Botany) - Bachelor of Science
Biology (Molecular Biology) - Bachelor of Science
Biology (Teacher Certification) - Bachelor of Science
Env. Health Science - Bachelor of Science
Env. Health Science - (Env. Mgmt. & Nat. Resource) - Bachelor of Science
Env. Health Science (Public Health) - Bachelor of Science

Minors Offered
Biology
Environmental Health Science
Public Health
Environmental Management & Natural Resources

Departmental Information
The Department of Biological & Environmental Sciences provides undergraduate training for students interested in the life sciences who may wish to pursue careers in this area. Biological & Environmental Sciences is a continually expanding discipline with a variety of career opportunities. The faculty and facilities of the Department permit the investigation of Biological & Environmental Sciences at the subcellular, cellular, organismal, population, and community level. Courses taught in the Department emphasize scientific principles and concepts that aid in understanding structure, function and behavior of individual organisms, and how individual organisms interact within the natural environment. Several scholarships are available to qualified students. Departmental scholarships include the Thomas J. McKnight Biology Scholarship and the Fred and Mary Pfeffer Scholarship. Other scholarships are available through the Academic Scholarship Program and the East Central University Foundation. For students who plan to teach, there are scholarships available through the College of Education and Psychology.

There are several clubs and societies available for Biological & Environmental Sciences students. The ones currently active are the Tri-Beta Club, the Pre-Dentistry Club, and the Society for Wildlife and Ecological Biologists.

Biology Degree Program
The Bachelor of Science in Biology degree program offers majors in six bachelor degree concentrations. A Bachelor of Science is designed for students who plan to become practicing biologists in industry or government, or plan to pursue a graduate degree in biology. This degree concentration is usually chosen by those students who need pre-professional training before entering the schools of medicine, dentistry, veterinary medicine, or other health-related professional schools. A Bachelor of Science for Teacher Certification gives a prospective science teacher an appropriate academic background in biology and in the methods of teaching. The Bachelor of Science for Molecular Biology prepares students for graduate research and/or employment in the rapidly growing fields of biotechnology, agribusiness, industry, law enforcement, and molecular biology. A Bachelor of Science for Clinical Laboratory Science prepares students to conduct and supervise complex medical tests, clinical trials, and research experiments; manage clinical laboratories; and consult with physicians and clinical researchers on diagnoses, disease causation and spread, and research outcomes. This degree concentration requires three years of prescribed study on campus followed by a year of clinical training in an approved hospital or School of Clinical Laboratory Science. A Bachelor of Science for Medical Botany empowers students to apply coursework in Botany, Zoology, Genetics, Physiology, Microbiology, Medical Botany, Entomology and Plant Ecophysiology. It provides f lexibility through electives so that many path options are available all with the goal in mind of students understanding the complex relationship between plants and humans. Ultimately, this deep understanding will enable students to enter graduate school or employment so that they may transform their futures in biotech, agribusiness, pharmacology, medicine, homeopathy, horticulture, law, Native American affairs, research, industry and others into successful futures. A Bachelor of Science in Ecology, and a Bachelor of Science in Health Sciences are also offered.

Clinical Laboratory Science Concentration

This concentration requires a minimum of ninety-four semester hours credit of prescribed study on the campus, followed by a clinical component (30 hours) which consists of a year of approved professional training in Clinical Laboratory Science. The professional training must be done in a school of clinical laboratory science approved by the University and by the Oklahoma Consortium of Clinical Laboratory Science Affiliates.

Requirements for admission to the clinical component of clinical laboratory science:
1.) Complete the general education requirements.

2.) Complete prescribed science and math courses or equivalent courses.

3.) Complete a sufficient number of approved electives to complete the minimum requirement of ninety-four semester hours.

4.) Grade average must be a 2.5 or better overall and in the specific work in science and math.

5.) Ten semester hours of the ninety-four must be done in upper division courses (3000 and 4000 level).

Attainment of the requirements above does not guarantee admission to the clinical component of the program. The number of applicants placed is based on the number of applicants accepted by affiliated Schools of Clinical Laboratory Science.

Environmental Health Science Program
The Bachelor of Science in Environmental Health Science (EHS) provides graduates with the interdisciplinary education needed for professional careers in areas such as: hazardous materials management, environmental program planning, industrial food safety, disease vector control, occupational safety and health, and water resources management. Concentrations in the EHS Program include Bachelor of Science in EHS for Environmental Management and Natural Resources, and a Bachelor of Science in EHS for Public Health. Environmental Health Sciences program graduates have been selected for professional positions in public health departments, private industries, state and federal environmental agencies, the United States Public Health Service Commissioned Corps and in private environmental consulting firms. In addition, the program prepares EHS majors for graduate study in a wide variety of disciplines.

The EHS program is one of 31 baccalaureate programs accredited by the National Environmental Health Science and Protection Accreditation Council and has maintained accreditation since 1975. EHS majors must complete a total of 55 hours of core courses in environmental health and environmental science which includes a supervised, professional internship at an approved site. The internship provides students with an opportunity to integrate their academic preparation with actual work experiences. EHS majors must also complete supporting courses in biology, chemistry, physics, and mathematics. A minor is advised, but not required.

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2024-2025 Biology/General - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Biology Core (20 Credit Hours)
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology
BIOL 3434 Genetics

Select one of the following
BIOL 3514 General Physiology; OR
BIOL 3634 Human Physiology

Required for Biology/General Concentration (12 Credit Hours)
BIOL 2344 Microbiology
BIOL 4313 Cell and Molecular Biology
BIOL 4414 General Ecology
BIOL 4881 Biology Senior Seminar

Required Electives (16 Credit Hours)
Sixteen (16) hours of elective biology with minimum of 11 hours in 3000-4000 level courses (NOT BIOL 4473 or BIOL 4713).

Recommended Related Electives
CHEM 4114 Organic Chemistry II
CHEM 4213 Biochemistry
CHEM 4221 Biochemistry Lab
EHS 3703 Biostatistics
MATH 1223 Into. to Probability & Statistics
PSYCH 3833 Behavioral Science Statistics
SOC 3833 Statistics for Social Sciences

Required Related Work (23 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
MATH 1513 College Algebra *; OR
MATH 2825 Calculus & Analytic Geometry I
PHYS 1114 General Physics I
PHYS 1214 General Physics II

General Electives (20 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not be counted in this major.

Students interested in the 3+1 degree program (ECU and OSUCOM) can apply for early admission to the OSU College of Osteopathic Medicine and earn an ECU bachelors degree in biology by completing the first year of medical school at OSUCOM (D.O. Degree). Complete information on this program can be obtained from the Department of Biological and Environmental Sciences.

** With Department approval, students may omit MATH 1513 and being with MATH 2825.*

2024-2025 Biology/General Check Sheet
2024-2025 Biology/General 4-Year Plan

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2024-2025 Biology/Clinical Lab Scientist - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology
BIOL 3434 Genetics

Select one of the following:
BIOL 3514 General Physiology; OR
BIOL 3634 Human Physiology

Required for Clinical Lab Scientist Concentration (42-43 Credit Hours)
BIOL 2344 Microbiology
BIOL 3683 Immunology
BIOL 4881 Senior Seminar
MEDTE 4117 Clinical Microbiology
MEDTE 4125 Clinical Chemistry I
MEDTE 4236 Clinical Hematology
MEDTE 4246 Clinical Immunology
MEDTE 4325 Clinical Chemistry II
MEDTE 4351 Topics in Med Tech

Select one of the following:
BIOL 2184 Human Anatomy; OR
BIOL 3245 Comparative Vertebrate Anatomy

Required Related Work (19-21 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
CHEM 4213 Biochemistry
CHEM 4221 Biochemistry Lab
MATH 1513 College Algebra*; OR
MATH 2825 Calculus & Analytic Geometry I

General Electives (7-11 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not be counted in this major. A minor program is not required for this major.
Students interested in the 3+1 degree program (ECU and OSUCOM) can apply for early admission to the OSU College of Osteopathic Medicine and earn an ECU bachelors degree in biology by completing the first year of medical school at OSUCOM (D.O. Degree). Complete information on this program can be obtained from the Department of Biological and Environmental Sciences.

** With Department approval, students may omit MATH 1513 and being with MATH 2825.*

2024-2025 Biology/Clinical Lab Scientist Check Sheet
2024-2025 Biology/Clinical Lab Scientist 4-Year Plan

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2024-2025 Biology/Ecology - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Biology Core
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology
BIOL 3434 Genetics

Select one of the following:
BIOL 3514 General Physiology; OR
BIOL 3634 Human Physiology

Required for Ecology Concentration (21 Credit Hours)

BIOL 2002 Intro. Research Experience
BIOL 3245 Comparative Vertebrate Anatomy
BIOL 3934 Limnology
BIO 4123 Evolution
BIOL 4323 Experimental Design in Biol. Science
BIOL 4414 General Ecology
BIOL 4881 Senior Seminar

Required Electives (16 Credit Hours)
Sixteen (16) hours of elective courses in biology with a minimum of 12 hours in 3000-4000 level courses(Not BIOL 4473 or 4713).

Required Related Work (26-28 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
MATH 1513 College Algebra*; OR
MATH 2825 Calculus & Analytic Geometry I
PHYS 1114 General Physics I
PHYS 1214 General Physics II

Choose one of the following
EHS 3703 Biostatistics
MATH 1223 Intro. to Probability & Statistics
PSYCH 3833 Behavioral Science Statistics
SOC 3833 Stats for Social Sciences

General Electives (6-9 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not be counted in this major.
** With Department approval, students may omit MATH 1513 and being with MATH 2825.*

2024-2025 Biology/Ecology Check Sheet
2024-2025 Biology/Ecology 4-Year Plan

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2024-2025 Biology/Health Science - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Biology Core (20 Credit Hours)
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology
BIOL 3434 Genetics
BIOL 3514 General Physiology; OR
BIOL 3634 Human Physiology

Required for Health Science Concentration (16-17 Credit Hours)
BIOL 2184 Human Anatomy; OR
BIOL 3245 Comparative Vertbrate Anatomy
BIOL 2344 General Microbiology
BIOL 4313 Cell and Molecular Biology
BIOL 4414 General Ecology
BIOL 4881 Senior Seminar

Required Electives (9-12 Credit Hours)
Select three of the following:
BIOL 2113 Medical Terminology
BIOL 3013 Research Methods and Bioethics
BIOL 3034 Medical Botany
BIOL 3254 Medical Entomology
BIOL 3623 Biochemistry of Human Disease
BIOL 3654 Histology
BIOL 3683 Immunology
BIOL 4113 Vertebrate Embryology
BIOL 4553 Pathogenic Microbiology

Required Related Work (29-32 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
MATH 1513 College Algebra*; OR
MATH 2825 Calculus & Analytic Geometry I
PHYS 1114 General Physics I
PHYS 1214 General Physics II
PSYCH 1113 General Psychology

Select one of the following:
EHS 3703 Biostatistics & Envir. Calculations
MATH 1223 Intro. to Probability & Statistics
PSYCH 3833 Behavioral Science Statistics
SOC 3833 Statistics for Social Sciences

General Electives (13-18 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not be counted in this major. A minor program is not required for this major.
** With Department approval, students may omit MATH 1513 and being with MATH 2825.*

Students interested in the 3+1 degree program (ECU and OSUCOM) can apply for early admission to the OSU College of Osteopathic Medicine and earn an ECU bachelors degree in biology by completing the first year of medical school at OSUCOM (D.O. Degree). Complete information on this program can be obtained from the Department of Biological and Environmental Sciences.

2024-2025 Biology/Health Science Check Sheet
2024-2025 Biology/Health Science 4-Year Plan

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2024-2025 Biology/Medical Botany - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (20 Credit Hours)
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology
BIOL 3434 Genetics

Select one of the following:
BIOL 3514 General Physiology; OR
BIOL 3634 Human Physiology

Required for Medical Botany Concentration (16 Credit Hours)
BIOL 2344 Microbiology
BIOL 3034 Medical Botany
BIOL 3234 General Entomology
BIOL 3674 Plan Ecophysiology

Required Electives (24 Credit Hours)
Select 12 hours from the following:
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
ANTH 2003 Intro. to Cultural Resources Management
BUCOM 3133 Business Communications & Report Writing
BUS 1113 Foundations of Business
BUSLW 3213 Legal Envir. of Business
BUSLW 3253 Business Law
ECON 2013 Principles of Economics
EHS 4013 Native American Environmental Health
LS 4143 Inro. to Native American Law
LSPS 2153 Intro. to Law
NAS 3003 Tribal Sovereignty & Federal Indian Policy
SOC 3003 Native American Sociology

View School of Business Catalog for Course Descriptions

Select 12 hours of the following:
BIOL 2103 Horticulture
BIOL 3143 Ethnobotany
BIOL 3524 Mycology
BIOL 4014 Integrated Pest Management
BIOL 4123 Evolution
BIOL 4553 Pathogenic Microbiology
CHEM 3124 Chemistry of Food
CHEM 3214 Quantitative Analysis I
CHEM 3484 Instrumental Analysis
EHS 4143 Food Hygiene & Consumer Protections
HHFS 3114 Food Science
HHFS 3514 Food Distribution Management
PSYCH 1113 General Psychology
PSYCH 4133 Abnormal Psychology

Required Related Work (21-23 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I

KIN 1513 Basic Nutrition
MATH 1513 College Algebra*; OR
MATH 2825 Calculus & Analytic Geometry I
MIS 1903 Computer Business Applications

General Electives (8-12 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not be counted in this major. A minor program is not required for this major.
** With Department approval, students may omit MATH 1513 and being with MATH 2825.*

2024-2025 Biology/Medical Botany Check Sheet
2024-2025 Biology/Medical Botany 4-Year Plan

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2024-2025 Biology/Molecular Biology - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Biology Core (20 Credit Hours)
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology

Select one of the following:
BIOL 3514 General Physiology; OR
BIOL 3634 Human Physiology

Required for Molecular Biology Concentration (20-21 Credit Hours)
BIOL 2344 General Microbiology
BIOL 3013 Research Methods & Bioethics
BIOL 4313 Cell & Molecular Biology
BIOL 4545 Advanced Molecular Biology
BIOL 4881 Senior Seminar

Select one of the following:
BIOL 2184 Human Anatomy
BIOL 3245 Comparative Vertebrate Anatomy

Required Electives (9 Credit Hours)
Select nine (9) credit hours of the following:
BIOL 2243 Intro. to Biotechnology
BIOL 2773 Forensic Biology
BIOL 3553 Genomics & Boinformatics
BIOL 3623 Biochemistry of Human Disease
BIOL 3683 Immunology
BIOL 4763 Biochemical Genetics
BIOL 4981-4 Seminar in Biology

Related Work (33-35 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
CHEM 4213 Biochemistry
CHEM 4221 Biochemistry Lab
PHYS 1114 General Physics
PHYS 1214 General Physics II
MATH 1513 College Algebra

Select one of the following:
MATH 2825 Calculus & Analytics Geometry; OR
MATH 2613 Calculus for Bus, Life & Social Sciences

Select one of the following:
EHS 3703 Biostatistics & Environmental Calc.
MATH 1223 Intro. to Probability & Statistics
PSYCH 3833 Behavioral Science Statistics
SOC 3833 Statistics for Social Sciences

General Electives (6-10 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not be counted in this major. A minor program is not required for this major.
With Department approval, students may omit MATH 1513 and being with MATH 2825.
No minor program is required for this major.

Students interested in the 3+1 degree program (ECU and OSUCOM) can apply for early admission to the OSU College of Osteopathic Medicine and earn an ECU bachelors degree in biology by completing the first year of medical school at OSUCOM (D.O. Degree). Complete information on this program can be obtained from the Department of Biological and Environmental Sciences.

2024-2025 Biology/Molecular Biology Check Sheet
2024-2025 Biology/Molecular Biology 4-Year Plan

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2024-2025 Biology/Teacher Certification - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Biology Core (20 Credit Hours)
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology
BIOL 3434 Genetics

Select one of the following:
BIOL 3514 General Physiology; OR
BIOL 3634 Human Physiology

Required for Teacher Certification Concentration (11-12 Credit Hours)
B/C/P 4113 Method Teaching BIOL/PHYS/SCI
BIOL 4414 General Ecology

Select one of the following:
BIOL 2184 Human Anatomy; OR
BIOL 3245 Comparative Vertebrate Anatomy

Required Related Work (34-36 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
COMM 1113 Fund. of HUman Communication
MATH 1513 College Algebra*; OR
MATH 2825 Calculus & Analytic Geometry I
PHYS 1114 General Physics I
PHYS 1214 General Physics II
PHYS 1314 Astronomy
PSYCH 1113 General Psychology

Select one of the following:
CHEM 1314 General Organic & Biochemistry
CHEM 3114 Organic Chemistry I
CHEM 3214 Quantitative Analysis I; AND
Three (3) additional hours of earth science electives.

Minor
Professional education is used as a minor (30 hours). For further details consult major program advisor.

General Electives (0-2 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not be counted in this major. A minor program is not required for this major.
*With Department approval, students may omit MATH 1513 and being with MATH 2825.

2024-2025 Biology/Teacher Certification Check Sheet
2024-2025 Biology/Teacher Certification 4-Year Plan

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2024-2025 Environ. Health Sci. - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (41 Credit Hours)
EHS 1114 Introduction to Environmental Health Science
GIS 2253 Initial Concepts in GIS
EHS 2313 Solid & Hazards Waste Management
EHS 2613 Occupational Health & Safety
EHS 3114 Epidemiology
EHS 3153 Environmental Health Administration
EHS 3553 Water Quality & Treatment
EHS 3603 Air Quality
EHS 3703 Biostatistics
EHS 3803 Environmental Toxicology
EHS 4143 Food Hygiene & Consumer Protection
EHS 4703 Environmental & Risk Assessment

EHS 4943 Field Experience in Environmental Health

Required Electives (Technical Areas; 11 Credit Hours)
Eleven (11) hours of elective 3000/4000 level coursework in EHS, BIOL or GIS. No more than 3 hours of credit in EHS 4991-4 may be used to meet the 11-hour requirement.

Required Related Work (30 Credit Hours)
CHEM 1114 General Chemistry I
CMPSC 1513 Computer Literacy
MATH 1513 College Algebra
BIOL 1114 General Biology
BIOL 2334 General Microbiology
CHEM 1214 General Chemistry II
CHEM 1314 General Organic & Biochemistry; OR
CHEM 3114 Organic Chemistry I
PHYS 1114 General Physics I

General Electives (10 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

* A minor program is not required for this major.

2024-2025 Environ. Health Sci. Check Sheet
2024-2025 environ. Health Sci. 4-Year Plan

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2024-2025 Environ Hlth. Sci/Environ Mgmt. & Nat. Res. - B.S. (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (41 Credit Hours)
EHS 1114 Introduction to Environmental Health Science
GIS 2253 Initial Concepts in GIS
EHS 2313 Solid & Hazards Waste Management
EHS 2613 Occupational Health & Safety
EHS 3114 Epidemiology
EHS 3153 Environmental Health Administration
EHS 3553 Water Quality & Treatment
EHS 3603 Air Quality
EHS 3703 Biostatistics
EHS 3803 Environmental Toxicology
EHS 4143 Food Hygiene & Consumer Protection
EHS 4703 Environmental & Risk Assessment
EHS 4943 Field Experience in Environmental Health

Required for Environ & Nat. Res. Concentration (3 Credit Hours)
EHS 3543 Water Resources

Required Electives (Technical Areas; 6 Credit Hours)
Six (6) hours elective 3000/4000 level coursework in EHS, BIOL or GIS. No More than three (3) hours of credit in EHS 4991-4 may be used to meet the six (6) hour requirement.

Related Work (38 Credit Hours)
CHEM 1114 General Chemistry I
CMPSC 1513 Computer Literacy
MATH 1513 College Algebra
BIOL 1114 General Biology
BIOL 1314 General Zoology
BIOL 2334 General Microbiology
BIOL 3934 Limnology; OR
BIOL 4414 Ecology
CHEM 1214 General Chemistry II
CHEM 1314 General Organic & Biochemistry; OR
CHEM 3114 Organic Chemistry
PHYS 1114 General Physics I

General Electives (4 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

* A minor program is not required for this major.

2024-2025 Environ Hlth. Sci/Environ Mgmt. & Nat. Res. Check Sheet
2024-2025 Environ Hlth. Sci/Environ Mgmt. & Nat. Res. 4-Year Plan

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Return to Department of Bio & Environ Sci.

2024-2025 Environ. Health Sci. - Public Health - Bachelor of Science (120 Credit Hours)

The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (41 Credit Hours)
EHS 1114 Introduction to Environmental Health Science
GIS 2253 Initial Concepts in GIS
EHS 2313 Solid & Hazards Waste Management
EHS 2613 Occupational Health & Safety
EHS 3114 Epidemiology
EHS 3153 Environmental Health Administration
EHS 3553 Water Quality & Treatment
EHS 3603 Air Quality
EHS 3703 Biostatistics
EHS 3803 Environmental Toxicology
EHS 4143 Food Hygiene & Consumer Protection
EHS 4703 Environmental & Risk Assessment
EHS 4943 Field Experience in Environmental Health

Required for Public Health Concentration (6 Credit Hours)
EHS 4203 Community Health
EHS 4503 Chronic Diseases & Global Health

Required Electives (Technical Areas; 3 Credit Hours)
Three (3) hours of elective 3000/4000 level coursework in EHS, BIOL or GIS.

Required Related Work (37-38 Credit Hours)
CHEM 1114 General Chemistry I
CMPSC 1513 Computer Literacy
KIN 1513 Basic Nutrition
MATH 1513 College Algebra
CHEM 1214 General Chemistry II
BIOL 2344 Microbiology
CHEM 1314 General Organic & Biochemistry; OR
CHEM 3114 Organic Chemistry
PHYS 1114 General Physics I
BIOL 1114 General Biology

Choose one of the following:
BIOL 3254 Medical Entomology
BIOL 3434 Genetics
BIOL 3634 Human Physiology
BIOL 4543 Pathogenic Microbiology
PSYCH 3613 Learning & Cognition
PSYCH 3993 Writing & Design for Psych Research

General Electives (4-5 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

*A minor program is not required for this major.

2024-2025 Env. Health Science Public Health Check Sheet
2024-2025 Env. Health Science Public Health 4-Year Plan

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Return to Department of Bio & Environ Sci.

2024-2025 Minor in Biology (19 Credit Hours)

Required Courses
BIOL 1114 General Biology
BIOL 1214 General Botany
BIOL 1314 General Zoology
BIOL 2344 General Microbiology

Electives
Three (3) hours of upper level elective credits. May not include B/C/P 4113, BIOL 4473, 4713 or 4881.

Special Requirements
"Teachers" or "methods" courses may not be counted in the minor.
Must earn three (3) hours of upper division coursework at ECU towards the minor to complete minor residency requirement.

2024-2025 Minor in Biology Check Sheet

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Return to Department of Bio & Environ Sci.

2024-2025 Minor in Environmental Health Science (19 Credit Hours)

Required Courses
EHS 1114 Intro to Env Health Science
EHS 2313 Solid & Hazardous Waste Mgmt

Electives
Twelve (12) hours of elective coursework in Env. Health Science. Courses should be selected in consultation with advisor.

Special Requirement
"Teachers" or "methods" courses may not be counted in minor.
Must earn three (3) hours of upper division coursework at ECU towards the minor to complete minor residency requirement.

2024-2025 Minor Environ. Health Sci. Check Sheet

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2024-2025 Minor in Public Health (16 Credit Hours)

Required Courses
EHS 3114 Epidemiology
EHS 4203 Community Health
EHS 4503 Chronic Diseases & Global Health

Choose two of the following:
EHS 2613 Industrial Hygiene
EHS 3153 Environmental Health Administration
EHS 3703 Biostatistics
EHS 4143 Food, Hygiene & Consumer Protection

2024-2025 Minor in Public Health Check Sheet

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2024-2025 Minor in Environmental Mgmt & Nature Resources (19 Credit Hours)

Required Courses
EHS 1114 Intro to Environmental Health Science
EHS 2713 Environmental Economics
EHS 3543 Water Resources

Electives
Nine (9) hours approved electives in Env. Health Science. Courses should be selected in consultation with program advisor.

Special Requirements
"Teachers" or "methods" courses may not be counted in minor.
Must earn three (3) hours of upper division work at ECU towards minor to complete residency requirement.

2024-2025 Minor in Environ. Mgmt & Nat. Resc. Check Sheet

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Department of Physical Sciences

Majors Offered
Chemistry - Bachelor of Science
Chemistry (Teacher Certification) - Bachelor of Science
Chemistry (Biochemistry) - Bachelor of Science
Physics - Bachelor of Science
Physics (Medical Physics) - Bachelor of Science
Physics (Teacher Certification) - Bachelor of Science

Minors Offered
Chemistry (contact department for details)
Physics

Departmental Information
The Department of Chemistry/Physics is comprised of two disciplines--Chemistry and Physics. The department offers Bachelor of Science degree programs with a major and a minor in each of these academic areas. Specific features of each program are detailed below.

Chemistry
The Department of Chemistry offers both a major and a minor in chemistry, a major in chemistry with a biochemistry concentration, a major in chemistry for teacher certification, and courses needed for those wishing to teach biology, chemistry, physics, physical science, or general science at the public school level. The department also functions as a support and service department for required courses in biology, nursing, environmental science, and allied health programs. Additionally, the department provides pre-professional studies for students pursuing medicine, engineering, pharmacy, veterinary medicine, physical therapy, and medical technology. A quality program of study is made possible through small classes, opportunity for student/professor interaction, and the unique situation of having the Robert S. Kerr Environmental Research Center located in Ada, OK. Cooperative agreements with this governmental institution allow expanded opportunities for study, research, quality analytical instrumentation, and possible student employment while at ECU.

Chemistry Program
In compliance with the recommendations of the American Chemical Society for curricula in undergraduate chemical education, the department offers courses in all five major areas of chemistry: inorganic, analytical, organic, physical, and biochemistry.

Physics

Physics is one of the most fundamental and all-inclusive of the sciences. It is an attempt to understand the foundations of our universe through the study of motion, force, energy, sound, electricity, magnetism, thermodynamics, heat, light, and quantum mechanics. Physics students use advanced mathematics to solve challenging experimental or theoretical problems, so they often major in mathematics as well. The ability to analyze a problem and find the best possible solution is vital to success in many fields. As a result, physics graduates often work in such seemingly non-related areas as medicine, law, biology, business, or military science, as well as in engineering, mathematics, computer science, or industry.

In addition to the university's program of financial aid, the department provides positions for student workers. Several departmental scholarships are awarded annually, and the department participates in the LS-OKAMP program awarding scholarships and research stipends for qualifying minority students. Interested students should contact the Department Chairman for further information.

Physics Program

In addition to the university's program of financial aid, the department provides positions for student workers. Several departmental scholarships are awarded annually, and the department participates in the LS-OKAMP program awarding scholarships and research stipends for qualifying minority students. Interested students should contact the Department Chairman for further information.

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2024-2025 Chemistry (General) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Chemistry Core (20 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
CHEM 3214 Quantitative Analysis I
CHEM 4114 Organic Chemistry II

Required for General Concentration (14 Credit Hours)
CHEM 3484 Instrumental Analysis
CHEM 4213 Biochemistry
CHEM 4413 Advanced Inorganic Chemistry
CHEM 4514 Physical Chemistry I

Required Electives (3-4 Credit Hours)
Select at least three (3) hours from the following:
CHEM 4221 Biochemistry Laboratory
CHEM 4421 Advanced Inorganic Chemistry Laboratory
CHEM 4614 Physical Chemistry II
CHEM 4981-4 Seminar in Chemistry
CHEM 4991-4 Individual Studies in Chemistry

Related Work (22-30 Credit Hours)
BIOL 1114 General Biology
MATH 1513 College Algebra*
MATH 1713 Trigonometry*
MATH 2825 Calculus & Analytical Geometry I
MATH 3025 Calculus & Analytical Geometry II
PHYS 1114 General Physics I; OR
PHYS 2115 Engineering Physics I
PHYS 1214 General Physics II; OR
PHYS 2225 Engineering Physics II

Recommended Related Work: Geology, additional physics, biology (not BIOL 1114) and computer science.

Minor (18-33 Credit Hours)
A minor is required for this program. The minor with the chemistry major must be biology, environmental health science, mathematics or physics.

General Electives (0-15 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.
"Teachers" or "methods" courses do not count in the major.

2024-2025 Chemistry (General) Check Sheet
2024-2025 Chemistry (General) 4-Year Plan

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2024-2025 Chemistry (Teacher Cert.) - Bachelor of Science (124-126 Credit Hours)
The 124-126 credit hours includes ECU's 40 hour general education program.

General Education
This major requires students to count specific courses toward their general education requirement. Seventeen (17) hours (BIOL 1114, CHEM 1114, COMM 1113, MATH 1513 and PSYCH 1113), counted in the major. Demonstrate novice high competency in a foreign language or complete a foreign language or American Sign Language course with a C or higher.

Required Core Courses (20 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
CHEM 3214 Quantitative Analysis I
CHEM 4114 Organic Chemistry II

Required for Teacher Certification Concentration (3 Credit Hours)
B/C/P 4113 Methods of Teaching Biological & Physical Science

Required Chemistry Electives (7 Credit Hours)
Seven (7) hours of chemistry electives. Courses should be determined in consultation with program advisor.

Related Work (41-43 Credit Hours)
BIOL 1114 General Biology
BIOL 1314 General Zoology
BIOL 2184 Human Anatomy
BIOL 3634 Human Physiology
COMM 1113 Fundamentals of Human Communication
GEOG 1214 Earth Science
MATH 1513 College Algebra*; OR
MATH 2825 Calculus & Analytic Geometry I
PHYS 1114 General Physics I
PHYS 1214 General Physics II
PHYS 1314 Astronomy

Minor
Professional education is used as the minor and no other minor is required.

Professional Education (30 Credit Hours)
EDUC 2402 Survey of Excep Child
PSYCH 3463 Child & Adolescent Psych
EDUC 2012 Foundations of Educ
EDUC 2631 Foundations of Educ Technology
EDUC 2211 Field Experience I
EDPSY 3513 Educ Psych
EDUC 3001 Field Experience II
EDUC 4052 Effective Teaching in Secondary Education
EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II
EDUC 4974 Sup Student Tchg Secondary School
EDUC 4974 Sup Student Tchg Secondary School

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Special Requirements
* With department approval, students may omit MATH 1513 and/or Math 1713 and begin with MATH 2825.

2024-2025 Chemistry (Teacher Cert) Check Sheet
2024-2025 Chemistry (Teacher Cert) 4-Year Plan

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2024-2025 Biochemistry - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Chemistry Core (20 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CHEM 3114 Organic Chemistry I
CHEM 3214 Quantitative Analysis I
CHEm 4114 Organic Chemistry II

Required in Biochemistry Concentration (18 Credit Hours)
CHEM 3484 Instrumental Analysis
CHEM 4213 Biochemistry
CHEM 4221 Biochemistry Laboratory
CHEM 4413 Advanced Inorganic Chemistry
CHEM 4514 Physical Chemistry I
CHEM 4523 Advanced Biochemistry

Recommended Electives
CHEM 4421 Advanced Inorganic Chemistry Laboratory
CHEM 4531 Advanced Biochemistry Laboratory
CHEM 4614 Physical Chemistry II
CHEM 4981-4 Seminar in Chemistry
CHEM 4991-4 Individual Studies in Chemistry

Related Work (32-40 Credit Hours)
BIOL 1114 General Biology
BIOL 1314 General Zoology; OR
BIOL 2344 General Microbiology
BIOL 2184 Human Anatomy
BIOL 3634 Human Physiology
BIOL 4313 Cell & Molecular Biology
MATH 1513 College Algebra*
MATH 1713 Trigonometry*
MATH 2825 Calculus & Analytic Geometry I
PHYS 1114 General Physics I; OR
PHYS 2115 Engineering Physics I
PHYS 1214 General Physics II; OR
PHYS 2225 Engineering Physics II

General Electives (13-22 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.
"Teachers" or "methods" courses do not count in the major.
A minor program is not required for this major.

2024-2025 Biochemistry Check Sheet
2024-2025 Biochemistry 4-Year Plan

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2024-2025 Physics - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Physics Core (15 Credit Hours)
PHYS 2115 Engineering Physics I
PHYS 2225 Engineering Physics II
PHYS 3013 Modern Physics
PHYS 3412 Junior Physics Laboratory

Required for Physics Major (18 Credit Hours)
PHYS 3113 Mechanics I
PHYS 3713 Thermodynamics
PHYS 3813 Optics
PHYS Electricity & Magnetism-Field Theory
PHYS 4313 Introduction to Nuclear Physics
PHYS 4513 Quantum Mechanics

Required Electives (2 Credit Hours)
Two (2) hours of Physics electives (3xxx - 4xxx)

Related Work (27 - 33 Credit Hours)
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II
CMPSC 1113 Computer Programming I
MATH 1513 College Algebra*
MATH 1713 Trigonometry*
MATH 2825 Calculus & Analytic Geometry I
MATH 3025 Calculus & Analytic Geometry II
MATH 3033 Calculus & Analytic Geometry III
MATH 4113 Differential Equations

General Electives (22-28 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.
"Teachers" or "methods" courses do not count in the major.
A minor program is not required for this major.

2024-2025 Physics Check Sheet
2024-2025 Physics 4-Year Plan

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2024-2025 Physics (Medical Physics) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Physics Core (15 credit Hours)
PHYS 2115 Engineering Physics I
PHYS 2225 Engineering Physics II
PHYS 3013 Modern Physics
PHYS 3412 Junior Physics Laboratory

Required for Medical Physics Concentration (15 Credit Hours)
PHYS 3222 Medical Physics
PHYS 3713 Thermodynamics
PHYS 4222 Xray & Nuclear Physics Lab
PHYS 4313 Introduction to Nuclear Physics
Five hours of Physics electives (3000-4000 Level)

Related Work (52-61 Credit Hours)
BIOL 1114 General Biology
BIOL 2184 Human Anatomy
BIOL 3634 Human Physiology
CHEM 1114 General Chemistry I
CMPSC 1113 Computer Programming I
COMM 1113 Fundamentals of Human Communication
MATH 1513 College Algebra*
MATH 1713 Trigonometry*
MATH 2825 Calculus & Analytic Geometry I
MATH 3025 Calculus & Analytic Geometry II
MATH 3033 Calculus & Analytic Geometry III
MATH 4113 Differential Equations

Select one of the following:
BIOL 2113 Medical Terminology
EHS 2413 Radiologic Health

Select one of the following:
MATH 3513 Mathematical Statistics
MATH 3583 Applied Statistics
SOC 3833 Statistics for the Social Sciences

General Electives (0-10 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.
"Teachers" or "methods" courses do not count in the major.
A minor program is not required for this major.

2024-2025 Physics (Medical Physics) Check Sheet
2024-2025 Physics (Medical Physics) 4-Year Plan

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2024-2025 Physics (Teacher Certification) - Bachelor of Science (122-128 Credit Hours)
The 122-128 credit hours includes ECU's 40 hour general education program.

General Education
This majors requires specific courses to be counted toward the general education requirement. Seventeen (17) hours (BIOL 1214 or 1314, CHEM 1114, COMM 1113, MATH 1513 or PSYCH 1113) counted in the major. Demonstrate novice high competency in a foreign language or American Sign Language course with a C or higher.

Required Physics Core (15 Credit Hours)
PHYS 2115 Engineering Physics I
PHYS 2115 Engineering Physics II
PHYS 3013 Modern Physics
PHYS 3412 Junior Physics Laboratory

Required for Teacher Certification Concentration (13 Credit Hours)
B/C/P 4113 Methods of Teaching Bio
PHYS 1314 Astronomy
PHYS 3113 Mechanics I
PHYS 4113 Electricity & Magnetism

Required Electives (2 Credit Hours)
Two (2) hours of physics electives (Not PHYS 3222 or 4222).

Related Work (32-38 Credit Hours)
BIOL 1114 General Biology
CHEM 1114 General Chemistry I
CHEM 1214 General Chemistry II

Related Work Electives (7 Credit Hours)

Seven (7) hours of chemistry electives.

Minor
Professional Education coursework is used as the minor and no other minor is required.

Professional Education (30 Credit Hours)
EDUC 2402 Survey of Excep Child
PSYCH 3463 Child & Adolescent Psych
EDUC 2012 Foundations of Educ
EDUC 2631 Foundations of Educ Technology
EDUC 2211 Field Experience I
EDPSY 3513 Educ Psych
EDUC 3001 Field Experience II
EDUC 4052 Effective Teaching in Secondary Education
EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II
EDUC 4974 Sup Student Tchg Secondary School
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2024-2025 Physics (Teacher Cert) Check Sheet
2024-2025 Physics (Teacher Cert) 4-Year Plan

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2024-2025 Minor in Chemistry

Students interested in a Chemistry minor should contact the department for details.

2024-2025 Minor in Physics (20 Credit Hours)

Required Courses
PHYS 2115 Engineering Physics I
PHYS 2225 Engineering Physics II
PHYS 3013 Modern Physics

Select one or both of the following:
PHYS 3411 Junior Physics Laboratory
PHYS 3511 Junior Physics Laboratory

Select two of the following:
PHYS 3113 Mechanics I
PHYS 3213 Basic Electronics
PHYS 3713 Thermodynamics
PHYS 3813 Optics
PHYS 4113 Electricity & Magnetism-Field Theory
PHYS 4313 Intro to Nuclear Physics

Special Requirements
Must earn three (3) hours of upper division work at ECU to complete the minor residency requirement.

2024-2025 Minor in Physics Check Sheet

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Department of Mathematics & Computer Science

Majors Offered
Computer Science - Bachelor of Science
Mathematics (Applied/Pre-Actuary) - Bachelor of Science
Mathematics (General) - Bachelor of Science
Mathematics (Teachers Cert.) - Bachelor of Science
Mathematics (Data Science) - Bachelor of Science

Minors Offered
Computer Science
Mathematics

Departmental Information
The Department Mathematics and Computer Science currently offers five concentrations which leads to a Bachelor of Science degree: General Mathematics, Teacher Certification in Mathematics, Mathematics - Applied/Pre-Actuary, Data Science Applications, and Computer Science.

The Mathematics Program offers four concentrations which lead to a Bachelor of Science degree. The curriculum is flexible and can be adapted to a variety of student interests. After completing one of the four concentrations, program graduates typically enter the job market as applied mathematicians in business

or industry, actuarial trainees, or certified teachers of secondary school mathematics. Some program graduates pursue study in graduate school leading to advanced degrees in mathematics, statistics, computer science, finance, or management science while others elect to pursue further study in a professional school such as law or medicine.

The Computer Science Program provides a solid education in all major areas of Computer Science with an emphasis on Software Engineering. Computer Science students complete a Bachelor of Science degree in four years. Our graduates are typically employed by large companies who need skilled software design specialists to work on the forefront of the field. Computing facilities include powerful Linuxbased and Windows based terminals as well as graphics workstations. Department computers have internet access and are loaded with mathematical and statistical software packages for use in classroom teaching, student research and downloadable for home use.

Mathematics Program - General Concentration
The General Mathematics concentration provides preparation for the student who plans to enter a graduate program in mathematics or to seek immediate employment. A student taking this concentration, in consultation with his or her advisor, should choose elective courses which meet the entrance requirements of the desired graduate program. This concentration is often part of a double major with Physics, Computer Science, or other sciences. In addition to the core courses required for all mathematics majors, students in this concentration also take courses emphasizing proof writing.

Mathematics Program - Teacher Certification Concentration
The Teacher Certification concentration, in conjunction with professional education courses, prepares students for teaching mathematics at the secondary level. Majors take courses in education, mathematics, and mathematics education. Curriculum emphasizes pedagogy, technology, diversity, and current trends in education. Graduates of this concentration are in high demand locally, state-wide, and nationally. Most graduates of this concentration quickly find employment in the country, or elsewhere in Oklahoma and surrounding states. In addition to the core courses required for all mathematics majors, students in this concentration also take courses specifically for education majors.

Mathematics Program - Applied Mathematics/Pre-Actuary Concentration
The Applied Mathematics/Pre-Actuary concentration prepares students for entry into the job market as an applied mathematician or actuarial trainee, for a career in finance, or for entry into a graduate program in applied mathematics, actuarial science, statistics, finance, or quantitative management science. In addition to the core courses required for all mathematics majors, students in this concentration also take courses in business.

Mathematics Program - Data Science Applications Concentration
The Data Science Applications concentration is for students interested in applying mathematics, statistics, and computer science to a wide range of business problems. With a broader focus, students in this concentration will be prepared to work in a variety of industries— analytics, data science and big data. Students finishing this program will have a variety of skills in mathematics, statistics, computer science, programming, and analytics. They will have specific skills related to data science in database design, data extraction, data wrangling, data scraping, data visualization, machine learning, deep learning, and artificial intelligence. Students will also gain the interdisciplinary skills to succeed in this fast-growing field. In addition to the core courses required for all mathematics majors, students in this concentration also take courses in computer science.

Computer Science Program
The Computer Science degree program prepares students for a career in the world of technology. Both online and in-seat options for majors of this program. Lucrative salaries and opportunities to work on interesting and challenging projects are the rewards which await those who choose the Computer Science major. Technology touches essentially every aspect of life. Students have access to a powerful Linux-based mainframe as well as the University computer network. Majors have access to both labs and 24/7 remote access. The curriculum is designed using guidelines published by the Association of Computing Machinery (ACM). Courses provide students excellent training in the scientific and technical areas of computing and the preparation necessary to pursue graduate work in this field. The course of study is mathematical in nature with emphasis on software engineering.

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2024-2025 Computer Science - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Courses (27 Credit Hours)
CMPSC 1113 Computer Programming I
CMPSC 1133 Computer Programming II
CPSMA 2103 Data Structures
CPSMA 3103 Algorithm Analysis
CMPSC 3113 Operating Systems
CMPSC 3613 Computer Architecture
CMPSC 3943 Software Design & Development
CMPSC 4213 Data Base Design
CMPSC 4473 Theory of Programming Languages

Required Electives (18 Credit Hours)
Eighteen (18) hours in upper level Computer Science with at least twelve (12) hours in CMPSC courses.

Related Work (11-18 Credit Hours)
CPSMA 3913 Discrete Mathematics
MATH 1513 College Algebra*
MATH 1713 Trigonometry*

Select one of the following:
MATH 2825 Calculus & Analytical Geometry I; OR
MATH 2613 Calculus for Bus, Life & Soc. Sci.

If MATH 2613 is chosen from above, then choose one of the following:
MATH 1223 Intro to Probability & Statistics; OR
BSEC 2603 Business & Economic Statistics

Select one of the following:
BUCOM 3133 Business Communication & Report Writing

COMM 1113 Fundamentals of Human Communication
ENG 3183 Technical & Professional Writing

General Electives (26-36 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student. Students majoring in computer science are highly encouraged to take upper-level computer science electives to make themselves more attractive to industry recruiters.

Special Requirements
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.
A minor program is not required for this major.

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2024-2025 Computer Science 4-Year Plan

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2024-2025 Mathematics (Applied/Pre-Actuary) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Mathematics Core (22-28 Credit Hours)
MATH 1513 College Algebra*
MATH 1223 Intro to Probability & Statistics
MATH 1713 Trigonometry*
MATH 2825 Calculus & Analytic Geometry I
MATH 3025 Calculus & Analytic Geometry II
MATH 3033 Calculus & Analytic Geometry III
MATH 3713 Linear Algebra
MATH 4923 Perspectives in Mathematics

Required for Applied/Pre-Actuary Concentration (9 Credit Hours)
MATH 3513 Mathematical Statistics
MATH 3583 Applied Statistics
MATH 4113 Differential Equations

Required Mathematics Electives (15 Credit Hours)
Select two of the following:
CPSMA 3913 Discrete Mathematics
CPSMA 3933 Operations Research
CPSMA 4413 Numerical Methods
Nine hours approved courses from MATH, CMPSC, MIS, MGMT, MKTG, BUSLW or FIN (3000-4000)

Related Work (30 Credit Hours)
ACCT 2103 Financial Accounting
CMPSC 1113 Computer Programming I; OR
other computer programming course in a high level language (logical, functional or procedural, including Mathematica)
COMM 1113 Fundamentals of Human Communication
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics
ENG 3183 Technical & Professional Writing
FIN 3113 Financial Management
FIN 3913 Insurance Planning & Risk Management
MIS 1903 Computer Business Applications
MIS 3433 Management Information Systems

General Electives (10-16 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Math 1413 "teachers" or "methods" courses will not be counted in the major.
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.
A minor program is not required for this major.
Actuaries must pass a series of exams administered by the Society of Actuaries (SOA) in order to achieve professional status as an actuary. The first exam, Exam P, covers probability and supporting calculus topics. Pre-actuary students should take this exam after completing MATH 3513 Mathematical Statistics. The second exam, Exam FM, covers interest theory and financial economics. This exam should be taken after FIN 3113 Financial Management. Other SOA exams cover subjects as risk and risk management.

2024-2025 Mathematics Applied/Pre-Actuary Check Sheet
2024-2025 Mathematics Applied/Pre-Actuary 4-Year Plan

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2024-2025 Mathematics (General) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Mathematics Core (22-28 Credit Hours)
MATH 1513 College Algebra*
MATH 1223 Intro to Probability & Statistics
MATH 1713 Trigonometry*
MATH 2825 Calculus & Analytic Geometry I
MATH 3025 Calculus & Analytic Geometry II
MATH 3033 Calculus & Analytic Geometry III
MATH 3713 Linear Algebra
MATH 4923 Perspectives in Mathematics

Required for General Mathematics Concentration (12 Credit Hours)
MATH 3093 Intro to Theorem Prov & Number Theory
MATH 3813 Modern Algebra
MATH 4113 Differential Equations
MATH 4133 Intermediate Analysis

Required Mathematics Electives (12 Credit Hours)
Twelve (12) hours mathematics electives (3000-4000 level).

Related Work (3 Credit Hours)
CMPSC 1113 Computer Programming; OR
other computer programming course in a high language (logical, functional, or procedural, including Mathematica).

General Electives (34-37 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Math 1413 "teachers" or "methods" courses will not be counted in the major.
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.
A minor program is not required for this major.

2024-2025 Mathematics (General) Check Sheet
2024-2025 Mathematics (General) 4-Year Plan

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2024-2025 Mathematics (Teachers Certification) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Mathematics Core (22-28 Credit Hours)
MATH 1513 College Algebra*
MATH 1223 Intro to Probability & Statistics
MATH 1713 Trigonometry*
MATH 2825 Calculus & Analytic Geometry I
MATH 3025 Calculus & Analytic Geometry II
MATH 3033 Calculus & Analytic Geometry III
MATH 3713 Linear Algebra
MATH 4923 Perspectives in Mathematics

Required for Teacher Certification Concentration (17 Credit Hours)
MATH 3913 Discrete Mathematics
MATH 3093 Intro to Theorem Prov & Number Theory
MATH 3213 College Geometry
MATH 3013 Modern Algebra
MATH 4915 Methods of Teaching Secondary Math

Required Mathematics Electives (6 Credit Hours)
Six (6) hours of mathematics electives (3000-4000) level.

Related Work (9 Credit Hours)
CMPSC 1113 Computer Programming I; OR
other computer programming course in a high level language (logical, functional or procedural, including Mathematica).
COMM 1113 Fundamentals of Human Comm
PSYCH 1113 General Psychology

Minor
Professional Education is used as the minor and no other minor is required for this major.

Professional Education (30 Credit Hours)
EDUC 2402 Survey of Excep Child
PSYCH 3463 Child & Adolescent Psych
EDUC 2012 Foundations of Educ
EDUC 2631 Foundations of Educ Technology
EDUC 2211 Field Experience I
EDPSY 3513 Educ Psych
EDUC 3001 Field Experience II
EDUC 4052 Effective Teaching in Secondary Education

EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II
EDUC 4974 Sup Student Tchg Secondary School
EDUC 4974 Sup Student Tchg Secondary School

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General Electives (7-13 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Math 1413 "teachers" or "methods" courses will not be counted in the major.
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.

2024-2025 Mathematics (Teacher Certification) Check Sheet
2024-2025 Mathematics (Teacher Certification) 4-Year Plan

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2024-2025 Mathematics (Data Science) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Mathematics Core (22-28 Credit Hours)
MATH 1513 College Algebra*
MATH 1223 Intro to Probability and Statistics
MATH 1713 Trigonometry*
MATH 2825 Calculus and Analytic Geometry I
MATH 3025 Calculus and Analytic Geometry II
MATH 3033 Calculus and Analytic Geometry III
MATH 3713 Linear Algebra
MATH 4923 Perspectives in Mathematics

Required for Data Science Concentration (18 Credit Hours)
CPSMA 2103 Data Structures
CPSMA 3813 Data Mining
CPSMA 4313 Data Processing and Visualization
CPSMA 4513 Data Applications in Business
MATH 3513 Mathematical Statistics
MATH 3583 Applied Statistics

Required Mathematics Electives (6 Credit Hours)
Select two of the following courses.
CPSMA 3913 Discrete Mathematics
CPSMA 3933 Operations Research
CPSMA 4413 Numerical Methods

Related Work (12 Credit Hours)
CMPSC 1113 Computer Programming I
CMPSC 1133 Computer Programming II
CMPSC 3313 Advanced Computer Languages
CMPSC 4213 Data Base Design

Minor
A minor is not required for this program.

General Electives (22-31 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Math 1413 "teachers" or "methods" courses will not be counted in the major.
* With department approval, students may omit MATH 1513 and/or MATH 1713 and begin with MATH 2825.

2024-2025 Mathematics (Data Science) Check Sheet
2024-2025 Mathematics (Data Science) 4-Year Plan

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Return to Department of Math & Computer Sci.

2024-2025 Minor in Computer Science (18 Credit Hours)

Required Courses
CMPSC 1113 Computer Programming I

CMPSC 1133 Computer Programming II
CPSMA 2103 Data Structures
Nine (9) hours of elective computer science courses.

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in Computer Science Check Sheet

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Return to Department of Physical Sciences
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2024-2025 Minor in Mathematics (19 Credit Hours)

Required Courses
MATH 1513 College Algebra
MATH 1713 Trigonometry
MATH 2825 Calculus & Analytic Geometry I
MATH 3025 Calculus & Analytic Geometry II
Three (3) hours of mathematics electives above MATH 1713.

Special Requirements
In approved cases, upper division courses may be substituted for MATH 1513 and/or MATH 1713.
"Teachers" or "methods" courses are not to be counted in the minor.
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in Mathematics Check Sheet

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School of Nursing

Majors Offered
Nursing - Bachelor of Science

Departmental Information

Accreditation
The ECU School of Nursing is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to write the National Council Licensure Examination (NCLEX) for registered nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license and practice nursing. Specific requirements may be found at Oklahoma Board of Nursing. The School of Nursing at East Central University located in Ada, Oklahoma is accredited by the: Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326. 405-975-5000. The most recent accreditation decision made by the ACEN Board of Commissioners for the ECU School of Nursing is continuing accreditation. View the public information disclosed by the ACEN regarding this program at www.acennursing.us/accreditedprograms/ programSearch/htm

Pre-Licensure Nursing Program
The School of Nursing offers the Bachelor of Science with a major in Nursing degree to pre-licensure students. A minimum of 121 hours is required for graduation, to include 40 general education, 21 required related work, and 60 in the major. Courses prepare students to provide high-quality, professional nursing care in a variety of settings. See additional information at School of Nursing. Due to the prior work experience of LPN pathway nursing students, all academic deficiency/remediations will be waived.

Pre-Licensure Admission Requirements
Admission decisions are based upon published criteria, faculty input, and program outcomes. The fall semester admission cycle opens October 1st and closes March 1; the spring semester admission cycle opens on April 1st and closes September 1st. Any exceptions to admission criterion must be reviewed and approved on a case-by-case basis by the Director and a committee of faculty. Students should work with their nursing advisor regarding the need for a possible exception.

1. Must meet university admission requirements; apply and be accepted to ECU prior to starting the program.

2. Minimum retention and program grade point average of 2.7/4.0, and grades of “C” or higher in all required related work.

3. Completion of a minimum of 24 credit hours of general education/ required related work/support courses, or the equivalent thereof at the time of application.

4. English Comp I & II, Math requirement, Chemistry, Biology, Human Anatomy (A&P I), Nutrition, and General Psychology must be completed prior to beginning the program.

5. Entrance exam must be taken by the application deadline, with a minimum score achieved, as outlined in the application information.

6. Once provisionally admitted, complete all remaining requirement related to clinical, attestations, and accreditation.

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2024-2025 Nursing - Bachelor of Science (121 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

General Education
This program requires specific courses to be applied toward general education requirements. Seventeen (17) hours (BIOL 1114, CHEM 1114 or CHEM 1324, KIN 2183, MATH 1513 or MATH 1613, and PSYCH 1113) counted in the major.

Required Core Courses (36 Credit Hours)
NRSG 1142 Introduction to Professional Nursing
NRSG 2104 Foundations in Nursing
NRSG 3118 Med Surg I
NRSG 3193 Pharmacology I
NRSG 3218 Med Surg II
NRSG 3393 Pharmacology II
NRSG 4164 Nursing-Childbearing Family
NRSG 4214 Psychiatric-Mental Health Nursing

Required in Nursing Major (24 Credit Hours)
NRSG 2224 Physical Assessment
NRSG 3883 Nursing Research
NRSG 4375 Meg Surg III
NRSG 4513 Prioritization & Critical Thinking
NRSG 4283 Community Health Nursing
NRSG 4382 Leadership in Nursing
NRSG 4954 Transition to Professional Practice

Related Work (38 Credit Hours)
BIOL 1114 General Biology
BIOL 2184 Human Anatomy
BIOL 2344 General Microbiology
BIOL 3634 Human Physiology
CHEM 1114 General Chemistry; OR
CHEM 1324 Chemical Principles
KIN 2183 Basic Nutrition
MATH 1513 College Algebra; OR
MATH 1613 Functions & Modeling
PSYCH 1113 General Psychology
PSYCH 3463 Child & Adolescent Psychology

Three (3) hours introductory statistics OR one of the following:
BSEC 2603 Business & Economic Statistics
EHS 3703 Biostatistics
MATH 1223 Intro to Probability Statistics
PSYCH 3883 Behavioral Science Statistics
SOC 3833 Stats for Social Sciences
*Three (3) hour Computer course to meet OSHRE computer proficiency requirement.

Nursing Electives
NRSG 4673 Healthcare Communications
NRSG 4683 Current Topics in Nursing
NRSG 4981-5 Seminar in Nursing
NRSG 4991-4 Individual Studies in Nursing

Special Requirements
A minor program is not required for this major.

2024-2025 Nursing Check Sheet
2024-2025 Nursing 4-Year Plan

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2024-2025 COLLEGE OF LIBERAL ARTS & SOCIAL SCIENCES

2024-2025
College of Liberal Arts & Social Sciences
Mark Walling, Dean

Department of English & Languages
Department of History
Department of Politics, Law & Society
Department of Professional Programs in Human Services
Native American Studies
Interdisciplinary Studies
Department of Art & Design: Media & Communication
Department of Performing Arts

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Department of English & Languages

Majors Offered
English - Bachelor of Arts
English (Teacher Certification) - Bachelor of Arts

Minors Offered
English
Humanities

Course Prefixes
2024-2025 English (ENG) Courses
2024-2025 French (FREN) Courses
2024-2025 German (GER) Courses
2024-2025 Humanities (HUM) Courses
2024-2025 Latin (LATIN) Courses
2024-2025 Russian (RUSS) Courses
2024-2025 Spanish (SPAN) Courses

Departmental Information
The Department of English and Languages offers a major in English. It offers minors in English, Humanities, and English as a Second Language, as well as course work in additional languages. Students in the department's major and minor programs enhance their reading and writing skills important in a variety of careers, absorb the cultural understanding necessary for success in a diverse society, and develop the critical thinking skills which will lead to professional and advanced academic success.

The major in English is appropriate for many professional and cultural objectives. By properly selecting courses, students may prepare for a variety of options:

graduate work in literature, writing, or linguistics;
certification for secondary teaching;
professional work in creative, expository, and technical writing; or
professional study in such areas as law or technical communication.

Because of the comprehensive variety of courses offered, students have opportunity within the major to explore areas of special interest: for example, American, British and World literatures, the English language, or technical and creative writing.

English Program
The Department of English and Languages offers undergraduate majors in English and English Teacher Certification. English majors develop broad cultural awareness and advanced reading and writing skills through study of poetry, drama, fiction, film, and critical theory. Additional study of creative and persuasive writing, and grammar and linguistics prepares students for graduate study in literature, rhetoric and composition, creative or technical writing, linguistics, or for study of law. English Teacher Certification majors take additional courses in methods of teaching English to attain state certification qualifying them to teach English at the middle and high school levels. The department also offers minors in English, English as a Second Language, and Humanities.

Languages
The department offers basic courses in French, and Russian. All foreign language studies provide awareness of the culture of the language and insight into the unique world view of different languages.

Humanities
The department offers a minor in the humanities, those branches of learning which deal with what is fundamentally human self consciousness, language, reason, creativity, human values and aspirations. The department and the college offer a wide range of humanities courses to serve the minor and satisfy university general education requirements. Examples include courses in literature, film, language, history, philosophy, religion, art, music, and theater.

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Return to Department of English & Languages

2024-2025 English - Bachelor of Arts (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Core Courses (18 Credit Hours)
ENG 3143 Introduction to Film
ENG 3193 Persuasive Writing & Logic
ENG 3213 Shakespeare

ENG 3363 Critical Approaches to Literature
ENG 4013 Grammar & Linguistics
ENG 4883 Publication & Portfolio Capstone

Required English Survey Electives (12 Credit Hours)
Four (4) of the following survey courses, including one from each category. Select one additional survey from American, British or World Literature.

American Literature
ENG 2433 American Literature to 1865
ENG 2433 American Literature since 1865

British Literature
ENG 2643 British Literature to 1800
ENG 2653 British Literature since 1800

World Literature
ENG 3913 World Literature to 1700
ENG 3923 World Literature since 1700
HUM 232 Global Literatures

Senior-Level Electives (6 Credit Hours)
ENG 4000-Level
ENG 4000-Level

Any English Electives (6 Credit Hours)
ENG - any course
ENG - any course

Related Work (6 Credit Hours)
One 3hr elementary language course
One additional 3hr elementary language course (sequential preferred)
Students should consult with program advisor when selecting courses.

General Electives (32-38 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
A minor program of study is not required for this major.

2024-2025 English Check Sheet
2024-2025 English 4-Year Plan

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Return to Department of English & Languages

2024-2025 English (Teacher Certification) - Bachelor of Arts (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour general education program.

Required Course Courses (18 Credit Hours)
ENG 3143 Introduction to Film
ENG 3193 Persuasive Writing & Logic
ENG 3213 Shakespeare
ENG 3363 Critical Approaches to Literature
ENG 4013 Grammar & Linguistics
ENG 4883 Publication & Portfolio Capstone

Required for English Teacher Certification Concentration (6 Credit Hours)
ENG 3733 Teaching Literature in Secondary School
ENG 4723 Teaching of Grammar and Composition in Secondary School

Required English-Teacher Certification Electives (12 Credit Hours)
Four (4) of the following survey courses, including one from each category. Select one additional survey from American, British or World Literature.

American Literature
ENG 2423 American Literature to 1865
ENG 2433 American Literature since 1865

British Literature
ENG 2643 British Literature to 1800
ENG 2653 British Literature since 1800

World Literature
ENG 3913 World Literature to 1700
ENG 3923 World Literature since 1700
HUM 2323 Global Literatures

Senior-Level Electives (3 Credit Hours)
ENG 4000-Level

English Elective (3 Credit Hours)

ENG - any course

Related Work (12 Credit Hours)
One 3hr elementary language course
One additional 3hr elementary language course (sequential preferred)
COMM 1113 Fundamentals of Human Communication
PSYCH 1113 General Psychology

Minor/Professional Education (30 Credit Hours)
Professional Education is used for the minor and no other minor is required for this major.

General Electives (0-8 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
The OSRHE computer proficiency graduation requirement will be met through the completion of the courses EDUC 4611 Field Experiences III and EDUC 4632 Education Technology (including equated or substituted courses), both of which are required courses in the professional education sequence.

2024-2025 English (Teacher Cert.) Check Sheet
2024-2025 English (Teacher Cert.) 4-Year Plan

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2024-2025 Minor in English (21 Credit Hours)

Select 18 hours from the following list:
ENG 2423 American Literature to 1865
ENG 2433 American Literature since 1865
ENG 2643 British Literature to 1800
ENG 2653 British Literature since 1800
ENG 3213 Shakespeare
ENG 3913 World Literature to 1700
ENG 3923 World Literature Since 1700
ENG 3143 Introduction to Film
ENG 3363 Critical Approaches
ENG 4523 American Literature *(Subject Named in Title Listing)*
ENG 4543 British Literature *(Subject Named in Title Listing)*
ENG 4553 World Literature *(Subject Named in Title Listing)*
ENG 4813 Special Topics in Literature (Subject Named in Title Listing)
ENG 4013 Grammer and Linguistics
ENG 4823 Special Topics in Language (Subject Named in Title Listing)
ENG 2243 Introduction to Creative Writing
ENG 3373 Creative Writing: Genre (Subject Named in Title Listing)
ENG 3113 Advanced Writing
ENG 3183 Technical and Professional Writing
ENG 3193 Persuasive Writing and Logic
ENG 3343 Composing Theories and Practices
ENG 4643 Internship (Subject Named in Title Listing)

Notes
ENG 1113 and ENG 1213 may not count toward this minor Other ENG prefixes not listed are eligible with department approval. At least six hours must be at the 3000-4000 level. Must earn three hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in English Check Sheet

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2024-2025 Minor in Humanities (18 Credit Hours)
Students must complete 12 hours of required courses in the G area of General Education to satisfy General Education graduation requirements. One of the courses with ART, COMM, HIST, HUM or MUS prefixes taken to satisfy General Education G.1 or G.2 area requirements may apply toward the Humanities minor. Students will need 15 additional hours beyond G.1 and G.2 General Education requirements to complete the Humanities minor.

Select one of the following:
HIST 1113 Early Western Civilization
HUM 2113 General Humanities I

Select one of the following:
HIST 1123 Modern Western Civilization
HUM 2123 General Humanities II

Select nine hours from the following:
General Education G.1 and/or G.2 area courses with ART, COMM, HIST, HUM, MUS or PHIL prefixes.

And/Or

ART
ART 2243 Art History Survey I
ART 2253 Art History Survey II

ART 4213 History of Art-Contemporary
ART 4983 Seminar in Art

COMM
COMM 3403 Theatre History Survey
COMM 4423 Intercultural Communication

ENG
ENG 2423 American Literature to 1865
ENG 2433 American Literature since 1865
ENG 2643 British Literature to 1800
ENG 2653 British Literature since 1800
ENG 3143 Introduction to Film
ENG 3363 Critical Approaches
ENG 4000 Level Literature

HIST
Any History course except HIST 3883

MCOM
MCOM 1733 Introduction to Mass Media

MUS
MUS 3633 History of Music Through Bach
MUS 3643 History of Music since Bach

PHIL
PHIL 2003 Being, Knowing, Doing
PHIL 2013 Faith, Freedom, and Fate
PHIL 2023 Self, Society, and Justice
PHIL 2033 Truth, Goodness, and Beauty

Humanities Elective
Three hours 4000 level approved humanities course from ART, COMM, ENG, HIST, HUM, MUS or PHIL.

Special Requirement
Must earn three hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in Humanities Check Sheet

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Department of History

Majors Offered
History - Bachelor of Arts
History (Teacher Certification) - Bachelor of Arts

Minors Offered
History
Oklahoma Studies

Course Prefixes
2024-2025 History (HIST) Courses
2024-2025 Social Studies (SOSTU) Courses

Department Information
Success in any career today demands flexibility based in three skill areas: the ability to think critically, the ability to analyze information from a variety of sources and apply that analysis to solving problems, and the ability to communicate that analysis to others. These skills are particularly critical for careers in law, government, business, teaching, medicine, as well as for success in graduate or professional school.

Founded solidly in the tradition of liberal arts, the Department of History at East Central University emphasizes developing these skills. Each History and Native American Studies major may, with the help of faculty, tailor a program to best match individual career and intellectual interests. The department offers degrees in History, and History (Teacher Certification). In addition, the department offers courses in Native American Studies.

History Program
History offers students the richness of past experience to comprehend more lucidly humanity's progress and setbacks, great accomplishments and tragic failures. Historical study teaches judgment, examines values, and explores issues and events; it uncovers the sources of creativity and stagnation during the entire course of civilization's evolution. The significance of the past and its meaning for the possibilities of the present and future become a powerful tool of analysis and interpretation. The History program offers a wide range of courses in United States history, European history, and World history. A student may major or minor in history, selecting an area of concentration for either a BA or a BA with teacher certification

History as a major combined with other disciplines, provides excellent preparation for a productive and meaningful personal and professional life. Majors utilize their skills to teach history and related courses in elementary and secondary school. Graduates may also pursue advanced degrees in history in order to teach and conduct research at the college level. History majors also continue their education in other graduate and professional programs such as journalism, law, management, and public administration. Graduates also seek careers in business, public service, and informational and research positions.

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Return to Department of History

2024-2025 History - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (21 Credit Hours)
HIST 1113 Foundations of Western Civilization
HIST 1123 Modern Western Civilization
HIST 2483 U.S. History Survey to 1877
HIST 2493 U.S. History Survey since 1877
HIST 3333 Vistas in World History
HIST 3343 Vistas in U.S. History
HIST 3883 Writing in History

Required History Electives (21 Credit Hours)
Twenty-one (21) hours 3000-4000 level History Courses

Special Requirements
An earned grade of C or higher is required for all History courses to be counted in the History major.

2024-2025 History Check Sheet
2024-2025 History 4-Year Plan

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Return to Department of History

2024-2025 History (Teacher Certification) - Bachelor of Arts
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (21 Credit Hours)
HIST 1113 Foundations of Western Civilization
HIST 1123 Modern Western Civilization
HIST 2483 U.S. History Survey to 1877
HIST 2493 U.S. History Survey since 1877
HIST 3333 Vistas in World History
HIST 3343 Vistas in U.S. History
HIST 3883 Writing in History

Required for Teacher Certification Concentration (3 Credit Hours)
HIST 2213 Oklahoma History

Required History Electives (18 Credit Hours)
Select 18 credit hours of 3000-4000 level History courses in consultation with a program advisor.

Related Work (21 Credit Hours)
COMM 1113 Fundamentals of Human Comm
PSYCH 1113 General Psychology
SOSTU 4873 Methods in Secondary Social Studies

Complete requirements in each of the following areas that have not been counted for General Education credit:

1. Economics
Select one of the following:
ECON 2003 Principles of Macroeconomics
ECON 2013 Principles of Microeconomics

2.) Geography
Select one of the following:
GEOG 1113 Elements of Human Geography
GEOG 2513 World Regional Geography

3.) Political Science
Select one of the following:
LSPS 3113 Constitutional Law: Issues of National Power
LSPS 3133 Civil Rights & Liberties
LSPS 3143 First Amendment Law
PS 3413 The U.S. Legislatures
PS 3633 The U.S. Presidency
PS 3723 Oklahoma Politics
PS 3913 International Relations

4.) Anthropology & Culture
ANTH 2713 Introduction to Cultural Anthropology

Minor/Professional Education (30 Credit Hours)
Professional Education is used as the minor and no other minor is required.
EDUC 2402 Survey of Excep Child
PSYCH 3463 Child & Adolescent Psych
EDUC 2012 Diversity in American Education
EDUC 2613 Foundations of Education Technology
EDUC 2211 Field Experience I
EDPSY 3513 Education Psychology
EDUC 3001 Field Experience II

EDUC 4052 Effective Teaching in Secondary Education
EDUC 4611 Field Experience III
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II
EDUC 4974 Sup Student Tchng Secondary School
EDUC 4974 Sup Student Tchng Secondary School

General Electives (2 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
An earned grade of C or higher is required of all History courses to be counted in the History major.

2024-2025 History (Teacher Cert.) Check Sheet
2024-2025 History (Teacher Cert.) 4-Year Plan

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2024-2025 Minor in History (18 Credit Hours)

History Electives
Student will select eighteen hours of HIST courses in consultation with an academic advisor.

Special Requirements
"Teachers" or "methods" courses do not count in the minor.
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in History Check Sheet

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2024-2025 Minor in Oklahoma Studies (18 Credit Hours)

Required Course
HUM 2513 Intro to Oklahoma Cultural Studies

Individual Study Courses
Select one of the following:
ENG 4993 Individual Study in English
HIST 4993 Individual Study in History

Electives
Twelve (12) hours of approved courses in history, English, geography or other areas with significant Oklahoma content. A minimum of 6 of these hours must be in Native American Studies. Courses should be selected in consultation with an academic advisor.

Special Requirement
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in Oklahoma Studies Check Sheet

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Department of Politics, Law & Society

Majors Offered
Political Science - Bachelor of Arts
Legal Studies - Bachelor of Science

Minors Offered
Political Science
Legal Studies
Sociology

Course Prefixes
2024-2025 Political Science (PS) Courses
2024-2025 Political Science - Communication (PSCOM) Courses
2024-2025 Legal Studies (LS) Courses
2024-2025 Legal Studies - Political Science (LSPS) Courses
2024-2025 Anthropology (ANTH) Courses
2024-2025 Criminal Justice - Sociology (CJSOC) Courses
2024-2025 Geography - Sociology (GESOC) Courses
2024-2025 Psychology - Sociology (PYSOC) Courses
2024-2025 Sociology (SOC) Courses
2024-2025 Social Studies (SOSTU) Courses

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Department Information
The Political Science and Legal Studies programs offer degrees with very different objectives: the BA in political science and the BS in legal studies. Political science majors are given more of an emphasis on critical thinking and written and oral communication skills. Classes are typically discussion-based and service learning and simulations are often employed. The legal studies program is much more applied, teaching skills that will be applicable in the law office, such as legal business applications and knowledge of specialty law subjects. Most classes are based on lectures and focused projects. Both programs study the connection between law and politics and both programs are popular avenues to law school. Paralegals may not provide legal services directly to the public, except as permitted by law.

The Department of Politics, Law and Society also offers a wide variety of courses and a minor in sociology. Sociology is the scientific study of the social causes and consequences of human behavior. The subject matter of sociology has a broad range. It includes the study of the intimate family, as well as the hostile mob. Crime and its causes are studied, as well as religion and its influences. Divisions of race and social class are included, as well as the sharing of beliefs in a common culture. In addition, the department offers courses in cultural anthropology, archaeology, and Native American Studies.

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2024-2025 Political Science - Bachelor of Arts (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required for Major & General Education (6 Credit Hours)
PS 1113 U.S. Government
PS 2113 Intro to Political Science
This major requires six (6) hours from PS 1113 and PS 2113 be counted toward general education. These courses will also be counted toward the major. Also recommended for general education is MATH 1413.

Required in Major (6 Credit Hours)
PS 3163 Political Science Research Methods
PS 4883 Political Science Capstone

Major Program Electives (24 Credit Hours)
Select 24 credit hours from the following:
LSPS 2153 Introduction to Law
LSPS 4113 International Jew
LSPS 4883 Jurisprudence
LSPS 4981-4 Seminar
PS 2213 U.S. Government Issues & Their Politics
PS 2881-4 Special Studies in Government
LSPS 3113 Constitutional Law
LSPS 3133 Civil Rights & Liberties
LSPS 3143 First Amendment Law
PS 3173 Campaigns & Elections
PS 3183 Women in Politics
PS 3193 Tribal Politics
PS 3413 The U.S. Legislatures
PS 3253 Political Philosophy
PS 3613 U.S. Political Thought
PS 3633 The. U.S. Presidency
PS 3723 Oklahoma Politics
PS 3823 Introduction to Public Management
PS 3913 International Relations
PS 4113 Political Parties
PS 4163 Post Soviet-Block Politics
PS 4353 Study of War
PS 4433 Public Policy Making
PS 4513 Modern Political Thought
PS 4823 U.S. Foreign Policy
PS 4941-6 Internship
PS 4981-6 Seminar in Political Science
PS 4991-4 Individual Study in Political Science

Minor (18-21 Credit Hours)
A minor program of study is required for this major.

General Electives (29-32 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses will not count toward this major.

2024-2025 Political Science Check Sheet
2024-2025 Political Science 4-Year Plan

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2024-2025 Legal Studies - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required for Major (21 Credit Hours)
LS 3223 Legal Research & Writing I

LS 3233 Legal Research & Writing II
LS 3383 Legal Systems & Applications
LS 3563 Civil Procedure & Litigation
LS 4863 Legal Ethics
LS 4943 Legal Internship; OR
LS 3243 Native American Legal Clinic
LSPS 2153 Introduction to Law

Legal Specialty Courses (12 Credit Hours)
Select 12 hours from the following:
LS 4123 Torts
LS 4133 Evidence
LS 4143 Native American Law
LS 4173 Contracts
LS 4183 Real Estate Law
LS 4253 Family Law
LS 4283 Criminal Law
LS 4543 Wills, Estates, Trust & Probate
LS 4653 Administrative Law
LSPS 3143 First Amendment Law
LSPS 3113 Constitutional Law: Issues of National P
LSPS 3133 Civil Rights & Liberties
LSPS 4113 International Law

Political Science Electives (9 Credit Hours)
Select nine (9) credit hours of political science coursework in consultation with program advisor. Courses selected must be at a more advanced level than PS 1113.

Controlled Electives (12 Credit Hours)
Select 12 hours from the following:
ACCT 2103 Financial Accounting
ACCT 2203 Managerial Accounting
ACCT 3383 Federal Income Tas Accounting
BIOL 2113 Medical Terminology
BUCOMM 3133 Business Comm & Report Writing
BUSLW 3213 The Legal Environment of Business
BUSLW 3253 Business Law
COMM 3213 Persuasion
CRJS 2233 Introduction to Criminal Justice
CRJS 4473 Legal Aspects of Criminal Justice Process
ENG 3193 Persuasive Writing & Logic
HURES 2103 Interviewing Techniques
LS 4143 Native American Law
LS 4981-3 Seminar in Law
LSPS 4883 Jurisprudence
MCOM 3853 Media Ethics & Law
Other PS, LS, LSPS, CRJS or Native American Studies courses not counted above.

General Electives (26 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not count toward this major.
A minor program of study is not required for this major.

2024-2025 Legal Studies Check Sheet
2024-2025 Legal Studies 4-Year Plan

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2024-2025 Minor in Political Science (18 Credit Hours)

Required Course
PS 2113 Introduction to Political Science

Electives
Select 15 credit hours of other political science courses (at least 6 hours of 3000-4000 level courses).

Special Requirements
"Teachers" or "methods" courses may not count toward this minor.
Must earn three hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in Political Science Check Sheet

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2024-2025 Minor in Legal Studies (18 Credit Hours)

The legal studies minor provides students majoring in other degree fields the opportunity to explore law as a discipline at the undergraduate level and study the impact of law on their area of interest. The legal studies minor is not approved by the American Bar Association and the legal studies minor is not intended to prepare students for paralegal positions. Students who minor in legal studies should not represent themselves as prepared for paralegal employment. The legal studies minor is open to pre-law students and students from any other discipline enrolled at ECU.

Required Courses
LS 3223 Legal Reserach & Writing I
LS 3563 Civil Procedure & Litigation
LSPS 2153 Introduction to Law

Electives
Select nine (9) hours of Legal Studies courses at the 3000-4000 level.

2024-2025 Minor in Legal Studies Check Sheet

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2024-2025 Minor in Sociology (18 Credit Hours)

Required Courses
SOC 1113 Introduction to Sociology
SOC 2113 Social Problems

Electives
Select twelve (12) hours of other sociology courses in consultation with academic advisor.

Special Requirements
"Teachers" or "methods" courses may not count toward this minor.

2024-2025 Minor in Sociology Check Sheet

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Department of Professional Programs in Human Services

Majors Offered
Criminal Justice - Bachelor of Arts
Human Services Counseling - Bachelor of Arts
Human Services Rehabilitation - Bachelor of Arts
Social Work - Bachelor of Social Work

Minors Offered for Department Majors
Addictions
Criminal Justice
Human Services Counseling
Social Work

Minors Offered for Non-Department Majors
Addictions
Human Services Counseling
Social Work

Course Prefixes
2024-2025 American Sign Language - Human Resources (ASLHR) Courses
2024-2025 Criminal Justice-Sociology (CRJS) Courses
2024-2025 Human Resources (HURES) Courses
2024-2025 Human Resources - Psychology - Education (H/P/E) Courses
2024-2025 Social Work (SOWK) Courses
2024-2025 Counseling (COUNS) Courses

Departmental Information
The Department of Professional Programs in Human Services offers educational programs that share the common goal of preparing graduates to work with people in a variety of practice settings. The human services field is one of the most rapidly expanding career fields in America today. The Professional Programs in Human Services Department focuses on those careers which require professional preparation for service to individuals, families, groups, and communities. Degree programs include Human Services, Counseling, Criminal Justice, Social Work or Prevention Science. In addition to a general degree program, the Counseling major may select a concentration in rehabilitation, aging services, or services to the deaf. Within the Counseling concentration, students may select a set of courses that prepare them for additions counseling. The Criminal Justice student may choose criminal justice or law enforcement. The Social Work program, through its Child Welfare Professional Enhancement Program, offers students opportunities for guaranteed employment in child welfare. The student may create a degree plan which will prepare them for entry-level employment in a variety of settings.

The objectives for the Department of Professional Programs in Human Services are:
1.) To prepare students educationally for positions in counseling, criminal justice, or social work.
2.) To help supply both the regional and local employee pool for human service agencies and organizations.
3.) To provide students with a sound undergraduate base for graduate study.

Criminal Justice Program
The primary objective of the Criminal Justice degree is to prepare students for beginning professional jobs in the criminal justice system. The curriculum provides a core program of basic courses applicable to all criminal justice fields and specialties. Students gain practical experience through completion of an internship or for those seeking CLEET certification, the Collegiate Officer Program.

Human Services Counseling Program
The primary objective of the Human Services Counseling degree is to prepare students for beginning human services positions in a variety of government, civic, and private and not-for-profit community based agencies and organizations. These agencies focus on the needs of people experiencing a variety of issues, physical or mental problems, drug or alcohol abuse, aging related concerns, and job-seeking problems. Client groups to be served range from youth and minorities to those in crisis situations. To prepare students for a variety of employment opportunities, the Human Services Counseling curriculum provides the knowledge and skills needed for prevention and problem solving with both individuals and groups.

Concentration in Rehabilitation - The Rehabilitation concentration is designed to prepare students for positions in a variety of federal, state, and community rehabilitation agencies, facilities, and organizations that provide services to individuals with disabilities and addictions. Students completing the program have skills in interviewing, case management, planning, intervention, job/career development, and knowledge of the major disability groups, addictions, and disability culture.

Students may opt for the concentration in rehabilitation or may seek additional expertise in the field of addictions with the minor in Addictions. The rehabilitation program is a Registered Program on the Council on Rehabilitation Education's Undergraduate Program in Disability and Rehabilitation Studies. The program also has various scholarships specific to the rehabilitation program for students. These include assistance through Rehabilitation Services Administration, the Virgil Taylor Scholarship and the Lowell E. Green Scholarship.

Social Work Program
The primary objective of the Social Work education program is to prepare competent and effective generalist social work professionals for entry into direct professional practice positions with individuals, families, groups, communities, and organizations. Students graduating with a degree in social work (BSW) are prepared for employment in many public and private agencies: health care, including hospitals, home health, and hospice; child welfare; mental health; and income maintenance programs. The Child Welfare Professional Enhancement Program provides incentives for social work students pursuing a career in Child Welfare. This program also provides students with an educational foundation for graduate education in social work.

The Social Work Program is nationally accredited by the Council on Social Work Education (CSWE). The curriculum prepares its graduates for generalist practice through mastery of nine core competencies as identified in the Educational Policy and Accreditation Standards (2008) by the CSWE. These core competencies are: demonstrate ethical and professional behavior, engage diversity and difference in practice, advance human rights and social, economic and environmental justice, engage in practice-informed research and research-informed practice, engage in policy practice, engage with individuals, families, groups, organizations, and communities, intervene with individuals, families, groups, organizations, and communities, and evaluate practice with individuals, families, groups, organizations, and communities.

Minors & Electives
In addition to the degree programs, minors are offered in Addictions, Aging Services, Criminal Justice, Human Services Counseling, Interpreting, Juvenile Justice, Services to the Deaf, and Social Work. Through the informed selection of a minor and elective courses, students may gain more in-depth knowledge in selected areas of interest. Students are encouraged to consult with their faculty advisor in the choice of a minor and elective courses.

Requirements for Admissions to Professional Program in Human Services
Students selecting a major in Professional Programs in Human Services (Human Services, Counseling, Social Work, Criminal Justice) must file an application with their faculty advisors. The application is submitted after the student has successfully completed the appropriate introductory course. (SOWK 2273 - Introduction to Social Work and Social Welfare or HURES 2183 - Fundamentals of Counseling; or HURES 2293 - Introduction to Aging; or HURES 2153 - Introduction to Deafness; HURES 2213 - Introduction to Rehabilitation; or CRJS 2233 - Introduction to Criminal Justice).

The criteria for admission are:
1.) Completion of a minimum of 30 semester hours with a minimum overall grade point average of 2.25 on all course work attempted.

2.) Attainment of a "C" or better in Freshman Composition I and II or fulfillment of this requirement by one of the following:

a. Earning a score of 3, 4, or 5 on the Advanced Placement Program of the College Board. A score of 4 or 5 fulfills the ECU requirement for both Freshman Composition I and II;

b. Scoring a 50 or higher on the College Level Examination Program (CLEP) with essay option will fulfill the ECU requirement for Freshman Composition I; there is no CLEP to test out of Freshman Composition II.

3.) Attainment of a "C" or better in the introductory course for the major.

4.) Receive a favorable recommendation by the faculty advisor and/or program faculty members. After full consideration, the applicant is (a) unconditionally admitted, (b) conditionally admitted, (c) not admitted, or (d) deferred, pending additional information.

5.) Conditional admission may be granted to a student below minimum requirements for admission if, based on findings by the advisor and/or program faculty, the student may reasonably be expected to meet admission standards within a specified length of time, no later than one semester prior to internship.

A student denied admission has the right to appeal the decision. The procedure for appeal is found in the ECU Student Handbook or may be obtained from the Department Chair.

*Note: Social work majors not formally admitted to the Program are not permitted to be enrolled in social work courses beyond the introductory and field work courses.

Retention Requirements in Majors

Social Work Major

a. Retention in the Social Work Program is dependent upon the student maintaining his or her fully admitted status in the program, which includes grade point average, personal, professional and academic conduct.

b. Students admitted to the Social Work Major on a "conditional" basis must meet full admission requirements in compliance with the plan developed between the student and their major advisor. Non-compliance with the remediation plan developed between the student and their major advisor, or inability to remediate the deficiency within one semester, will result in denial of admission.

c. An ongoing process of evaluation of admission status is carried out by social work faculty. Admission status is Liberal Arts and Social Sciences 101 evaluated at the end of each academic year. d. e. a. A minimum grade of "C" is required in HURES 2083 and in all other major courses which carry a SOWK prefix. A

student whose admitted status is withdrawn may appeal that decision using the university and Social Work Program appeals process as described in the Social Work Program Handbook.

Human Services Counseling and Criminal Justice Majors
Same requirements as university retention policy.

Requirements for Admission to Internship
All majors in a Professional Programs in Human Services Department degree program are expected to submit an Application for Internship that includes a degree check and an unofficial transcript. Due dates will be announced and posted.

The criteria for admission are:

a. The student applying for internship must have a retention grade point average of no less than 2.50.

b. Completion of all required major courses except internship. Social Work majors will take a 2 hour required integrative seminar, but this course is taken concurrently with the internship.

c. Recommendation for internship by the faculty advisor and/or the program faculty.

A student who has been denied admission to the internship has the right to appeal the decision. The procedure for appeal is outlined in the Internship Application for each major.

Internship Options

Option I - Full Semester - Full-Time Internships (12 Credit Hours)
This option requires full-time student enrollment for one semester. The student will be located at the internship site on a full-time basis. Internships are not available for Social Work Majors during the Summer Semester.

Option II - Extended Internship - Departmental Approval Required (6 Credit Hours Per Semester)
This option allows a student to equally divide the internship activities between two semesters. This is not an option for Social Work majors. Human Services Counseling students must petition and complete necessary forms for this option.

Option III - Work Experience Exemption - Departmental Approval Required
Students having suitable work experience may petition the Department Chair for exemption from internship. Students not participating in an internship will enroll in an equivalent number of credit hours of approved course work in lieu thereof. This is not an option for Social Work majors. Criminal Justice majors, when appropriate to the degree program, may be eligible to receive up to twelve (12) semester hours credit for having completed a law enforcement academy. Credit may be applied only to the 12-hour internship (see Department Chair for additional information).

Option IV
The Collegiate Officer Program (COP) offers the Criminal Justice major with a concentration in Law Enforcement the opportunity to become a certified peace or police officer in the State of Oklahoma. Students from other majors may choose to participate in the COP if they meet all eligibility requirements. The Collegiate Officer Program requires completion of selected criminal justice courses, a first aid course, and an eight (8) week skills portion administered by the Department of Professional Programs in Human Services. Additionally, all COP students must complete a thorough criminal background check and MMPI.

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2024-2025 Criminal Justice - Bachelor of Arts (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (18 Credit Hours)
CRJS 2233 Introduction to Criminal Justice
CRJS 2253 Adult Correctional Systems
CRJS 2353 Juvenile Justice System
CRJS 3333 Criminal Behavior
CRJS 4293 Police Administration
CRJS 4473 Legal Aspects of the CJ System

Required Electives for Major (24 Credit Hours)
The 24 credit hours should be selected from the following courses:
CRJS 2453 The Police Function^
CRJS 3423 Introduction to Law Enforcement^
CRJS 3643 Criminal Justice Issues
CRJS 4333 Criminal Investigation I^
CRJS 4343 Criminal Investigation II^
CRJS 4623 Interrogation Techniques^
CRJS 4981-4 Seminar in Criminal Justice
SOWK 2083 Human Behavior & Social Environment I
COUNS 2103 Interviewing Techniques
COUNS 3183 Case Management Practice
COUNS 3763 Group Process and Practice
KIN 2273 First Aid^

Internship OR Upper Level Electives (12 Credit Hours)
CRJS 4946 Internship - Criminal Justice
CRJS 4946 Internship - Criminal Justice
OR
CRJS 4946 Internship - COPS^
CRJS 4946 Internship - COPS^
OR
Any upper-level course in the following areas: CRJS, SOWK, COUNS, Technical Writing

Related Work (6 Credit Hours)
PSYCH 1113 General Psychology
SOC 1113 Introduction to Sociology

General Electives (26 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
^ Denotes a required course for the Collegiate Officer Program
A minor program of study is not required for this major.

2024-2025 Criminal Justice Check Sheet
2024-2025 Criminal Justice 4-Year Plan

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2024-2025 Human Services Counseling - Bachelor of Arts (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (18 Credit Hours)
SOWK 2083 Human Behavior & Social Environment I
COUNS 2103 Interviewing Techniques
COUNS 2183 Fundamentals of Counseling
COUNS 3183 Case Management Practice
COUNS 4946 Internship-Human Services Counseling

Required for Counseling Concentration (15 Credit Hours)
COUNS 3203 Vocational Testing & Evaluation
COUNS 3213 Employment & Placement Techniques
COUNS 3763 Group Processes & Practice
COUNS 4443 Counseling Services
COUNS 4453 Intervention Techniques

Required Electives (12 Credit Hours)
Six hours of 2000-4000 level electives in COUNS, SOWK, CRJS, SOC or PSYCH.
Six hours of 3000-4000 level electives in COUNS, SOWK, CRJS, SOC or PSYCH, or an additional section of COUNS 4946.

Related Work (6 Credit Hours)
PSYCH 1113 General Psychology
SOC 1113 Intro to Sociology

General Electives (35 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not count toward this major.
A minor program of study is not required for this major.

2024-2025 Human Services Counseling Check Sheet
2024-2025 Human Services Counseling 4-Year Plan

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2024-2025 Human Services Counseling (Rehabilitation) - Bachelor of Arts (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (18 Credit Hours)
SOWK 2083 Human Behavior & Social Environment I
COUNS 2103 Interviewing Techniques
COUNS 2183 Fundamentals of Counseling
COUNS 3183 Case Management Practice
COUNS 4946 Internship-Human Services Counseling

Required for Rehabilitation Concentration (21 Credit Hours)
COUNS 2213 Introduction to Rahab Counseling
COUNS 3083 Med, Soc & Psych Aspects of Disability
COUNS 3203 Vocational Testing & Evaluation
COUNS 3213 Employment & Placement Techniques
COUNS 3763 Group Processes & Practice
COUNS 4443 Counseling Services
COUNS 4453 Intervention Techniques

Required Electives (6 Credit Hours)
Six hours of 3000-4000 level electives in COUNS, SOWK, CRJS, SOR, or PSYCH or an additional section of COUNS 4946.

Related Work (6 Credit Hours)
PSYCH 1113 General Psychology

SOC 1113 Intro to Sociology

General Electives (35 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not count toward this major.
A minor program of study is not required for this major.

2024-2025 Human Services Counseling (Rehabilitation) Check Sheet
2024-2025 Human Services Counseling (Rehabilitation) 4-Year Plan

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2024-2025 Social Work - Bachelor of Social Work (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required Courses (46 Credit Hours)
SOWK 2083 Human Behavior & Social Environment I
COUNS 2103 Interviewing Techniques
COUNS 3183 Case Management Practice
COUNS 3763 Group Processes & Practice
SOWK 2273 Intro to Social Work & Social Welfare
SOWK 2521 Prof Skills for Soc Work and Soc Welfare
SOWK 3013 Social Work Practice I
SOWK 3613 Social Welfare Policy & Services
SOWK 3833 Research Methods in Social work
SOWK 4423 Human Behavior & Social Environment II
SOWK4494 Social Work Practices II
SOWK 4892 Integrative Seminar in Social Work
SOWK 4946 Internship in Social Work
SOWK 4946 Internship in Social Work

Related Work (10 Credit Hours)
The following courses satisfy general education, and must be completed prior to SOWK 2083.
BIOL 1114 General Biology
PSYCH 1113 General Psychology
SOC 1113 Introduction to Sociology

General Electives (34 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
A minor program of study is not required for this major.

2024-2025 Social Work Check Sheet
2024-2025 Social Work 4-Year Plan

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2024-2025 Minor in Addictions - Department Majors (18 Credit Hours)

Required Courses
HURES 2183 Fundamentals of Counseling
HURES 3283 Addictions & Society
HURES 3383 Introduction to Addictions
HURES 3763 Group Processes & Practice
HURES 3813 Family Systems, Codependency & Additions
HURES 4453 Intervention Techniques

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2024-2025 Minor in Additions - Non-Department Majors (21 Credit Hours)

Required Courses
HURES 2103 Interviewing Techniques
HURES 2183 Fundamentals of Counseling
HURES 3283 Additions & Society
HURES 3383 Introduction to Additions
HURES 3763 Group Processes & Practice
HURES 3813 Family Systems, Codependency & Additions
HURES 4453 Intervention Techniques

2024-2025 Minor Check Sheet

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2024-2025 Minor in Criminal Justice - Department Majors (18 Credit Hours)

Required Course
CRJS 2233 Introduction to Criminal Justice

Electives
Select six (6) hours from the following:
CRJS 2253 Adult Correctional Systems
CRJS 2353 Juvenile Justice Systems
CRJS 2453 The Police Function
CRJS 3423 Introduction to Law Enforcement

Select nine (9) hours from the following:
CRJS 3333 Criminal Behavior
CRJS 3643 Criminal Justice Issues
CRJS 3653 Alternatives to Incarceration
CRJS 4153 Juvenile Program & Settings
CRJS 4293 Police Administration
CRJS 4333 Criminal Investigations I
CRJS 4343 Criminal Investigations II
CRJS 4413 Correctional Programs & Settings
CRJS 4473 Legal Aspects of the Criminal Justice System
CRJS 4623 Interrogation Techniques
CRJS 4981-4 Seminar in Criminal Justice

Special Requirements
Must earn three (3) hours of upper-division work at ECU towards minor to complete minor residency requirement.

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2024-2025 Minor in Human Serv. Counseling - Dept. Majors (18 Credit Hours)

Required Courses
HURES 2183 Fundamentals of Counseling
HURES 3203 Vocational Testing & Evaluation
HURES 4443 Counseling Services
HURES 4453 Intervention Techniques

Electives
Six (6) hours from 2000-4000 level courses in HURES, COUNS, SOWK, CRJS, SOC or PSYCH.

Special Requirements
Must earn three (3) hours of upper-division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Human Serv. Counseling - Non-Dept. Majors (18 Credit Hours)

Required Courses
HURES 2103 Interviewing Techniques
HURES 2183 Fundamentals of Counseling
HURES 3183 Case Management Practice
HURES 3203 Vocational Testing & Evaluation
HURES 4443 Counseling Services

Electives
Six (6) hours from 2000-4000 level electives in HURES, COUNS, SOWK, CRJS, SOC or PSYCH.

Special Requirements
Must earn three (3) hours of upper-division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Social Work - Department Majors (18 Credit Hours)

Required Courses
SOWK 2273 Intro to Social Work & Social Welfare
SOWK 2521 Professional Skills for Social & Social Welfare
SOWK 3613 Social Welfare Policy & Services

SOWK 4423 Human Behavior & Social Environment II

Electives
Eight (8) hours of electives approved by Social Work faculty.

Special Requirements
Must earn three (3) hours of upper-division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Social Work - Non-Department Majors (18 Credit Hours)

Required Courses
HURES 2103 Interviewing Techniques
HURES 3183 Case Management Practice
SOWK 2273 Intro to Social Work & Social Welfare
SOWK 3613 Social Welfare Policy & Services

Electives
Five (5) hours of electives approved by social work faculty.

Special Requirements
Must earn three (3) hours of upper-division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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Native American Studies Program

Majors Offered
Native American Studies - Bachelor of Arts

Minors Offered
Native American Studies

Course Prefixes
2024-2025 Chickasaw (CHI) Courses
2024-2025 Choctaw (CHO) Courses
2024-2025 Native American Studies (NAS) Courses

Department Information
ECU offers both a BA and a minor in Native American Studies. Native American Studies is an interdisciplinary program that reflects an awareness of the issues which contemporary native communities and peoples confront. By approaching the multiplicity of Indian cultures from a variety of academic perspectives, a deeper understanding of native societies past and present emerges. It makes use of the strengths of university faculty members in history, archaeology, political science, business, nursing, legal studies, art, English, professional programs in human services, and other disciplines.

We also offer a BA in Native American Studies - Cultural Resource Management (CRM). CRM students learn to manage cultural resources that include heritage and the arts. Archaeology and the study of material culture is central to their work. In addition to understanding Native American history and culture, students pursuing this major will learn about tribal, federal, state, and local regulations and guidelines that impact how we manage cultural resources.

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Return to Native American Studies

2024-2025 Native American Studies - Bachelor of Arts (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

General Education
It is recommended that students complete MATH 1413 as part of their general education curriculum.

Required Core Courses (18 Credit Hours)
ANTH 2523 Native Peoples of North America
ANTH 2713 Intro to Cultural Anthropology
NAS 1113 Introduction to Native American Studies
NAS 3003 Tribal Sovereignty & Federal Indian Policy; OR
NAS 3013 Intro to Native American Language; OR
NAS 4983 Indigenous Representations in Film & Documentaries
NAS 4113 Research in Native American Studies
NAS 4223 Internship in Native American Studies

Required Electives (18 Credit Hours)
Other approved hours relating to NAS may be substituted if approved by NAS chair.
ANTH 2003 Intro to Cultural Resource Management
ANTH 3003 Archaeological Theory & Methods
ANTH 4503 Archaeology Field School
ANTH 4981-4 Seminar in Cultural Resource Management
BUS 3013 Native American Economic Development

CHI 1113 - 4113 Chickasaw I - IV
CHO 1113 Choctaw I
ENG 3123 Introduction to Linguistics
LS 4143 Introduction to Native American Law
NAS 2113 Chickasaw Humanities: Comparing Culture
NAS 2123 Chickasaw Humanities: Chickasaw Culture
NAS 2883 Special Studies - Muskogee Creek I
NAS 2884 Special Studies - Potawatomi I
NAS 4981-4 Seminar in Native American Studies
PS 3193 Tribal Politics
SOC 3003 Native American Sociology
SOWK 4113 The indian Child Welfare Act

Minor
A minor is not required for this major. A minor may be selected in consultation with the NAS department chair.

General Electives (46 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses do not count in major.

2024-2025 Native American Studies Check Sheet
2024-2025 Native American Studies 4-Year Plan

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2024-2025 Minor in Native American Studies (18 Credit Hours)

Required Course
ANTH 2523 Native Peoples of North America

Electives
Select 15 other hours approved by the Chickasaw Nation Native American Studies Chair.

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

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Interdisciplinary Studies Program

Majors Offered
Interdisciplinary Studies - Bachelor of Arts

Course Prefix
2024-2025 Interdisciplinary Studies (IDS) Courses

Department Information

Eligibility Requirements
The student must be 21 or older and have earned at least 60 semester hours.

Admission Requirements
The student must be admitted to East Central University. The student must meet in person or by phone with the Program Director or their assigned Online Advisor to complete an Individual Learning Plan (ILP) for Interdisciplinary Studies.

Prior Learning
Students in the program may apply transfer credits from other colleges/universities, credit by examination (e.g., CLEP or ECU Challenge Exam), Military and other non-college courses evaluated by the American Council on Education.

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2024-2025 Interdisciplinary Studies - Bachelor of Arts (120 Credit)
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core (12 Credit Hours)
IDS 3113 Interdisciplinary Studies
IDS 3123 Professional Field Experience I
IDS 4123 Professional Field Experience II
IDS 4723 Senior Project

Required Interdisciplinary Courses (33 Credit Hours)

Student will complete 33 semester hours of coursework that is approved in the student's Independent Learning Plan (ILP). The ILP must reflect a coherent plan of study in support of the student's academic and career goals. The ILP must include at least 18 hours of credit from ECU and at least 15 hours must be upper division credit.

General Electives (35 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Students seeking a teaching license under Alternative Certification must met the requirements of the State Department of Education.
2024-2025 Interdisciplinary Check Sheet

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Department of Art + Design: Media + Communication

Majors Offered
Art (Graphic Design) - Bachelor of Fine Arts
Art (Studio Art) - Bachelor of Fine Arts
Art (Teacher Certification) - Bachelor of Fine Arts
Mass Communication (Media Production) - Bachelor of Science
Mass Communication (Advertising/Public Relations) - Bachelor of Science
Mass Communication (Strategic Communication) - Bachelor of Science

Minors Offered
Art - *contact department for details*
Art Therapy Preparation (Fine Arts Majors) - *contact department for details*
Art Therapy Preparation (Non-Fine Arts Majors, Psych or Human Services Counseling) - *contact department for details*
Art Therapy Preparation - Visual Arts (Psych & Human Services Counseling Majors) - *contact department for details*
Art Therapy Preparation - Theatre (Psych & Human Services Counseling Majors)
Art Therapy Preparation - Music (Psych & Human Services Counseling Majors)
Game Design
Media/Graphic Arts (Mass Comm Majors)
Media/Graphic Arts (Non-Mass Comm Majors)
Mass Communication
Communication & Performance Studies - Communication - *contact department for details*

Certificates Offered
Mass Communication (Accounts Management)
Mass Communication (Social Media Marketing)

Course Prefixes
2024-2025 Art (ART) Courses
2024-2025 Communication (COMM) Courses
2024-2025 Mass Communication (MCOMM) Courses
2024-2025 SFA Courses
2024-2025 Theatre (THEA) Courses

Department Information
East Central University's Department of Art + Design : Media + Communication encourages collaboration across disciplines and offers major and minor programs in art, communication, and media. In art, students develop a personal, aesthetically based, problem solving approach to the visual arts and acquire skills in drawing, painting, design, sculpture, ceramics, and digital media. Lecture courses are designed to engage students in the contextuality of art as a historical dialogue.

Facilities include state of the art studios for drawing, painting, printmaking, ceramics, sculpture, digital imaging and foundations. The Department can access over 50,000 images via database for art history. It houses a state of the art digital imaging laboratory. Other equipment in the department includes: high fire, raku, and salt glazing kilns for ceramics; metal working equipment, a ceramic shell foundry, CNC machine, 3D printer, wood and stone carving equipment for sculpting; and equipment for etching, lithography, serigraphy, and relief printmaking, audio and video production.

Art Program
The department offers a Bachelor of Fine Arts degree with concentrations in studio art, art education, and graphic design. The concentration in studio art prepares students for positions as an artist or for further study in fine arts graduate programs. The concentration in art education prepares students for positions teaching art in school prekindergarten through grade twelve. The graphic design concentration prepares students for positions in which graphic design skills are paramount, which include design, typography layout and graphic design for publication, and corporate image design.

Mass Communication Programs
The department also offers a Mass Communication major with concentrations in Media Production, Advertising/Public Relations, and Strategic Communication. Media Production prepares students to enter graduate programs, media industries, government and business. It also serves students who wish to pursue careers and other interests in audio and video production, and electronic and print journalism. Advertising/Public Relations prepares students who wish to pursue careers representing businesses and other organizations through the use of mass media. Strategic Communication prepares students for careers in content creation, broadcasting/streaming, and public relations with listening and presentational skills, communications theory, and practical industry experiences. Minors are offered in Art, Communication, Art Therapy, Media/ Graphic Arts and Mass Communication. Certification in Mass Communication (Accounts Management) is offered.

Internship Hours
Over the course of a semester, a student might complete 30 logged internship hours per 1 internship course credit hour completed.

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2024-2025 Art - Graphic Design - Bachelor of Fine Arts
The 120 credit hours includes ECU's 40 hour General Education program.

Foundation Core (33 Credit Hours)
ART 1123 Computers for Creatives
ART 1133 Drawing I
ART 1143 Theory & Social Practice
ART 1213 Two Dimensional Design
ART 1313 Three Dimensional Design
ART 2243 Art History Survey I
ART 2253 Art History Survey II
ART 2273 Survey of Multicultural Art
ART 3713 Printmaking I
ART 3923 Digital & Electronic Art I
ART 4213 History of Art Contemporary
SFA 1000 Cultural Attendance

Design Core (18 Credit Hours)
ART 2153 Typography I
ART 3133 Drawing II
ART 3153 Typography II
ART 2943 Principles of Graphic Design
ART 3943 Graphic Design I
MCOM 1713 Introduction to Photography

Advanced Design Core (12 Credit Hours)
ART 3303 Motion Graphics
ART 3713 Printmaking I (OR Figure Drawing I)
ART 3403 Figure Drawing (OR Printmaking I)
ART 3953 Graphic Design II
ART 4923 Digital & Electronic Art II

Graphic Design - Major Electives (9 Credit Hours)
Select three courses from the following:
ART 3143 Drawing III
ART 3414 Figure Drawing II
ART 3903 Figure Drawing III
ART 4943 Graphic Design Internship
MCOM 1813 Intro to Video
MCOM 3043 AR/VR Production
MCOM 3063 Emerging Media
MCOM 3333 Intermediate Photography
MCOM 3343 Imaging for Media

Capstone Courses (3 Credit Hours)
ART 4741 Professional Practice I
ART 4841 Professional Practice II
ART 4971 Senior Exhibit

General Electives (14 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not count toward this major.
A minor program of study is not required for this major.

2024-2025 Art Graphic Design Check Sheet
2024-2025 Art Graphic Design 4-Year Plan (contact department for details)

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2024-2025 Art -Studio Art - Bachelor of Fine Arts
The 120 credit hours includes ECU's 40 hour General Education program.

Foundation Core (33 Credit Hours)
ART 1123 Computers for Creatives
ART 1133 Drawing I
ART 1143 Theory & Social Practice
ART 1213 Two Dimensional Design
ART 1313 Three Dimensional Design
ART 2243 Art History Survey I
ART 2253 ARt History Survey II
ART 2273 Survey of Mathematical Art
ART 3713 Printmaking I
ART 3923 Digital & Electronic Art I
ART 4213 History of Art Contemporary
SFA 1000 Cultural Attendance

Studio Core (15 Credit Hours)
ART 3133 Drawing II; OR
ART 3403 Figure Drawing I
MCOM 1713 Introduction to Photography

Select three courses from the following:
ART 3213 Watercolor I
ART 2313 Painting I
ART 3513 Sculpture I
ART 3813 Ceramics I

Advanced Design Core (6 Credit Hours)
Select two courses from the following:
ART 3213 Watercolor II
ART 3313 Painting II
ART 3413 Figure Drawing II
ART 3613 Sculpture II
ART 4923 Digital & Electronic Art II

Vertical Foundation (12 Credit Hours)
ART 2103 Integrated Studio I
ART 3103 Integrated Studio II
ART 4103 Integrated Studio III
ART 4203 Integrated Studio IV

Studio Electives (3 Credit Hours)
Select one course from the following
ART 3143 Drawing III
ART 3323 Painting III
ART 3623 Sculpture III
ART 3903 Figure Drawing III
ART 4813 Ceramics II
ART 4823 Ceramics III

Capstone Core (3 Credit Hours)
ART 4741 Professional Practice I
ART 4841 Professional Practice II
ART 4971 Senior Exhibit

General Electives (8 - 14 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
A minor program of study is not required for this major.

2024-2025 Art - Studio Art Check Sheet
2024-2025 Art - Studio Art 4-Year Plan

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2024-2025 Art - Teacher Certification - Bachelor of Fine Arts

General Education
The 120 credit hours includes ECU's 40 hour General Education program. It is recommended that program majors complete MATH 1413 and BIOL 1114 toward their general education requirement. Program majors are required to complete COMM 1113 Fundamentals of Human Communication and PSYCH 1113 General Psychology as part of their general education requirements.

Foundation Core (33 Credit Hours)
ART 1123 Computers for Creatives
ART 1133 Drawing I
ART 1143 Theory & Social Practice
ART 1213 Two Dimensional Design
ART 1313 Three Dimensional Design
ART 2243 Art History Survey I
ART 2253 ARt History Survey II
ART 2273 Survey of Mathematical Art
ART 3713 Printmaking I
ART 3923 Digital & Electronic Art I
ART 4213 History of Art Contemporary
SFA 1000 Cultural Attendance

Studio Core (21 Credit Hours)
ART 2313 Painting I
ART 3273 Aesthetics
ART 3403 Figure Drawing I
ART 3513 Sculpture I
ART 3713 Printmaking I
ART 3813 Ceramics
MCOM 1713 Introduction to Photo

Advanced Design Core (3 Credit Hours)
Select one course from the following:
ART 3313 Painting II
ART 3413 Figure Drawing II
ART 3613 Sculpture II
ART 4713 Printmaking II
ART 4813 Ceramics II

Methods Core (5 Credit Hours)
ART 4412 Art for Elementary Teachers
ART 4513 Art for Secondary Teachers

Professional Education (30 Credit Hours)
The Professional Education courses are used as the minor. No further minor program is required for this major.
EDUC 2402 Survey of the Exceptional Child
PSYCH 3463 Child & Adolescent Psychology
EDUC 2012 Diversity in American Education
EDUC 2631 Foundations of Education Technology
EDUC 2211 Field Experience I
EDUPSY 3513 Education Psychology
EDUC 3001 Field Experience II
EDUC 4052 Effective Teaching in Secondary Education
EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II
EDUC 4964 Sup Student Teaching Grades PK-12
EDUC 4964 Sup Student Teaching Grades PK-12

Special Requirements
The OSRHE computer proficiency graduation requirement will be met through the completion of the courses EDUC 4611 Field Experience III and EDUC 4632 Education Technology (including equated or substituted courses), both of which are required courses in the professional education sequence.

2024-2025 Art - Teacher Certification Check Sheet
2024-2025 Art - Teacher Certification 4-Year Plan

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2024-2025 Mass Comm - Media Production - Bachelor of Science
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (33 Credit Hours)
ART 1123 Computers for Creatives
ART 2943 Principles of Graphic Design
MCOM 1713 Introduction to Photography
MCOM 1733 Introduction to Mass Media
MCOM 1813 Introduction to Video Production
MCOM 2733 Writing for Media I
MCOM 3013 Media Practicum
MCOM 3053 Social Media Management
MCOM 3783 Writing for Media II
MCOM 3853 Media Ethics & Law
MCOM 4012 Career Preparation
MCOM 4611 Senior Portfolio in Mass Comm
SFA 1000 Cultural Attendance

Required for Media Production Concentration (12 Credit Hours)
MCOM 2753 Introduction to Audio Production
MCOM 3333 Intermediate Photography
MCOM 3343 Imaging for Media
MCOM 3873 Intermediate Video Production

Required Electives (12 Credit Hours)
Select 12 credit hours from the following courses:
ART 2153 Typography I
ART 3303 Motion Graphics
ART 3943 Graphic Design I
ENG 3143 Introduction to Film
MCOM 2743 Photojournalism
MCOM 3023 Audio Engineering I
MCOM 3043 AR/VR Production
MCOM 3063 Emerging Media
MCOM 3823 Advertising
MCOM 3843 Advertising Copy & Layout
MCOM 3863 Radio & Podcast Production
MCOM 3893 Public Relations
MCOM 4023 Audio Engineering II
MCOM 4123 Short Film Production
MCOM 4223 Conceptual Art Photography

MCOM 4233 Documentary Production
MCOM 4313 Advanced Video Production
MCOM 4323 Ad/PR Campaigns
MCOM 4711-3 Professional Internship
MCOM 4733 Contemporary Issues in Mass Comm
MCOM 4813 Public Relations Writing
MCOM 4981-4 Seminar in Mass Comm
MCOM 4991-4 Independent Study in Mass Comm

General Electives (23 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Students declaring a Mass Communication major starting in the Fall 2015 semester or later must successfully complete one semester of SFA 1000 Cultural Attendance (zero hrs of credit, P/NP graded modality).
A minor program is not required for this major.

2024-2025 Mass Comm - Media Production Check Sheet
2024-2025 Mass Comm - Media Production 4-Year Plan

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2024-2025 Mass Comm - Advertising/Public Relations - Bachelor of Science
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (33 Credit Hours)
ART 1123 Computers for Creatives
ART 2943 Principles of Graphic Design
MCOM 1713 Introduction to Photography
MCOM 1733 Introduction to Mass Media
MCOM 1813 Introduction to Video Production
MCOM 2733 Writing for Media I
MCOM 3013 Media Practicum
MCOM 3053 Social Media Management
MCOM 3783 Writing for Media II
MCOM 3853 Media Ethics & Law
MCOM 4012 Career Preparation
MCOM 4611 Senior Portfolio in Mass Comm
SFA 1000 Cultural Attendance

Required for Concentration (12 Credit Hours)
MCOM 3823 Advertising
MCOM 3843 Advertising Copy & Layout
MCOM 3893 Public Relations
MCOM 4323 Ad/PR Campaigns

Required Electives (12 Credit Hours)
Select 12 credit hours from the following courses:
COMM 3133 Organizational Communication
COMM 3303 Persuasion
COMM 3943 Group Dynamics
COMM 4013 Crisis Communication
COMM 4423 Intercultural Communication
ENG 3183 Technical & Professional Writing
MKTG 3313 Principles of Marketing
MKTG 3813 Professional Selling
MCOM 2743 Photojournalism
MCOM 2753 Introduction to Audio Production
MCOM 3063 Emerging Media
MCOM 3333 Intermediate Photography
MCOM 3343 Imaging for Media
MCOM 3863 Radio & Podcast Production
MCOM 3873 Intermediate Video Production
MCOM 4123 Short Film Production
MCOM 4223 Conceptual Art Photography
MCOM 4233 Documentary Production
MCOM 4711-3 Professional Internship
MCOM 4733 Contemporary Issues in Mass Comm
MCOM 4813 Public Relations Writing
MCOM 4981-4 Seminar in Mass Comm
MCOM 4991-4 Independent Study in Mass Comm

General Electives (23 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements

Students declaring a Mass Communication major starting in the Fall 2015 semester or later must successfully complete one semester of SFA 1000 Cultural Attendance (zero hrs of credit, P/NP graded modality).
A minor program is not required for this major.

2024-2025 Mass Comm - Advertising/Public Relations Check Sheet
2024-2025 Mass Comm - Advertising/Public Relations 4-Year Plan

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2024-2025 Mass Comm - Strategic Communication - Bachelor of Science
The 120 credit hours includes ECU's 40 hour General Education program.

Required Core Courses (33 Credit Hours)
ART 1123 Computers for Creatives
ART 2943 Principles of Graphic Design
MCOM 1713 Introduction to Photography
MCOM 1733 Introduction to Mass Media
MCOM 1813 Introduction to Video Production
MCOM 2733 Writing for Media I
MCOM 3013 Media Practicum
MCOM 3053 Social Media Management
MCOM 3783 Writing for Media II
MCOM 3853 Media Ethics & Law
MCOM 4012 Career Preparation
MCOM 4611 Senior Portfolio in Mass Comm
SFA 1000 Cultural Attendance

Required for Concentration (12 Credit Hours)
COMM 2153 Interpersonal Communication
COMM 3133 Organizational Communication
COMM 3243 Presentational Communication
COMM 3613 Group Dynamics

Required Electives (12 Credit Hours)
Select 12 credit hours from the following courses:
COMM 3213 Persuasion
COMM 4013 Crisis Communication
COMM 4423 Intercultural Communication
ENG 3183 Technical & Professional Writing
MCOM 2743 Photojournalism
MCOM 2753 Intro to Audio Production
MCOM 3063 Emerging Media
MCOM 3823 Advertising
MCOM 3843 Advertising Copy & Layout
MCOM 3863 Radio & Podcast Production
MCOM 3873 Intermediate Video Production
MCOM 3893 Public Relations
MCOM 4223 Conceptual Art Photography
MCOM 4233 Documentary Production
MCOM 4313 Advanced Video Production
MCOM 4323 Ad/PR Campaigns
MCOM 4711-3 Professional Internship
MCOM 4733 Contemporary Issues in Mass Comm
MCOM 4813 Public Relations Writing
MCOM 4981-4 Seminar in Mass Comm
MCOM 4991-4 Independent Study in Mass Comm

General Electives (23 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
Students declaring a Mass Communication major starting in the Fall 2015 semester or later must successfully complete one semester of SFA 1000 Cultural Attendance (zero hrs of credit, P/NP graded modality).
A minor program is not required for this major.

2024-2025 Mass Comm - Strategic Comm Check Sheet
2024-2025 Mass Comm - Strategic Comm 4-Year Plan

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2024-2025 Minor in Art Therapy - Theatre (21 Credit Hours)
Psych & Human Services Counseling Majors
Minor #1

Required Courses
COMM 1632 Movement for the Stage
COMM 2153 Interpersonal Communication
COMM 3613 Group Dynamics

THEA 1413 Acting I
THEA 2423 Acting II
THEA 2441 Theatre Production
THEA 2453 Intro to Technical Theatre
THEA 4453 Stage Makeup

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Art Therapy - Music (21 Credit Hours)
Psych & Human Services Counseling Majors
Minor #2

Required Courses
MUS 1113 Music Theory & Ear Training I
MUS 2111 University Singers
MUS 2433 World Music
MUS 3633 History of Music Through Bach
MUS 3634 History of Music Since Bach

Major Instrument /Voice Lessons
Complete six (6) credit hours (3 semesters)
MUS 1000 performing arts recital (3 semesters)
Piano - Class or Private, 2 credits, taken in two semesters.

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Game Design (18 Credit Hours)
Minor #3

Required Courses
ART 1123 Computers for Creatives
MCOM 2003 Principles of Game Design
MCOM 3043 AR/VR Production

Electives
Select nine (9) hours from the following:
ART 1213 Two-Dimensional Design
ART 2943 Principles of Graphic Design
ART 3303 Motion Graphics
ART 3923 Digital & Electronic Art I
ART 4923 Digital & Electronic Art II
MCOM 3023 Audio Engineering I
MCOM 4023 Audio Engineering II

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Media/Graphic Arts (18 Credit Hours)
Mass Communication Majors
Minor #4

Required Courses
ART 1133 Drawing I
ART 1213 Two Dimensional Design
ART 3923 Digital & Electronic Art I
ART 3943 Graphic Design I
ART 4923 Digital & Electronic Art II
MCOM 3333 Intermediate Photography

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Media/Graphic Design (18 Credit Hours)
Non-Mass Communication Majors
Minor #5

Required Courses
ART 1133 Drawing I
ART 1213 Two Dimensional Design
ART 3923 Digital & Electronic Art I
ART 3943 Graphic Design I
MCOM 1713 Introduction to Photography
MCOM 3343 Imaging for Media

Special Requirements
Students are strongly advised to use elective hours to complete course work in MCOM 3333 Intermediate Photography and ART 4923 Digital & Electronic Art II
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Minor in Mass Communication (18 Credit Hours)
Minor #6

Required Course
MCOM 1733 Introduction to Mass Media

Electives
Select 15 hours from the following courses:
At least six (6) hours must be 3000-4000 level courses.
MCOM 1713 Introduction to Photography
MCOM 1813 Introduction to Video Production
MCOM 2733 Writing for Media I
MCOM 2743 Photojournalism
MCOM 2753 Intro to Audio Production
MCOM 3333 Intermediate Photography
MCOM 3343 Imaging for Media
MCOM 3783 Writing for Media II
MCOM 3823 Advertising
MCOM 3843 Advertising Copy & Layout
MCOM 3853 Media Ethics & Law
MCOM 3863 Radio & Podcast Production
MCOM 3873 Studio Video Production
MCOM 3893 Public Relations
MCOM 4123 Short Film Production
MCOM 4223 Conceptual Art Photography
MCOM 4233 Documentary Production
MCOM 4313 Advanced Video Production
MCOM 4323 Ad/PR Campaigns
MCOM 4733 Contemp Issues in Mass Communications
MCOM 4813 Public Relations Writing
MCOM 4863 Television Studio Production
MCOM 4981-4 Seminar in Mass Comm
MCOM 4991-4 Individual Study in Mass Comm

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor Check Sheet

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2024-2025 Certificate in Mass Comm - Accounts Management (33 Credit Hours)
Certificate #1

Required in Mass Comm Core (9 Credit Hours)
MCOM 1733 Introduction to Mass Media
MCOM 2733 Writing for Media I
MCOM 3853 Media Ethics & Law

Required in Advertising/Public Relations Core (9 Credit Hours)
MCOM 3823 Advertising
MCOM 3843 Advertising Copy & Layout
MCOM 3893 Public Relations

Management Core (9 Credit Hours)
MGMT 3013 Principles of Management

MGMT 3043 Human Resources Management
MGMT 4623 Leadership

Required Electives (6 Credit Hours)
MCOM 3343 Imaging for Media
MCOM 4813 Public Relations Writing

2024-2025 Certificate Check Sheet

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2024-2025 Certificate in Mass Comm - Social Media Marketing (27 Credit Hours)
Certificate #2

Required in Mass Communication Core (9 Credit Hours)
ART 1123 Computers for Creatives
MCOM 3053 Social Media Management
MCOM 4733 Contemporary Issues in Mass Communication

Required in Advertising/Public Relations Core (9 Credit Hours)
MCOM 3823 Advertising
MCOM 3843 Advertising Copy & Layout
MCOM 3893 Public Relations

Required Elective Courses (9 Credit Hours)
MCOM 1713 Introduction to Photography
MCOM 3343 Imaging for Media
MCOM 4813 Public Relations Writing

2024-2025 Certificate Check Sheet

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Department of Performing Arts

Majors Offered
Music (Instrumental - Teacher Certification) - Bachelor of Science
Music (Instrumental) - Bachelor of Science
Music (Vocal - Teacher Certification) - Bachelor of Science
Music (Vocal) - Bachelor of Science

Minors Offered
Music

Course Prefixes
2024-2025 Music (MUS) Courses
2024-2025 SFA Courses

Departmental Information
The Department of Performing Arts provides a general music and theatre education foundation for all students along with individual professional preparation for selected major fields within music and theatre. The department also enriches the cultural life of the campus and community. Students are encouraged to participate in band, choral and instrumental ensembles and theatre productions regardless of their major.

Music Program
The Department of Music offers the following degree programs: the Bachelor of Science degree with music majors in the Instrumental Concentration, the Instrumental Teacher Certification Concentration, the Vocal Concentration, and the Vocal Teacher Certification Concentration. Each area has options designed as preparation for careers in concert, theater, media performance, or as teacher-preparation leading to kindergarten through high school certification. Students who wish to prepare for a career in music business may complete the minor in Business Administration for Music Majors. Other minors and special endorsements in music are also available.

The curriculum has been designed to assist all participating students in reaching their maximum potential. Toward this end, the primary objectives of the undergraduate programs are (1) to further the performance ability in at least one musical medium, (2) to provide future teachers with the knowledge and skills necessary for them to be successful as professional music educators, (3) to allow some "semi-specialization" through courses directed toward instrumental and/or vocal education, and (4) to provide students with a wide range of educational/musical experiences which will encourage continued professional growth.

Applied Music
Individual & Class Instruction Voice, Piano, Harpsichord, Organ, Wind, String and Percussion Instruments
Private and class lessons: one semester hour credit for one half-hour private lesson, or two or more half-hour class lessons, with five hours of practice expected per week, for a semester or equivalent time in a shorter term. Extra fees are charged for instruction and for practice rooms (see fee schedule). The course numbers are progressive by semester in each of the Applied Music areas, and include one or two credit hours.

Private instruction course numbers for music majors and minors are as follows: 2201 - minor instrument (lower level), 2222 - major instrument (lower level), 3301 minor instrument (upper level), 3332 - major instrument (upper level). Numbers above 4082 indicate study completed beyond eight terms. The course description for all private instruction is "The study of solo vocal and instrumental literature of different historical periods and styles, and of diction in English, French, German, and Italian."

Other Important Information for Music Majors

- Participation in a music ensemble designed by the department as appropriate for the student's degree program is required each fall and spring semester at ECU, except for the student teaching semester of music education majors.
- Music majors must successfully complete eight semesters of MUS 1000 Performing Arts Recital (zero hours of credit, graded P/NP) for the Bachelors of Science-*non-teacher certification*, and seven semesters for the Bachelors of Science-*teachers certification*. Additional information, including modification of the requirement for transfers who were music majors at their previous institution, is given in the Music Department Handbook.
- Proficiency tests in Piano, in Theory and in Applied Music must be taken at the end of the sophomore year or its equivalent; transfer students must take these proficiency tests during their first week of classes at ECU. Re-examination will be permitted, but the tests must be passed before the senior recital. In Applied Music, a Proficiency Jury must be passed in order to enroll in 3000-level courses.
- ECU requires all music majors to complete a senior recital. The recital sequence requires performing and passing a preview recital at least 30 days prior to the senior recital. The requirement cannot be fulfilled through transfer credit. The student's passing grade will indicate successful completion of the recital in the final semester.
- Students declaring a Music major starting in the fall of 2015 or later, must successfully complete two semesters of SPA 1000 Cultural Attendance (zero hours of credit, graded P/NP).

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2024-2025 Music (Instrumental) Teacher Cert. - Bachelor of Science (121 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program. The major has two required general education courses, which can be found below under Related Work.

Required Music Core (12 Credit Hours)
MUS 1000 Performing Arts Recital (enroll each semester)
MUS 1113 Music Theory & Ear Training I
MUS 1133 Music Theory & Ear Training II
MUS 1233 Music Theory & Ear Training III
MUS 3113 Music Theory & Ear Training IV
SFA 1000 Cultural Attendance (must pass two times)

Required Core Courses (51 Credit Hours)
MUS 1511 Class Instruction in Brass Instruments
MUS 1611 Class Instruction in Woodwind Instruments
MUS 1711 Class Instruction in String Instruments
MUS 1811 Class Instruction in Percussion Instruments
MUS 2111 University Singers (enroll two semesters)
MUS 2211 Band (enroll for 7 semesters)
MUS 2422 Intro to Music Education
MUS 3211 Principles of Conducting
MUS 3221 Band Literature
MUS 3232 Marching Band Techniques
MUS 3633 History of Music Through Bach
MUS 3643 History of Music Since Bach
MUS 3831 Instrumental Conducting
MUS 3831 Instrumental Conducting
MUS 4113 Musical Form & Analysis
MUS 4412 Music in the Elementary School
MUS 4432 Instrumental Music in the School
MUS 4512 Admin of the Instrumental Music Prog
Major Instrument (eight hours)
Minor Instrument (three hours)
Piano (four hours)

Related Work (6 Credit Hours)
Required General Education Courses
COMM 1113 Fundamentals of Human Communication
PSYCH 1113 General Psychology

Minor
The professional education courses below are used for the minor. No additional minor is required for this major.

Professional Education (30 Credit Hours)
EDUC 2402 Survey of the Exceptional Child
PSYCH 3463 Child & Adolescent Psychology
EDUC 2012 Diversity in American Education
EDUC 2631 Foundations of Education Technology
EDUC 2211 Field Experience I
EDUPSY 3513 Education Psychology
EDUC 3001 Field Experience II
EDUC 4052 Effective Teaching in Secondary Education
EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II
EDUC 4964 Sup Student Teaching Grades PK-12
EDUC 4964 Sup Student Teaching Grades PK-12

Special Requirements
"Teachers" or "methods" courses may not count toward this major.

2024-2025 Music (Instrumental) Teacher Certification Check Sheet
2024-2025 Music (Instrumental) Teacher Certification 4-Year Plan

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2024-2025 Music (Instrumental) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program.

Required Music Core (12 Credit Hours)
MUS 1000 Performing Arts Recital (enroll each semester)
MUS 1113 Music Theory & Ear Training I
MUS 1133 Music Theory & Ear Training II
MUS 1233 Music Theory & Ear Training III
MUS 3113 Music Theory & Ear Training IV
SFA 1000 Cultural Attendance (must pass two times)

Required for Instrumental Concentration (49 Credit Hours)
MUS 1511 Class Instruction in Brass Instruments
MUS 1611 Class Instruction in Woodwind Instruments
MUS 1711 Class Instruction in String Instruments
MUS 1811 Class Instruction in Percussion Instruments
MUS 2211 Band (enroll for 8 semesters)
MUS 2422 Intro to Music Education
MUS 3211 Principles of Conducting
MUS 3221 Band Literature
MUS 3633 History of Music Through Bach
MUS 3643 History of Music Since Bach
MUS 3831 Instrumental Conducting
MUS 4113 Musical Form & Analysis
Major Instrument (sixteen hours)
Minor Instrument (three hours)
Piano (four hours)

Minor
A minor program of study is not required for this major. Students who wish to prepare for a career in Music Business may complete the minor in Business Admin for Music Majors.

General Electives (19-25 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not count for this major.

2024-2025 Music (Instrumental) Check Sheet
2024-2025 Music (Instrumental) 4-Year Plan

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2024-2025 Music (Vocal) - Teacher Cert. - Bachelor of Science (124 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program. This major includes two required general education courses, which are listed under the Related Work section.

Required Music Core (12 Credit Hours)
MUS 1000 Performing Arts Recital (enroll each semester)
MUS 1113 Music Theory & Ear Training I
MUS 1133 Music Theory & Ear Training II
MUS 1233 Music Theory & Ear Training III
MUS 3113 Music Theory & Ear Training IV
SFA 1000 Cultural Attendance (must pass two times)

Required Core Courses (48 Credit Hours)
MUS 1121 Vocal Diction I
MUS 1521 Class Instruction in String Instruments
MUS 1711 Class Instruction in Wind Instruments
MUS 1811 Class Instruction in Percussion Instruments
MUS 2111 University Singers (enroll for 7 semesters); OR
MUS D2131 Vocal Ensemble - Univ. Chorale
MUS 2422 Intro to Music Education
MUS 3211 Principles of Conducting
MUS 3241 Vocal Diction II
MUS 3321 Choral Literature
MUS 3621 Vocal Pedagogy
MUS 3633 History of Music Through Bach
MUS 3643 History of Music Since Bach
MUS 3871 Choral Conducting
MUS 4113 Musical Form & Analysis
MUS 4412 Music in the Elementary School
MUS 4532 Vocal Music in the Secondary School
Major Instrument - Voice (eleven hours)
Minor Instrument - Piano (six hours)

Related Work (6 Credit Hours)
Required General Education Courses
COMM 1113 Fundamentals of Human Communication
PSYCH 1113 General Psychology

Minor
The professional education courses below are used for the minor. No additional minor is required for this major.

Professional Education (30 Credit Hours)
EDUC 2402 Survey of the Exceptional Child
PSYCH 3463 Child & Adolescent Psychology
EDUC 2012 Diversity in American Education
EDUC 2631 Foundations of Education Technology
EDUC 2211 Field Experience I
EDUPSY 3513 Education Psychology
EDUC 3001 Field Experience II
EDUC 4052 Effective Teaching in Secondary Education
EDUC 4611 Field Experience III
EDUC 4632 Education Technology Integration Strategies
EDUC 4262 Student Teaching Seminar I
EDUC 4282 Student Teaching Seminar II
EDUC 4964 Sup Student Teaching Grades PK-12
EDUC 4964 Sup Student Teaching Grades PK-12

Special Requirements
"Teachers" or "methods" courses may not count toward this major.

2024-2025 Music (Vocal) - Teachers Certification Check Sheet
2024-2025 Music (Vocal) - Teachers Certification 4-Year Plan

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2024-2025 Music (Vocal) - Bachelor of Science (120 Credit Hours)
The 120 credit hours includes ECU's 40 hour General Education program. This major does require certain general education courses to be completed - see the Related Work section below.

Required Core Courses (12 Credit Hours)
MUS 1000 Performing Arts Recital (enroll each semester)
MUS 1113 Music Theory & Ear Training I
MUS 1133 Music Theory & Ear Training II
MUS 1233 Music Theory & Ear Training III
MUS 3113 Music Theory & Ear Training IV
SFA 1000 Cultural Attendance (must pass two times)

Required for Vocal Concentration (46 Credit Hours)
MUS 1121 Vocal Diction I
MUS 1711 Class Instruction in String Instruments
MUS 2111 University Singers (enroll for 8 semesters); OR
MUS D2131 Vocal Ensemble - Univ Chorale
MUS 2422 Intro to Music Education
MUS 3211 Principles of Conducting
MUS 3241 Vocal Diction II
MUS 3321 Choral Literature
MUS 3621 Vocal Pedagogy
MUS 3633 History of Music Through Bach
MUS 3643 History of Music Since Bach
MUS 3871 Choral Conducting
MUS 4113 Musical Form & Analysis
Major Instrument - Voice (sixteen hours)
Minor Instrument - Piano (four hours)

Related Work (6 Credit Hours)
Required General Education - select one from the following:
FREN 1113 Elementary French I
RUSS 1113 Elementary Russian I
SPAN 1113 Elementary Spanish I

Require Electives
Select one of the following courses:
FREN 1223 Elementary French II
RUSS 1223 Elementary Russian II
SPAN 1223 Elementary Spanish II

Minor
A minor program is not required for this major. Students who wish to prepare for a career in Music Business may complete the minor in Business Administration for music majors.

General Electives (16-28 Credit Hours)
An elective course is any college-level course not required by the major program, but utilized to reach the minimum 120 credit hour requirement for degree completion. Elective courses are chosen according to the interest of the student.

Special Requirements
"Teachers" or "methods" courses may not count toward this major.

2024-2025 Music (Vocal) Check Sheet
2024-2025 Music (Vocal) 4-Year Plan

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2024-2025 Minor in Music (20 Credit Hours)

Required Courses
MUS 1000 Performing Arts Recital (4 semesters)
MUS 1113 Music Theory & Ear Training I

Major Applied Area - 4 hours (taken in 4 semesters)

Ensembles
Four (4) hours - select from the following:
MUS 2111
MUS 2211
MUS 2311
MUS D2131
MUS 02131

Electives
Select three courses from the following:
MUS 3503 History of Musical Theatre
MUS 1133 Music Theory & Ear Training II
MUS 2533 Music in Life
MUS 3633 History of Music Through Bach
MUS 3643 History of Music Since Bach

Special Requirements
Must earn three (3) hours of upper division work at ECU towards minor to complete minor residency requirement.

2024-2025 Minor in Music Check Sheet

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2024-2025 SCHOOL OF GRADUATE STUDIES

2024-2025 School of Graduate Studies
Jason Prather Ph.D, Dean

Programs - Summary list
Admissions Requirements
Retention Information
Time & Progress to Degree Completion
Earning a Second Masters Degree

Introduction to the School of Graduate Studies
Graduate education offers students the opportunity to build upon prior educational achievements to increase knowledge and related skills for career or personal goals. As such, graduate courses assume students possess the commitments and academic skills necessary to approach increased levels of content mastery and application. Correspondingly, faculty will create courses with grading, testing, research and related standards clearly exceeding those reflected in undergraduate education.*Return to Table of Contents*

Programs

Harland C. Stonecipher School of Business		**Program Number**	**Format**	**Credit Hours/Admit GPA**
Master of Business Administration (MBA)		0650	Mixed	30 / 3.00
Master in Management (MIM)		1020	Mixed	30 / 3.00
Masters of Science in Accounting (MSA)		0970	On-Campus	30 / 3.00
College of Education & Psychology				
Doctorate of Education (EdD) in Rural Education		0630	Online	60/3.00
Education Specialist (EdS)		0620	Mixed	63 / 3.00
Master of Education (MEd)				
	Options			
	Education Leadership	0980	Online	32 / 2.50
	Library Media	0900	Online	32 / 2.50
	School Counseling	0843	Mixed	33 / 2.50
	School Psychometry	1060	Mixed	32 / 2.50
	Special Education	0850	Online	32 / 2.50
	Sports Administration	1050	Online	30 / 2.50
	Post Master Certifications			
	Alternative Principal	087A	Online	16 / 2.50
	School Superintendent	0875	Online	16 / 2.50
Master of Science in Psychological Services (MSPS)				
	Options			
	Counseling Psychology	0860	Mixed	60 / 3.00
	School Psychology	0861	Mixed	60 / 3.00
	Sport Psychology	0862	Mixed	60 / 3.00
	Certificates			
	School Psychologist	1000	Mixed	60 / 3.00

	School Psychometrist	1010	Mixed	30 / 3.00
College of Liberal Arts & Social Sciences				
Master of Art in Criminal Justice Administration (MA)		1070	Mixed	30 / 3.00
Master of Sci. Clinical Mental Hlth. Counseling (MS)		0894	Online	60 / 3.00
Master of Sci. in Water Rsc. Policy & Mgmt (MSWPM)		1030	Online	30 / 3.00
College of Health & Sciences				
Master of Science in Biological Sciences (MS)				
	Options			
	Health Sciences	0641	On-Campus	30/3.00
	Water Sciences	0642	On-Campus	30/3.00

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Admissions Requirements

Admission to University
Persons desiring admission to the School of Graduate Studies must first be admitted to the University.

1. Complete an ECU Application for Admission/Readmission;
2. Submit one (1) official transcript from each undergraduate and graduate institution attended, other than East Central University;

Admission to the School of Graduate Studies
The School of Graduate Studies processes applications for admission to Graduate Studies. Students may be granted unconditional, conditional, provisional, or concurrent admission status. A student seeking admission to a Graduate Degree Program must complete the following steps:

1. Submit all other credentials required for admission to a specific Graduate Degree Program;
2. Develop a program of study in consultation with an assigned advisor.

Standards for Admission
1.) Hold a baccalaureate degree from an accredited college or university.

2.) Meet the academic admission requirements for the Graduate Degree Program sought:

a. Program GPA
   - All MEd programs require a minimum undergraduate cumulative GPA of 2.5.
   - All other programs require a minimum undergraduate cumulative GPA of 3.0.

b. Resume/Curriculum Vita
   - Must include contact information for three (3) references that can speak to your academic preparedness for graduate level work.

c. Writing Sample

Admission to one graduate degree program/option does not imply admission to any other graduate degree program/option, nor does it imply admission to any undergraduate degree option.

Unconditional Admission
Unconditional admission to the School of Graduate Studies indicates that the applicant has submitted all relevant documents and met all requirements for admission to the University, the School of Graduate Studies, and the specific Graduate Degree Program.

Conditional Admission
Conditional admission to the School of Graduate Studies may be granted to an applicant who has met all academic requirements for unconditional admission, but has not submitted all documentation required by the Graduate Degree Program. Students with conditional admission may register for courses for one semester. Students must submit all program documentation and be admitted to the graduate degree program to enroll in subsequent semesters. No more than one semester of credit may be applied to a Graduate Degree Program; time limits apply to these credits.

Provisional Admission
Provisional admission to the School of Graduate Studies may be granted to an applicant who does not meet all the requirements for unconditional admission to a Graduate Degree Program. Students must submit all required program documents and be approved by the Graduate Degree Program to be admitted. When a student admitted on a provisional basis successfully completes all program provisions, the student will be moved to unconditional admission status. Students failing to meet one or more program provisions will be suspended.

Concurrent Graduate Study (i.e., undergraduates enrolling in graduate courses)
A senior student who lacks less than a full normal study load and who has completed a minimum of 100 credit hours may be permitted to enroll in courses applicable to a graduate degree program, subject to the following study load provisions:

Fall and Spring Semesters:

1. A maximum of nine (9) undergraduate and six (6) graduate credit hours; or
2. A maximum of twelve (12) undergraduate and three (3) graduate credit hours.

Summer Semester:

1. A maximum of three (3) undergraduate and three (3) graduate credit hours; or

2. A maximum of six (6) graduate credit hours.

No more than six (6) hours in a semester may be applied to a Graduate Degree Program. Graduate credit hours earned may be applied toward either the baccalaureate or graduate degree, but not towards both. Enrollment in graduate courses does not imply admission to the School of Graduate Studies or a graduate degree program. No more than twelve (12) semester hours earned under this policy may be applied to a graduate degree program. Graduate enrollment will be changed to non-graduate if baccalaureate graduation requirements are not met. Students seeking financial aid should meet with their Financial Aid Counselor before enrolling in both graduate and undergraduate courses. The following rules will also apply:

1. After a student requests that a graduate course be moved from the undergraduate to the graduate transcript, the course may never be moved back to the undergraduate transcript.
2. Courses will never be moved to from the undergraduate transcript to the graduate transcript after an undergraduate degree has been awarded. If a graduation application for an undergraduate degree was submitted prior to the request to move a graduate course to the graduate transcript, then special approval will be required from the University Registrar before the course is moved.
3. A course may not count toward a graduate degree unless it is transcribed to the graduate transcript.
4. Any an all enrollment in graduate level coursework by undergraduate students must be approved by the Dean of the Graduate School.
5. Graduate level courses will never be moved to the undergraduate transcript under any circumstances.

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Retention Information

Overall GPA

Graduate students must maintain an overall ECU graduate retention grade point average (GPA) of 3.0 or higher to remain academically in good standing with the School of Graduate Studies. For more information concerning academic standing within the School of Graduate Studies, please see the full academic policy section of this catalog.

Course Grades

Graduate students can earn no more than two (2) C's in their graduate degree program to remain academically in good standing with the School of Graduate Studies. Graduate students earning a grade of D or F in a course may not count that course toward their graduate degree program requirements. Some programs have more stringent grade requirements.

Seminar and Pass/Fail Credit Limits

Credit earned in seminars must be germane to the student's Graduate Degree Program and approved by the program director in order to count toward a graduate degree. No more than three (3) hours of course work graded as pass/fail may count toward a graduate degree. Specific programs may have exceptions for practicums and internships.

Certification Courses

Graduate certificates may satisfy some requirements for Licensed Professional Counselor and others. For further information, contact the Dean or Graduate Program Coordinator of the College of Education and Psychology or the Graduate Program Coordinator of the Professional Programs in Human Services Department.

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Time & Progress to Degree Completion

Time Limit for Completion of Degree

Graduate credit applied towards a graduate degree must be completed within six (6) years prior to the completion of the degree, exclusive of any time spent in the Armed Forces of the United States of America. Work completed more than six (6) years prior to completion of the degree may not be counted toward the degree but may count toward professional certification.

Progress Toward Degree

Students who have not successfully completed coursework after one year must reapply to the University and the School of Graduate Studies. Students who have not successfully completed course work for two years must reapply to the graduate degree program.

Application for Degree

A student must apply for award of a degree according to the deadline specified by the university for the semester in which the degree will be awarded. (Failure to graduate necessitates reapplication.) Application for graduation may be found on Colleague Self-Service. For more information about the graduation application process, please see the relevant policy in the full academic policy section of this catalog.

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Earning a Second Master's Degree

First Degree From Another Institution

Students with a graduate degree from an accredited institution may complete a subsequent graduate degree at East Central University by completing all requirements for that degree. The subsequent graduate degree must include a minimum of twenty-one (21) graduate credit hours not applied toward any other graduate degree. All credit hours accepted from the first graduate degree must be reviewed and approved by the graduate program faculty and the Dean of Graduate Studies. Only courses with a minimum grade of B will be accepted from the first graduate degree. Students may petition for an exception to this policy in certain situations (such as completion of licensure requirements). All exceptions must be reviewed and approved by the graduate program faculty and the Dean of Graduate Studies.

First Degree From East Central University (ECU)

The second graduate degree must include a minimum of twenty-one (21) credit hours not applied toward the first graduate degree. In the following two scenarios, the programs have been designed so that credits earned while completing the first program can be applied toward the second, while allowing students to remain in compliance with the 21 credit hour rule.

Scenario_1: School Psychometry (MEd) *followed by*Master of Science in Psychological Services (MSPS) or Education Specialist (EdS)
Scenario_2: Education Leadership (MEd) *followed by* a Doctor of Education (EdD)

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Master of Business Administration (MBA)

Program Purpose & Objectives
The Master of Business Administration program is designed to provide working professionals with the knowledge and abilities necessary to further their careers in executive, managerial and administrative roles in business, health care, state and local government entities, tribal governments, and nonprofit organizations.

The MBA is new for Fall 2024 and the program is enrolling new students. As some courses to be completed during the final stages of the MBA are still under construction, a complete list of course requirements is not available at this time. The information is expected to become available soon.

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Master in Management (MIM; 30 Credit Hours)

Program Purpose & Objectives
The Master in Management (MiM) degree targets students whose first degree is outside a business field or who have a degree in a business field, but would like to enhance their knowledge of business. The program is designed primarily for individuals in one of the following three groups:

1. Students who have just completed a non-business undergraduate degree whose first job prospects would be enhanced with the completion of a graduate degree in management.
2. Full-time employees with a non-business undergraduate degree who are entering or hope to soon enter a management position.
3. Full-time employees who have a business degree but find themselves underemployed or who have not been employed in a management position.

Required Courses (24 Credit Hours)
ACCT 5113 Accounting for Managers
BUSLW 5203 Advanced Employment & Labor Law
ECON 5103 Economics for Managers
FIN 5103 Finance for Managers
MGMT 5203 Foundation of Management
MGMT 5503 Leadership & Organizational Behavior
MGMT 5703 Strategic Management
MKTG 5103 Marketing Management

Elective Courses (6 Credit Hours)
Select two of the following courses:
MGMT 5043 Special Topics in Management
MGMT 5103 Introduction to Graduate Business Studies
MGMT 5603 Managing in Global Economy
MGMT 5953 Internship in Management

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Master of Science in Accounting (MSA; 30 Credit Hours)

Program Purpose & Objectives
The Master of Science in Accounting is designed to prepare students to move into authority positions in manufacturing companies, governmental units, not-for-profit entities, public accounting firms, and other professional or service organizations. The unique combination of human skills, knowledge, and technology embedded in the curriculum will prepare graduates for these opportunities. Specifically, students should leave the program knowing how to anticipate and meet the changing needs of their customers; utilize and leverage technology in ways that add value to these customers; interpret and provide a broader context to financial and non-financial information; link data, knowledge, and insight together to provide quality advice for strategic decision- making; and, give and exchange information within a meaningful context and with the appropriate delivery and interpersonal skills.

The Program curriculum has been specifically designed to provide an educational experience which will prepare students to successfully complete all portions of the Certified Public Accountant (CPA) exam, while earning an advanced degree. The Program will also qualify graduates to sit for the Certified Management Accountant (CMA) or Certified Internal Auditor (CIA) exams. The MSA Program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Ethics & Professional Standards
The student admitted to the Master of Science in Accounting program needs to familiarize himself or herself with and act in accordance with the ethical standards required by the American Institute of Certified Public Accountants (AICPA) Code of Professional Conduct. Any behavior on the part of the student which may conflict with the standards in the above document will be reviewed by a committee from the Harland C. Stonecipher School of Business faculty consisting of the advisor, an accounting faculty member chosen by the chair, and a Harland C. Stonecipher School of Business faculty member chosen by the student. The committee will have the authority to take any of the following actions: exonerate the student, notify the student and plan appropriate ameliorative action, notify appropriate boards and law enforcement agencies, or dismiss the student from the program.

Background Courses (Undergraduate Prerequisites)
The purpose of background courses is to provide a strong base of knowledge for advanced business and accounting studies. Background courses may be waived for students who have successfully completed and achieved a grade of "C" or higher on previous course work addressing a specified content area. Background courses cannot be used to fulfill the 30 hours of MSA graduate courses. Applicants who must satisfy background course requirements may be admitted as non-degree seeking students to take undergraduate courses. The background course requirement is composed of the following courses:

ACCT 3203 Cost Accounting I
ACCT 3303 Intermediate Accounting I
ACCT 3383 Federal Income Tax Accounting
ACCT 3403 Intermediate Accounting II
ACCT 4503 Auditing
BSEC 2603 Business & Economics Statistics
BUSLW 3213 The Legal Environment of Business
ECON 3113 Financial Management
MIS 3433 Management Information Systems

Graduate Curriculum for MSA

In addition to satisfying the background course requirements, all MSA students must complete 30 hours of graduate courses. Some latitude is allowed in selecting courses. However, students must satisfy all prerequisites of a graduate course before enrolling. The Internship in Accounting can be taken for 3 hours credit only after successful completion of at least 12 semester hours of graduate courses.

Required Courses (18 Credit Hours)
ACCT 5073 Advanced Auditing
ACCT 5103 Financial Statement Analysis
ACCT 5123 Tax Compliance & Planning
ACCT 5203 Advanced TAx
ACCT 5403 CPA Prep
BUSLW 5133 Contemporary Legal Issues

Accounting Elective Courses (3 Credit Hours)
Select one of the following courses:
ACCT 5023 Development of Accounting Theory
ACCT 5043 Special Topics in Accounting
ACCT 5303 Forensic Accounting & Fraud Examination
ACCT 5953 Internship in Accounting

Non-Accounting Elective Courses (9 Credit Hours)
BSEC 5203 Quantitative Methods for Accounting
BUS 5123 Organizational Leadership
BUSLW 5203 Advanced Employment & Labor
ECON 5143 Applied Economics
MKTG 5173 Marketing Analysis

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Doctorate of Education in Rural Education (EdD; 60 Credit Hours)
Students applying to the program are required to have earned a master's degree with a minimum GPA of 3.00. Across the United States, at least 30,000 rural schools employ approximately 916,000 personnel. Oklahoma has 205,945 students in rural schools, comprising 264 school districts. The Ed.D. in Rural Education is specifically designed to address rural education's unique circumstances and challenges. Specific coursework will help educational leaders navigate curriculum development, strategic planning, supervision, organizational change, and advocacy for rural schools. According to the U.S. Census Bureau (2020), 52% of the schools in Oklahoma are defined as rural.

In addition to general educational requirements in a doctoral program, this program focus on the needs that are unique to leaders in Oklahoma rural schools. Rural education leaders need to know how to address the unique issues in rural communities, such as "varying access to healthcare, food security, Internet connectivity, access to advanced coursework, and high-quality educational resources" (OSDE, 2020, para. 2). This program includes an applied dissertation. The distinctive opportunities provided by an applied dissertation included working on issues, challenges, or problems in a local rural community to research possible solutions that can be put into place immediately. The applied focus of this program allows the students to research that has an immediate impact on day-to-day operations and activities in the rural community.

Courses will be offered fully online in eight-week terms so working adults can integrate graduate study into their lives, with five opportunities to start each year. Professional instructional designers support faculty to prioritize student learning and ensure that courses meet high quality standards. Degree for the working adult/professional. 8 weeks online courses. Concepts learned in courses today can be implemented in rural communities tomorrow.

Research, Measurement & Statistics (3 Credit Hours)
EDUC 5113 Techniques of Research
**Must be taken within the first eight (8) hours ofthe program*
**Must earn and "A" or "B" in this course*

Administration Track (21 Credit Hours)
EDUC 5173 Fundamentals of Curriculum; OR
EDUC 5363 Principles of Instructional Design
EDUC 5533 Fundamentals of Public School Administration
EDUC 5513 Supervision of Instruction
EDUC 5723 Advanced Legal Aspects of Education
EDUC 5773 Politics & Governance of American Education
EDUC 5523 School Plant Management
EDUC 5943 Educational Technology Leadership

Core Courses (27 Credit Hours)
EDUC 6003 Contemporary Issues and Advocacy in Rural Education
EDUC 6013 History and Foundations of Rural Education
EDUC 6023 Leading Special Programs in Rural Education
EDUC 6033 Organizational Changes/Strategic Planning in Rural Educaiton
EDUC 6043 Advanced Public School Finance in Rural Education
EDUC 6053 Applied Dissertation/Capstone Seminar Orientation
EDUC 6063 Quantitative/Qualitative Research
One additional elective course taken at the graduate level worth three (3) credit hours.

Applied Dissertation (12 Credit Hours)
EDIS 7003 Applied Dissertation/Capstone 1 - Prospectus
EDUS 7013 Applied Dissertation/Capstone II - Research
EDUS 7023 Applied Dissertation/Capstone III - Dissertation
Note: EDUS 7023 will be completed twice for a total of six (6) credit hours.

Other Program Notes
The administrative track portion of the program does not lead to certification like the MEd in Educational Leadership. Educators interested in leadership programs may also wish to consider ECU's Superintendent program.

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Education Specialist (Eds; 63 Credit Hours)
The Ed.S program in School Psychology in ECU will allow students to receive extensive training which will be eligible for the qualification of a Nationally Certified School Psychologist (NCSP). This 63-Hour program will allow students to be extremely marketable for employment in the schools as a school psychologist anywhere in the United States as well as allowing for potential pay increases based on national certification status. The focus of the program will be equipping professionals by training them in the areas of assessment, consultation, special education law and academic/behavioral intervention.

Psychological & Counseling Foundations (27 Credit Hours)
EDPSY 5163 Cog Beh Theories & Methods of Coun & Psychology
EDPSY 5353 Standardized Group Tests
EDPSY 5433 Affective Theories of Counseling & Psychotherapy
H/P/E 5443 Advanced Group Counseling
PSYCH 5063 Advanced Physiological Psychology
PSYCH 5143 Stat & Design in Applied Psychology
PSYCH 5173 Pro Orientation & Ethics in Clinical Psychology
PSYCH 5363 Adolescent Psychopathology & Treatment
PSYCH 5443 Multicultural Consultation & Intervention

School Psychology Specialization (24 Credit Hours)
EDPSY 5143 Introduction to School Psychological Services
EDPSY 5153 Family School Collaboration & Consultation
EDPSY 5403 Non-Traditional Assessment
PSYCH 5313 Advanced Educational Psychology
PSYCH 5333 Behavioral Intervention w/Children
PSYCH 5403 Intellectual Assessment
PSYCH 5433 Diagnostic Assessment
PSYCH 5473 Advanced Psychology of Childhood & Adolescence

Field Experience (12 Credit Hours)
EDPSY 5493 Practicum in School Psychology
EDPSY 5593 Internship in School Psychology I
EDPSY 5613 Internship in School Psychology II
EDPSY 5693 Practicum in School Psychometry

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Master of Education (MEd)

Program Purpose & Objectives
The Master of Education degree at East Central University offers educators and other professionals in depth study in several specialization areas. Candidates can choose a new program that prepares them for a job in an education related field such as Educational Leadership, Instruction Design and Technology, Special Education, or Sports Administration. Candidates can choose a Post Masters Certification in School Superintendent. Each program offers courses based on best practices in the field and is designed to provide a research foundation from which candidates make informed decisions. Candidates graduate from these programs as professional, reflective, innovative leaders.

The Master of Education degree programs that lead to new certification areas are accredited by the State of Oklahoma and by the Specialty Program Associations affiliated with The Council for the Accreditation of Education Preparation (CAEP). Each specialty program is designed to teach specific program standards which are addressed throughout the program of study. In addition to the specific program standards, all advanced degrees leading to certification are aligned with the following CAEP standards:

1. ECU will ensure that candidates develop a deep understanding of the critical concepts and principles of their discipline and, by completion, are able to use discipline-specific practices flexible to advance the learning of all students toward attainment of college and career-readiness standards.
2. ECU will ensure that effective partnerships and high-quality clinical practice are central to preparation so that candidates develop the knowledge, skills, and professional dispositions necessary to demonstrate positive impact on all P-12 students' learning and development.
3. ECU will demonstrate the quality of candidates is a continuing and purposeful part of its responsibility from recruitment, at admission, through the progression of courses and clinical experiences, and to decisions that completers are prepared to teach effectively and are recommended for certification.
4. ECU will demonstrate the impact of its completers on P-12 student learning and development, classroom instruction, and schools, and the satisfaction of its completers with the relevance and effectiveness of their preparation.
5. ECU maintains a quality assurance system comprised of valid data from multiple measures, including evidence of candidates' and completers' positive impact on P-12 student learning and development. The provider supports continuous improvement that is sustained and evidence based, and that evaluates the effectiveness of its completers. The provider uses the results of inquiry and data collection to establish priorities, enhance program elements and capacity, and test innovations to improve completers' impact on P-12 student learning and development.

The Master of Education programs at ECU that are related to education but are not restricted to certified teachers are Educational Leadership, Instructional Design and Technology, School Psychometry, Sports Administration, and Special Education. The Educational Leader- ship program is aligned with the Educational Leadership Constituent Council (ELCC) Standards. The Instructional Design and Technology Program is aligned with the Association for Education Communications and Technology standards (AECT), the Secondary Education-Academic Discipline Program is aligned with specific content standards. The Special Education program is aligned with The Council of Exceptional Children (CEC) standards. The Sports Administration Program is aligned with the National Association for Sport and Physical Education standards (NASPE) and the North American Society for Sport Management (NASSM) standards.

A common structure is shared generally within these degree options, all of which lead to the Master of Education degree. The curriculum for each program, however, is designed around specific standards.

Special Requirements of the Master of Education Degree
Hold one of the following:

1. A Standard Teaching Certificate
2. An Alternative Education acceptance letter (which must be on file)
3. Written affirmation that the candidate understands the master's degree alone may not, and in many instances will not, lead to state certification until additional state certification requirements have been met. Only specific programs are eligible for this option.

Degree Options

Students pursuing the Master of Education degree must select one of the following degree options. Such selection shall be made at the time of admission to the graduate program since a change of option may result in the students having completed inapplicable work.

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Master of Education (MEd) - Educational Leadership Option (32 Credit Hours)
The graduate program option for Educational Leadership is de- signed for the graduate student specializing in administration for grades K-12. Special attention is given to the knowledge, skills and dispositions necessary to become an effective school principal.

Research, Measurement & Statistics (3 Credit Hours)
EDUC 5113 Techniques of Research
* Must be taken within the first eight (8) hours of the program.
*Must earn an "A" or "B" in this course.

Specialization: School Principal (14 Credit Hours)
EDUC 5533 Fundamentals of Public School Administration
EDUC 5573 Public School Finance
EDUC 5583 Legal Aspects of Education
EDUC 5623 The Principalship
EDUC 5832 Practicum and Portfolio in Public School Administration

Curriculum & Instruction (6 Credit Hours)
EDUC 5173 Fundamentals of Curriculum; OR
EDUC 5853 Advanced Strategies for Effective Teaching
EDUC 5513 Supervision of Instruction

Special Phases of Administration (6 Credit Hours)
EDUC 5413 Introduction to Counseling
EDUC 5943 Education Technology Leadership

Supportive Area (3 Credit Hours)
Select one of the following courses:
EDUC 5013 Advanced Educational Technology Strategies
EDUC 5023 Educational Aspects of Exceptional Child
EDUC 5133 Modern Philosophies of Education
EDUC 5183 Contemporary Issues in Education
EDUC 5843 Advanced Classroom Management

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Master of Education (MEd) - Library Media Option (32 Credit Hours)
The Master's of Library Media is designed for graduate students planning to become a School Library Media Specialist in grades PreK-12th in public or private educational settings. The intent of the program is to prepare competent, certified School Library Media Specialists in accordance with state and national professional standards and guidelines. All areas of school librarianship, including technology, are emphasized. Special attention is given to the development of the student as a consumer of research along with a major emphasis on the knowledge, skills and attitudes that are necessary to become a School Library Media Specialist.

Program Prerequisite or Co-Requisite (3 Credit Hours)
EDLBS 4913 Children's Literature; OR
EDLBS 5913 Advanced Children's Literature

Research, Measurement & Statistics (3 Credit Hours)
EDUC 5113 Techniques of Research
*Must be taken within the first eight (8) hours of the program.
*Must earn an "A" or "B" in this course.

Program Course (18 Credit Hours)
LIBSC 5113 School Library Administration I
LIBSC 5133 Materials Selection
LIBSC 5213 Cataloging & Classification
LIBSC 5233 Information Resources
LIBSC 5923 Young Adult Literature
LICSC 5973 Curriculum and the School Library

Specialization (6 Credit Hours)
EDLBS 5333 Administration & Use of Instructional Media
EDUC 5003 Multimedia Technology
EDUC 5363 Principles of Instructional Design
EDUC 5933 Survey of Emerging Technologies
LIBSC 5353 Literacy in the School Library

Portfolio (2 Credit Hours)
LIBSC 5952 Practicum & Capstone in Library Media

Electives (3 Credit Hours)
Select one of the following courses:
EDLBS 5913 Advanced Children's Literature
EDUC 5233 Survey of Teaching Reading
EDUC 5603 Survey of Intellectual Property

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Master of Education (MEd) - School Counseling Option (33 Credit hours)
The graduate program option for the school counselor is designed for the graduate student specializing in counseling at the elementary or secondary level and leads to the Master of Education Degree. Special attention is given to the development of the student as a consumer of research along with a major emphasis on the knowledge, skills, and attitudes that are necessary to become a school counselor.

Research, Measurement & Statistics (3 Credit Hours)
EDUC 5113 Techniques of Research
*Must be taken within the first eight (8) hours of the program).
*Must earn an "A" or "B" in this course.

Professional Ethics & Orientation (3 Credit Hours)
EDUC 5413 Introduction to Counseling
*Must be taken the first semester.

Foundations of School Counseling (9 Credit Hours)
EDPSY 5163 Cog Beh Theories & Methods of Coun & Psychotherapy
EDPSY 5353 Standardized Group Tests
PSYCH 5113 Theories of Personality & Human Behavior; OR
PSYCH 5473 Advanced Psych of Childhood & Adolescence

Specialization (12 Credit Hours)
EDPSY 5363 Career Development
EDPSY 5433 Aff Theories & Teach of Coun & Psychotherapy
EDUC 5453 Developmental Guidance
H/P/E 5443 Advanced Group Counseling

Practicum & Intervention Strategies (6 Credit Hours)
EDUC 5483 Counseling Intervention Strategies
EDUC 5493 Practicum & Capstone in School Counseling
*Courses are to be taken concurrently at the end of program.

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Master of Education (MEd) - School Psychometry Option (33 Credit Hours)
This degree focuses on the applied knowledge needed in the development and use of educational and testing skills for student assessment. The curriculum is designed to address the educational and psychological concerns associated with educational assessment of students with routine and special needs in the classroom.

Psychological Foundations (12 Credit Hours)
EDPSY 5353 Standardized Group Tests
EDUC 5023 Educational Aspects of Exceptional Children
PSYCH 5063 Advanced Physiological Psychology
PSYCH 5173 Prof Orientation & Ethics in Clinical Psychology

School Psychometry Specialization (18 Credit Hours)
EDPSY 5143 Introduction to School Psych Services
EDPSY 5403 Non-Traditional Assessment
PSYCH 5313 Advanced Educational Psychology
PSYCH 5403 Intellectual Assessment
PSYCH 5433 Diagnostic Assessment
PSYCH 5473 Advanced Psychology of Childhood & Adolescence

Field Experience (3 Credit Hours)
EDPSY 5693 Practicum in School Psychometry

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Master of Education (MEd) - Special Education Option (33 Credit Hours)
The graduate program option for the special education teacher is designed for the graduate student specializing in teaching students with mild/moderate disabilities in PreK-12th grade. This option leads to a Master of Education Degree. Special attention is given to the development, learning assessment, and collaboration in working with students with mild/moderated disabilities. This is an online program.

Research, Measurement & Statistics (3 Credit Hours)
EDUC 5113 Techniques of Research
*Must be taken within the first eight (8) hours of the program.
*Must earn an "A" or "B" in this course.

Required Courses (24 Credit Hours)
EDUC 5023 Educational Aspects of Exceptional Child
EDUC 5093 Identification of & Strategies for Student w/Behavioral Disorders
EDUC 5103 Students with Mild & Moderate Disorders
EDUC 5163 Advanced Methods for Mild & Moderate Disorders
EDUC 5233 Survey of Teaching Reading
EDUC 5333 Legal Aspects of Special Education
EDUC 5353 Advanced Assessment & Program Development
EDUC 5753 Differentiated Instruction in Special Education

Practicum (2 Credit Hours)
EDUC 5762 Practicum and Portfolio in Special Education

Required Courses (6 Credit Hours)

EDUC 5843 Advanced Classroom Management
EDUC 5853 Advanced Strategies of Effective Teaching

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Master of Education (MEd) - Sports Administration Option (30 Credit Hours)
The Master of Education in Sports Administration specialization is designed to prepare the professional educator for positions as Head Coach, Athletic Director, or other administrative positions responsible for directing athletic programs. The program is based on specialized courses in sports administration.

Research, Measurement & Statistics (3 Credit Hours)
EDUC 5113 Techniques of Research
*Must be taken within the first eight (8) hours of the program.
*Must earn an "A" or "B" in this course.

Required Courses (27 Credit Hours)
KIN 5303 Sports Administration
KIN 5313 Sport Facility Management
KIN 5323 Legal Aspects of Sport
KIN 5353 Ethics in Sports Administration
KIN 5413 Principles of Sport Finance
KIN 5423 Marketing & Event Management
KIN 5513 Leadership and Personnel Management
KIN 5533 Sports in American Society
KIN 5613 Practicum in Sports Administration
*Must be cleared to enroll in KIN 5613 by instructor.

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Post Master Certification Program - Alt. Principal Cert. Option (20 Credit Hours)
Pursuant to HB 2747 of 2010 amending HB 2915 of the 2002 Oklahoma Legislative Sessions, amending 70 O.S. 2001, Section 6-122.3, East Central University affirms it has an Alternative Placement Certification candidate support program and is committed to implement the program in support of any Alternative Certification candidate approved by the Oklahoma State Department of Education (OSDE).

All candidates seeking ECU approval for a plan of study for alternative certification as a School Principal and must hold a master's degree and complete the courses noted for the respective program(s). Candidates for certification for School Principal must have two years of relevant work experience in a supervisory or administrative capacity. Candidates must have a passing score on the subject area competency examination, and a filing with the director of teacher education at an Oklahoma accredited institution of higher education a plan for completing an alternative administrative preparation program within (3) years. An alternative certificate for superintendent of schools and principals shall not exceed three (3) years and shall not be renewable.

Required Courses (20 Credit Hours)
EDUC 5173 Fundamentals of Curriculum
EDUC 5513 Supervision of Instruction
EDUC 5533 Fundamentals of Public School Administration
EDUC 5573 Public School Finance
EDUC 5583 Legal Aspects of Education
EDUC 5623 The Principalship
EDUC 5832 Practicum & Portfolio in Public School Administration

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Post Master Certification Program - School Superintendent Option (16 Credit Hours)
Applicant must hold and maintain a valid Standard Teaching Certificate in Early Childhood, Elementary, Elementary/Secondary, Secondary, Vocational-Technical, Library Medial Specialist, or Speech- Language Pathology. Applicant must hold a Master's Degree and certification as a school principal or meet alternative certification requirements for school principal certification. Applicant must have had two (2) years of successful teaching experience in public or private schools accredited the Oklahoma State Board of Education and two (2) years administrative experience in public or private schools accredited by the State Board of Education. Applicant shall pass the Oklahoma Certification Test for School Superintendent prior to being issued a certificate.

Alternative certification candidates must hold a standard master's degree, have two (2) years of relevant work experience in a supervisory or administrative capacity, receive a passing score on the subject area competency exam, and, submit a plan to the Director of Teacher Education at ECU for completing an alternative certification program within three (3) years. Candidates seeking certification through this route should contact the Director of Teacher Education for more information and specific program and course requirements. An alternative certificate for superintendent of schools shall not exceed three (3) years and shall not be renewable.

Required Courses (16 Credit Hours)
EDUC 5062 Superintendent Administration Practicum I
EDUC 5072 Superintendent Administration Practicum II
EDUC 5523 School Plan Management
EDUC 5723 Advanced Legal Aspects of Education
EDUC 5773 Politics & Governance of American Education
EDUC 5793 The Superintendency

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Master of Science in Psychological Services (MSPS)

Program Purpose & Objectives
The Master of Science in Psychological Services degree is de- signed to develop professionals who can function as Licensed Professional Counselors, Licensed Behavioral Practitioners, School Psychologists, Sport Psychologists or psychological assistants in such settings as mental health centers, guidance centers, mental hospitals, alcohol and drug treatment centers, correctional institutions, individual athletes and teams, and as an independent practitioner as defined by the licensure or certification board(s) of his or her chosen program of study. The role of these professionals is to help people more fully to develop their potential for creative productivity and emotional satisfaction. The following general objectives are intended to prepare students to fill this role:

1. To provide opportunities for students to acquire knowledge of the general principles involved in providing psychological services;
2. To prepare students to understand research methodology and to use research reports and psychological literature;
3. To prepare students to provide the psychological services of counseling, consulting, and evaluating.

Students in this program are expected to have or to acquire in the early phases of training knowledge of general psychology, statistical methods, psychology of learning and its application to behavior modification, psychology of personality, abnormal psychology, and psychological evaluation. A course in theory and research in psychological services builds on this background to develop competencies in research and the use of psychological literature. Courses in individual mental testing, and individual psychological evaluation, help students to acquire the skills to evaluate people. Courses in behavior change and clinical psychology help students to provide counseling services to people. A course in community consultation helps students to provide consultation in their work setting and community.

Small classes and ample opportunities for interaction with faculty and students provide an excellent opportunity for students to develop the skills necessary to function well in their occupations. Graduate teaching assistantships and graduate research assistantships provide financial assistance as well as unusual opportunities for learning.

Each student will be assigned a faculty graduate advisor upon entering the program and will be expected to work closely with the advisor. A student will need to work with his or her advisor in meeting basic professional goals. This MSPS degree qualifies an individual to work in applied areas of psychology under supervision. At the completion of the program, students will have met the academic requirements for certification as a Licensed Professional Counselor, a Licensed Behavioral Practitioner, Applied Sport Psychologist, or School Psychologist.

Practicum/Internship
The student will spend a minimum number of hours receiving direct supervision with a qualified mentor and direct client contact hours as required by his or her practicum(s) or internship(s). The student must complete an application form for practicum placement at least five weeks before the semester in which the practicum begins.

The student's advisor and the Practicum/Internship Supervisors will determine the type and appropriateness of supervision for each placement. The student will spend a minimum number of hours receiving direct supervision with a qualified mentor and direct client contact hours as required by his or her practicum(s) or internship(s).

Ethics & Professional Standards
The student admitted to the Master of Science in Psychological Services program needs to familiarize himself or herself with and act in accordance with the ethical standards required by the following board and professional organizations:

1. American Psychological Association
2. American Counseling Association
3. National Board for Counselor Certification
4. Association of Psychological Sciences
5. Oklahoma State Board of Behavior Health

As well as the professional organization for his or her specific program of study:

1. National Association of School Psychologist or
2. Association for Applied Sport Psychology

Any behavior on the part of a student which may conflict with the standards in the above documents will be reviewed by a committee from the psychology faculty consisting of the advisor, a psychology faculty member appointed by the chair, and a faculty member chosen by the student. The committee will have the authority to take any of the following actions: exonerate the student, notify the student and plan appropriate ameliorative action, notify appropriate boards and law enforcement agencies, or dismiss the student from the program.

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Master of Science in Psychological Services (MSPS) - Counseling Psych. Option (60 Credit Hours)
Counseling Psychology focuses on the skills and knowledge needed to facilitate personal and interpersonal functioning within mental health practice and different community mental health settings. The curriculum is broad based to prepare students in working with many different populations. Students in this track will be eligible to seek state LPC and LBP licensure.

Psychology & Counseling Foundations (27 Credit Hours)
EDPSY 5163 Cog Beh Theories & Methods of Coun & Psychotherapy
EDPSY 5353 Standardized Group Tests
EDPSY 5433 Affective Theories of Counseling & Psychotherapy
H/P/E 5443 Advanced Group Counseling
PSYCH 5063 Advanced Physiological Psychology
PSY 5143 Stat and Design in Applied Psychology
PSYCH 5173 Prof Orientation and Ethics in Clinical Psychology
PSYCH 5363 Adolescent Psychopathology and Treatment
PSYCH 5443 Multicultural Consultation and Intervention

School Psychology Specialization (21 Credit Hours)
PSYCH 5113 Theories of Personality & Human Behavior
PSYCH 5153 Research in Applied Psychology
PSYCH 5183 Advanced Abnormal Psychology
PSYCH 5333 Behavioral Intervention w/Children
PSYCH 5373 Psychological Assessment
PSYCH 5403 Intellectual Assessment
PSYCH 5473 Advanced Psychology of Childhood & Adolescence

Field Experience (6 Credit Hours)
The following course will be completed twice.
PSYCH 5553 Practicum in Psychology
PSYCH 5553 Practicum in Psychology

Students who plan to apply for Oklahoma state LPC licensure are strongly advised to complete 6 elective program courses approved by the State Board of Behavioral Health Licensure (BBHL). Thesis hours are not accepted for LPC coursework. Candidates who do not adhere to the LPC Planned Program of Study for the MSPS Counseling Psychology Program may be subject to individual course review and at the discretion of the board denied approval or required

to complete additional coursework. Therefore, course substitutions for the Counseling Psychology option will only be approved after the candidate signs a contract stating he or she understands these possible consequences.

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Master of Science in Psychological Services (MSPS) - School Psych. Option (60 Credit Hours)
School Psychology focuses on the skills and knowledge needed for providing psychological services within public school settings. The curriculum is designed to prepare students to work with diverse childhood populations, including children from diverse demographic backgrounds as well as children with diverse learning, behavior, and emotional needs. Students who successfully complete this track will be eligible to seek state School Psychologist and School Psychometrist certification.

Psychological & Counseling Foundations (27 Credit Hours)
EDPSY 5163 Cog Beh Theories & Methods of Coun & Psychotherapy
EDPSY 5353 Standardized Group Tests
EDPSY 5433 Affective Theories of Counseling & Psychotherapy
H/P/E 5443 Advanced Group Counseling
PSYCH 5063 Advanced Physiological Psychology
PSYCH 5143 Stat & Design in Applied Psychology
PSYCH 5173 Prof Orientation & Ethics in Clinical Psychology
PSYCH 5363 Adolescent Psychopathology & Treatment
PSYCH 5443 Multicultural Consultation & Intervention

School Psychology Specialization (21 Credit Hours)
EDPSY 5143 Introduction to School Psychological Services
EDPSY 5403 Non-Traditional Assessment
PSYCH 5313 Advanced Educational Psychology
PSYCH 5333 Behavioral Intervention w/Children
PSYCH 5403 Intellectual Assessment
PSYCH 5433 Diagnostic Assessment
PSYCH 5473 Advanced Psychology of Childhood & Adolescence

Field Experiences (12 Credit Hours)
EDPSY 5493 Practicum in School Psychology
EDPSY 5593 Internship in School Psychology I
EDPSY 5613 Internship in School Psychology II
EDPSY 5693 Practicum in School Psychometry

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Master of Science in Psychological Services (MSPS) - Sport Psychology Option (60 Credit Hours)
Sport Psychology- focuses on the applied knowledge needed in the development and use of psychological skills for the optimal performance and the well-being of athletes. The curriculum is designed to address the performance and psychological concerns associated with sports involvement affecting athletes, coaches, and families as well as the develop- mental and social aspects of sports participation

Psychological & Counseling Foundations (27 Credit Hours)
EDPSY 5163 Cog Beh Theories & Methods of Coun & Psychotherapy
EDPSY 5353 Standardized Group Tests
EDPSY 5433 Affective Theories of Counseling & Psychotherapy
H/P/E 5443 Advanced Group Counseling
PSYCH 5063 Advanced Physiological Psychology
PSYCH 5143 Stat & Design in Applied Psychology
PSYCH 5173 Prof Orientation & Ethics in Clinical Psychology
PSYCH 5363 Adolescent Psychopathology & Treatment
PSYCH 5443 Multicultural Consultation & Intervention

Sport Psychology Specialization (30 Credit Hours)
PSYCH 5023 Advanced Social Psychology
PSYCH 5043 Advanced Sport Psychology
PSYCH 5083 Sports Performance Enhancement Strategies
PSYCH 5153 Research in Applied Psychology
PSYCH 5183 Advanced Abnormal Psychology
PSYCH 5193 Health Psychology
PSYCH 5203 Applied Biomechanics
PSYCH 5213 Life Coaching & Career Counseling
PSYCH 5373 Psychological Assessment
PSYKN 5523 Sports in American Society

Field Experience (3 Credit Hours)
PSYCH 5563 Internship in Sport Psychology

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Graduate Certificate in Psychology Services - School Psychologist Option (60 Credit Hours)
Applicant must hold a Master's Degree in one of the following areas: General Psychology, Special Education, Child Psychology, School Counseling, or a related counseling area. School Psychologist Certificate candidates will be eligible to complete the OSAT certification exams for School Psychologist (033) and Psychometrist (034). School Psychologist certificate students will only be eligible to seek a state LPC licensure if they hold a Master's Degree in an area related to mental health and accepted by the stated LPC licensure board. Mini- mum total of sixty (60) semester credit hours, including course work in the following program of study are required.

Psychological & Counseling Foundations (27 Credit Hours)
EDPSY 5163 Cog Beh Theories & Methods of Coun & Psychotherapy

EDPSY 5353 Standardized Group Tests
EDPSY 5433 Affective Theories of Counseling & Psychotherapy
H/P/E 5443 Advanced Group Counseling
PSYCH 5063 Advanced Physiological Psychology
PSYCH 5143 Stat & Design in Applied Psychology
PSYCH 5173 Prof Orientation & Ethics in Clinical Psychology
PSYCH 5363 Adolescent Psychopathology & Treatment
PSYCH 5443 Multicultural Consultation & Intervention

School Psychology Specialization (21 Credit Hours)
EDPSY 5143 Introduction to School Psychological Services
EDPSY 5403 Non-Traditional Assessment
PSYCH 5313 Advanced Educational Psychology
PSYCH 5333 Behavioral Intervention w/Children
PSYCH 5403 Intellectual Assessment
PSYCH 5433 Diagnostic Assessment
PSYCH 5473 Advanced Psychology of Childhood & Adolescence

Field Experience (12 Credit Hours)
PSYCH 5553 Practicum in School Psychology
PSYCH 5553 Internship in School Psychology I
PSYCH 5553 Internship in School Psychology II
PSYCH 5553 Practicum in School Psychometry

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Graduate Certificate in Psychological Services - School Psychometrist Option (30 Credit Hours)

Psychological & Counseling Foundations (9 Credit Hours)
EDPSY 5353 Standardized Group Tests
PSYCH 5063 Advanced Psychological Psychology
PSYCH 5173 Prof Orientation and Ethics in Clinical Psychology

School Psychology Specialization (18 Credit Hours)
EDPSY 5143 Introduction to School Psychological Services
EDPSY 5403 Non-Traditional Assessment
PSYCH 5313 Advanced Educational Psychology
PSYCH 5403 Intellectual Assessment
PSYCH 5433 Diagnostic Assessment
PSYCH 5473 Advanced Psychology of Childhood & Adolescence

Field Experience (3 Credit Hours)
EDPSY 5693 Practicum in School Psychometry

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Master of Arts in Criminal Justice Administration (MA; 30 Credit Hours)

Program Purpose & Objectives
A Master of Art in Criminal Justice Administration degree supports the need for an understanding of the administration and management of criminal justice agencies and organizations. A degree in criminal justice administration trains students to be leaders and administrators in the field of criminal administrative roles in many areas of criminal justice including the following: city police departments, sheriff's offices, state departments of correction, federal law enforcement agencies, and private sector agencies. Specifically, this degree will prepare students for roles as police chiefs, assistant or deputy chiefs, sheriffs, undersheriffs, wardens, deputy wardens, and chief agents of law enforcement entities.

1. Use a multidisciplinary approach to increase students' understanding of leadership in criminal justice agencies and organizations.
2. Produce ethical criminal justice leaders who are responsible and informed decision makers.
3. Cultivate critical thinking skills that are applicable in criminal justice agencies and organizations.
4. Teach students to utilize evidence-based practices in criminal justice, leadership, and administration.

Required Courses (18 Credit Hours)
COUNS 5103 Human Services Research
CRJS 5013 Administration in the Criminal Justice System
CRJS 5113 Political & Legal Aspects of the Criminal Justice System
CRJS 5323 Foundations of the Criminal Justice Profession
CRJS 5433 Advanced Crime Theory
HURES 5433 Organizational Decision Making & Leadership

Elective Courses (12 Credit Hours)
Select four of the following courses:
COUNS 5183 Addiction Theory
COUNS 5283 Psychopharmacology & Substance Abuse
CRJS 5213 Litigation in the Criminal Justice System
CRJS 5333 Crime Reduction Strategies
HURES 5123 Grant Proposal Writing
HURES 5303 Program Evaluation
WRPM 5113 Advanced Native American Law

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Master of Science in Clinical Mental Health Counseling (MS)

Program Purpose & Objectives
The Master's Degree in Clinical Mental Health Counseling is designed to provide the student with the theory, knowledge, and skills necessary for employment in a variety of public and private settings.

The program objectives are as follows:

1. To contribute to the career development of persons currently employed in both the public and private sector.
2. To prepare pre-service professionals to enter the fields of mental health counseling.
3. To provide practicum and internship experiences common to the students' career choice.
4. To develop the interpersonal, consultation, and coordination skills required for program development, management, and evaluation.
5. To provide specific specialized experiences related to the students' present or desired career objective.

Admission to the Master of Science in Clinical Mental Health Counseling Degree
The MSHR Program seeks mature, emotionally stable individuals with a strong sense of personal responsibility and integrity. With this in mind, applicants are assessed by the program's Graduate Admission Committee through an evaluation and weighing of all admission materials (e.g., admissions statement, interview, work experiences, recommendation forms, test scores) during both the fall and spring semesters. In addition to academic performance, measured primarily by grade point average, the Admissions Committee considers other factors that contribute to the development of a professional. Formal work experience in the human services, particularly in settings that serve public social services clients, is important. Other factors considered include: volunteer experience in the human services, life experiences and opportunities for personal growth, leadership, communication and interpersonal relationship skills, problem solving ability, the ability to work with and respect persons from diverse backgrounds, health and stamina, and motivation for graduate work and a career in administration, counseling or criminal justice.

Practicum/Internship
The student must complete an application form for practicum/ internship placement at least five weeks before the semester in which the practicum begins. The Practicum/Internship Coordinator will determine the type and appropriateness of supervision for each placement.

Ethics & Professional Standards
The student admitted to the Master of Science in Clinical Mental Health Counseling program needs to familiarize himself or herself with and act in accordance with the ethical standards required by the following boards, committees, or professional organizations.

1. American Counseling Association
2. Oklahoma State Board of Behavioral Health
3. National Board for Certified Counselors

Any behavior on the part of a student which may conflict with the above professional standards will be reviewed by a committee from the MSHR Student Review Committee. The student may be present at the committee meeting. The committee will have the authority to take any of the following actions, or any other appropriate actions: exonerate the student, notify the student and plan appropriate ameliorative action, notify appropriate boards and law enforcement agencies, drop the student from the program.

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Master of Science in Clinical Mental Health - Clinical Rehabilitation (60 Credit Hours)
This option prepares counseling professionals for employment in a variety of public and private settings. This training program affords students opportunities to gain the knowledge necessary to become highly-skilled professional counselors meeting the demands clinical mental health counseling. Students completing the program will satisfy the educational and clinical training requirements to be eligible for licensure (Licensed Professional Counselor— LPC). An applicant for admission to the program must show evidence of professional potential. This option is fully accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

Research, Measurement & Statistics (3 Credit Hours)
COUNS 5103 Human Services Research
*Must be taken within the first eighteen (18) hours of the program.

Required Courses (51 Credit Hours)
COUNS 5163 App and Assess of Individuals, Groups and Families
COUNS 5213 Diagnosis of Psychiatric and Co-occurring Disorders
COUNS 5243 Foundations of Clinical Mental Health
*5243 must be taken within the first eighteen (18) hours of the program.
COUNS 5253 Legal & Ethical Aspects of Counseling
COUNS 5323 Clinical Assessment
COUNS 5363 Theories of Marriage and Family Counseling
COUNS 5493 Counseling Skills
COUNS R5553 Practicum in Clinical Mental Health Counseling
COUNS 5603 Human Growth & Development
COUNS 5613 Counseling Theories
*5613 must be taken within the first eighteen (18) hours of the program.
COUNS 5623 Counseling Interventions
COUNS 5633 Career Counseling & Theories
COUNS 5673 Counseling the Culturally Diverse
COUNS 5713 Group Counseling Theory & Practice
COUNS 5943 Int in Clinical Rehab & Clin Mental Health Counseling
COUNS 5943 Int in Clinical Rehab & Clin Mental Health Counseling
COUNS 5943 Int in Clinical Rehab & Clin Mental Health Counseling

Elective Courses (6 Credit Hours)
Select two of the following courses:
COUNS 5043 Clinical Supervision and Administration
COUNS 5133 Human Sexuality
COUNS 5183 Addictions Theory
COUNS 5203 Child & Adolescent Counseling
COUNS 5283 Psychopharmacology & Substance Abuse
COUNS 5533 Crisis & Trauma Counseling
COUNS 5763 Integrated Behavioral Health

COUNS 5773 Counseling Technology & Telehealth

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Master of Science in Water Resource Policy & Management (MSWPM; 30 Credit Hours)

Program Purpose & Objectives
The Master of Science in Water Resource Policy and Management supports the need for advanced understanding of the growing complexity of water issues that face communities in the state, nation, and globally. This degree trains students for leadership in making water policy decisions and prepares students who seek employment within federal and state environmental agencies, environmental non- governmental organizations, international development agencies, industry, and environmental consulting firms.

The program requires students to integrate and synthesize knowledge from multiple disciplines to address the complex challenges of water resource decisions and to develop solutions that are socially acceptable, politically and economically viable, and environmentally sustainable. Students will be broadly trained to undertake careers in managing water resources and in guiding or making water resource policy decisions.

Required Courses (21 Credit Hours)
WRPM 5103 Policy Research & Methodology
WRPM 5203 Natural Resource History & Policy
WRPM 5303 Water Resource Policy Analysis
WRPM 5503 Environmental Conflict Management
WRPM 5513 Advanced Watershed Management
WRPM 5603 Water Resource Economics
WRPM 5703 International Environmental Policy

Elective Courses (9 Credit Hours)
Select three of the following courses:
WRPM 5113 Advanced Native American Law
WRPM 5193 Advanced Tribal Politics
WRPM 5213 Advanced Public Policy Making
WRPM 5223 Water in Developing Countries
WRPM 5313 Native American Water Rights
WRPM 5403 Water Law
WRPM 5413 Public Organization Theory
WRPM 5613 Hydrogeology
WRPM 5693 Thesis
WRPM 5713 Advanced Water Quality & Treatment
WRPM 5813 Studies in Environmental Toxicology
WRPM 5913 Climate Change & Water

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Master of Science in Biological Sciences

Program Purpose & Objectives
The Master of Science in Biological Science program is designed to strengthen the scientific portfolio and provide specialized preparation for those individuals seeking careers in the health industry, water science, ecology or the natural sciences. The curriculum will strengthen student understanding of biology and increase competitiveness in their career of choice.

Master of Science in Biological Sciences - Health Sciences Option (MS; 30 Credit Hours)

Required Courses (6 Credit Hours)
BIOL 5013 Experimental Design/Data Analysis
BIOL 5223 Grant/Science Writing & Communication

Required Track Courses (9-12 Credit Hours)
Students must select either the Thesis Track or the Non-Thesis Track.
Thesis Track (12 Credit Hours)
BIOL 5691-3 Thesis
BIOL 5713 Teaching in the Sciences
BIOL 5773 Graduate Examinations - Oral

OR

Non-Thesis Track (9 Credit Hours)
BIOL 5803 Report
BIOL 5813 Field Work in the Sciences
BIOL 5873 Graduate Examinations - Written

Elective Courses (12-15 Credit Hours)
Students will select from between four to five of the following courses.
BIOL 5133 Special Topics in Evolution
BIOL 5245 Advanced Comparative Vertebrate Anatomy
BIOL 5254 Special Topics in Entomology
BIOL 5313 Advanced Cell and Molecular Biology
BIOL 5405 Advanced Techniques in Biotechnology
BIOL 5424 Advanced Ethnobotany
BIOL 5433 Human Genetics
BIOL 5545 Advanced Molecular Biology
BIOL 5554 Genomics & Bioinformatics
BIOL 5563 Pathogenic Microbiology

BIOL 5623 Medical Biochemistry
BIOL 5654 Histopathology
BIOL 5683 Advanced Immunology
BIOL 5703 Advanced Biostatistics
BIOL 5981-4 Seminar in Biology
GIS 5613 Digital Mapping
GIS 5913 Spatial Analysis

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Master of Science in Biological Sciences - Water Sciences Option (MS; 30 Credit Hours)

Required Courses (6 Credit Hours)
BIOL 5013 Experimental Design/Data Analysis
BIOL 5223 Grant/Science Writing & Communication

Required Track Courses (9-12 Credit Hours)
Students must select either the Thesis Track or the Non-Thesis Track.
Thesis Track (12 Credit Hours)
BIOL 5691-3 Thesis
BIOL 5713 Teaching in the Sciences
BIOL 5773 Graduate Examinations - Oral

OR

Non-Thesis Track (9 Credit Hours)
BIOL 5803 Report
BIOL 5813 Field Work in the Sciences
BIOL 5873 Graduate Examinations - Written

Elective Courses (12-15 Credit Hours)
Students will select from between four to five of the following courses.
BIOL 5133 Special Topics in Evolution
BIOL 5144 Freshwater Invertebrate Zoology
BIOL 5254 Special Topics in Entomology
BIOL 5313 Advanced Cell & Molecular Biology
BIOL 5324 Advanced Topics in Herpetology
BIOL 5414 Advanced Topics in Ecology
BIOL 5424 Advanced Ethnobotany
BIOL 5525 Advanced Plant Ecophysiology
BIOL 5535 Advanced Plant Ecology
BIOL 5935 Advanced Limnology
EHS 5223 Watershed Management
EHS 5553 Water Quality & Treatment
EHS 5703 Advanced Biostatistics
EHS 5802 Environmental Health Lab
EHS 5803 Environmental Toxicology
GIS 5613 Digital Mapping
GIS 5753 Spacial Programming
GIS 5913 Spacial Analysis
GIS 5953 GIS Workflows

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ECU COURSE CATALOG

ALL COURSES